

Student Affairs Council

Wednesday, January 6, 2016

SUB Missouri Room

9:00am

Facilitator: Stephanie Cowen

Minutes

In Attendance: Joe Oravec, Cheri Johannes, Heather Eggum, Becky Lyons, Tammi Watson, Jürgen Bach, Kathy Kotecki, Stephanie Cowen, Greg Gerard, Emily Williamson, Kelly Buck, Kristin Peterman, Dan Bengé, Aaron Murrish, Rob Kirby, Adam Karlin, Lori Borth, Claudia Janecek

1. Welcome (Stephanie) Stephanie welcomed everyone. Stephanie led us in a proclamation of our New Year's Resolutions (or lack of).
2. Cabinet Update (Joe)
 - a. Foundation President Chuck Wendt announced his retirement. Jon Egeland and Jeanne Moller will fill the interim role.
 - b. Faculty Excellence Awards will be presented on Thursday, March 17th, 2016 at the Northern Hotel. Outstanding Alumni Awards will be presented on Friday, March 18th, 2016. Terrie Iverson is the recipient of the Ronald Sexton Award for Professional Commitment.
 - c. Business After Hours and Leadership Billings will be held at the City College on Wednesday, January 13th.
 - d. Joe discussed OCHE dollar amount for performance based funding for this year and next.
 - e. Executive Budget Committee is prioritizing one-time-only funding projects for UBC.
3. Spring Enrollment (Cheri)
 - a. Cheri discussed spring enrollment numbers.
 - b. We all need to continue to work with the students. Faculty reaching out to students has been successful and they should be encouraged to continue their efforts.
4. PN/RN curriculum updates-Healthcare MT (Stephanie)
 - a. The new curriculum should be committed to by January. Implementation is still planned for fall 2016. The PN (practical nurse certificate) is a stand-alone certificate.
 - b. Healthcare MT Grant is working on the ASN to BSN
 - c. On-going discussion regarding funding
5. City College S16 Orientation (Stephanie)
 - a. Orientation will be held on Friday, January 15th, 2016, 8:30-12:00
 - b. SD2 Middle School students are participating in the Lewis & Clark Exhibit stationed at City College for an entire week of interactive sessions.
6. Professional Development Event (Heather)
 - a. Financial Aid Boot Camp, will be held on Thursday, January 07, 2016, 10:00am and 2:00pm
 - b. Helping Students in Distress 10:30-11:30/Happiness in Leadership 12:00-1pm. Both programs will be held on Wednesday, January 13, 2016. RSVP for VCSA sponsored lunch between the two sessions.
7. Grad Survey calling campaign volunteers (Becky)
 - a. An email had been sent looking for volunteers for the calling campaign to recent graduates/alumni. The dates that we will be calling graduates from 5-8:30 pm are: Dinner will be provided
Tuesday, January 26th
Wednesday, January 27th
Thursday, January 28th
Tuesday, February 2nd
Wednesday, February 3rd
Thursday, February 4th

8. Residence Life & OCI Updates (Kathy for Jeff)
 - a. OCI Spring 2016 Semester Outlook (attachment)
 - b. Service Sting & Incentive Program-As of today, 5673 hours have been logged, our goal is 6,000 hours
This promotion is for faculty/staff, administration, alumni and students to help the community
 - c. Housing spring 2016 Semester Outlook (attachment).Retain students. Parents inquiring on contracts
 - d. RA Hiring poster 2016(attachment)
Encourage students to apply for this enriching experience
9. Commencement Speaker (Joe/Everyone)
 - a. Discussion followed
10. Academic Policies, recruitment/retention (Joe/Everyone)
 - a. Discussion followed
11. Student Health Services (Kathy for Darla)
 - a. Management of EverFi has been transferred to Student Health Services this spring. EverFi Part I is due January 20, Part II is due March 7
 - b. Campus Climate Survey-the results of the survey have been received. We are working with a researcher from the Billings Clinic to help us analyze and interpret the results.
 - c. Tuesday, January 12 will be a policy review day. Thursday, January 14 will be a staff education day.
Office will be closed, phones will be transferred.
12. Staffing updates (Everyone)

-Ed Brown new Enrollment Data Analyst
13. Additions (Cheri)
 - a. The new EPAF ETF process has changed. You must have an employee ID number before doing hiring paperwork
14. Reminders/Announcements
 - Becky Lyons-Reminder to complete the Student Affairs Assessment Committee survey she sent out on December 7, 2015
 - Power of One Week "Challenging the Gender Binary" January 18th thru January 27th for more information please visit msubillings.edu/mlk
 - Student Crisis Fund is in operation. It is accessed through the "see something/say something" link.
<http://www.msubillings.edu/seesomething/funds.htm>
It is designated for student emergencies, not a loan.
You can contribute to this fund through the foundation.
 - Emily Williamson-Perkins loans have been reintroduced, rules have changed, primarily for graduate students.
 - SAP running
 - FAFSA is opening for fall. Must have FAFSA ID to complete. No more PIN numbers
 - Financial Aid Bootcamp will be held Thursday, January 7, 10:00am and 2:00pm

 - Joe Oravec encouraged everyone to reach out across departments and areas to embrace your fellow employees. Briefly discussed a possible new employee orientation for student affairs.

Next SAC Team Meeting is Wednesday, February 3, 2016

Meeting Facilitator will be Darla Tyler-McSherry