

## **Student Affairs Council**

**Wednesday, February 3, 2016**

**SUB Missouri Room**

**9:00am**

**Facilitator: Darla Tyler-McSherry**

### **Minutes**

In Attendance: Joe Oravec, Cheri Johannes, Heather Eggum, Becky Lyons, Tammi Watson, Jürgen Bach, Kathy Kotecki, Stephanie Cowen, Trudy Carey, Chad Schreier, Darla Tyler-McSherry, Kelly Buck, Kristin Peterman, Dan Bengel, Jeff Rosenberry, Valerie Sperry, Ashley Chilton, Adam Karlin, Lori Borth, John Gillette, Mary Susan Fishbaugh, Michelle Schraudner, Alison Adams, Claudia Janecek

1. Welcome (Darla)  
Around the room introductions. Welcome John Gillette, new Director of Academic Support Services.
2. Cabinet Update (Joe)
  - a. City College Advisory Board meeting (attachment)-Harold Olsen has been increasing the concurrent classes held in area high schools. There has been increased interest. Cheri Johannes reported that the enrollment for high school students is up. We need to continue to work on timing and expectation. Mary Susan Fishbaugh reported that there are COE classes offered at the CC, Career Center students enroll in these classes.  
A discussion was held regarding math classes.
  - b. "Holds" and barriers discussion from last SAC meeting (attachment)  
Dr. O would like comments emailed to him regarding the "holds and barriers" discussion by Tuesday, February 16<sup>th</sup>.  
Darla Tyler-McSherry stated that the immunization requirement for students is a state requirement.
3. Spring Enrollment (Cheri)  
Spring enrollment was discussed, as well as reminder for the Chancellor's Enrollment and Budget forum coming up. Kudos to the new student specialists/recruiters! Great job on recruiting, especially transfer students.
4. Jackets & Co. Program Review and Changes (Chad Schreier)  
Chad reported bringing on the consultant from Indico was a great investment. We were able to get a fresh and national perspective. The consultant made two site visits. We will receive the final report in February. Chad provided specific areas identified as successes and opportunities for improvement.
5. Grad Fair (Chad Schreier)  
Grad Fair will be held one month earlier this year, orders need to be in by the end of March.
  - University Campus Grad Fair will be held on Wednesday, Feb. 24<sup>th</sup>, 10-2
  - City College Grad Fair will be held on Thursday, February 25<sup>th</sup>, 11-1If you need a table let Chad or Heather know  
One stop shop-drawings and free massages; and, Jeff will be interviewing student athletes on the radio.
6. Divisional Committee Updates
  - a. Professional Development (Heather)  
Heather reported that the committee meets every two weeks. Currently working on the end of year recognition program. We have a virtual package for the NASPA conference in March. Committee is working on planning for next year

b. Assessment (Becky & Emily)

Becky reported the committee is reviewing the survey results. How are individual departments using the results and developing outcomes. Discussion followed. Becky and Emily will follow-up with SA Exec.

c. IT & Social Media (Sonja & Michelle)

Michelle reported that:

- We have created a shared spreadsheet which contains the social media pages of our committee members, student orgs, and other Student Affairs pages. This has been shared with University Relations
- We would like to send a survey to students to learn about their current social media use and see what content and info they want from Student Affairs on social media. Sonya will send you a draft of this.
- We have some professional development ideas, including attending the NextGen "Social Media Swagger" sessions, a couple webinars, and hopefully hosting our own panel or roundtable discussions in the future.

7. Statewide Suicide Prevention Summit feedback (Kathy, Darla, Jeff, Alison, Joe)

Over 300 people attended from across the state. Montana is #1 in the country for suicides. MSUB has several positive things in place; behavioral intervention team, "See Something, Say Something" campaign/website, our use of mental health practitioners.

- Those who participated will have a debriefing meeting. Dr. O would like to share the following link to resources participants received at the workshop. <http://www.montana.edu/suicidesummit/>

8. Staffing updates (Everyone)

Round the room sharing

9. Additions:

City College Career Fair, Thursday, February 18, 10-1

Jackets and Company store will be closed on Monday, February 15, Presidents day.

**Reminders/Announcements:**

- University Budget & Enrollment Forum: Tues., Feb. 16<sup>th</sup>
  - o University Campus – 2:15pm
  - o City College – 3:45pm
- Final Drop for nonpayment Thurs., February 4<sup>th</sup>
- 15<sup>th</sup> Day Tues., February 9<sup>th</sup>
- No classes/Office Closed Mon., Feb., 15<sup>th</sup>
- Summer Registration (all) starts Tues., February 16<sup>th</sup>
- Spring Break March 5-13
- Fall Registration begins Mon., March 14<sup>th</sup>
- Applications for Graduation for Fall 16 or summer NOT walking due Fri., March 18<sup>th</sup>

**Next SAC Team Meeting is Wednesday, February 24<sup>th</sup>, 2016**

**Meeting Facilitator will be Kathy Kotecki**