

Budget Advisory Council
Meeting Minutes
Monday, April 28, 2025
3:00 pm-4:00 pm
Chancellor's Conference Room, MCM 209

Members Present: Richard Beer, Kim Hayworth, Heather Hanna, Brett Weisz, Joann Stryker, Vern Gagnon, Jennifer Scroggins, Suzette Nynas, Craig McKenzie, Nicole Bookheimer, Leslie Weldon, Kurt Toenjes, Joy Honea, Elijah Sneigoski, Tim Hofferber

1. Call to Order 3:00pm

2. Approval of Minutes – Motion to accept by Dean Gagnon, Second by Dr. Jennifer Scroggins

3. University Information/Announcements

None

4. Action Items

None

5. Public Comment/Member Feedback

None

6. Training and Data Review

Debt Discussion – Barb Burows, Director Business Services

Accounts Receivable (AR) Debt

Discussed:

Current Semester tuition, fees, room & board

Family Housing Rentals

Facility Services Rentals

Other 3rd Party billings through AR

Past Semester Debt on Repayment Agreements

Bad Debt written off AR for Collection

Discussed:

Debt moved from AR & in active collection or state offset

Accounts Receivable Debt

Discussed:

Student AR/Family Housing/Repayment Agreements

3rd Party/Fac. Serv. Rentals

Amount of debt consistent with prior years

Refund of Financial Aid before Census

Regulations regarding disbursement of aid (disburse 10 days before classes)

Refunds start after that – we can change disbursement if we want to

Students need to have books in time

Money on UCards

Administrative Capability

Not Attending – taking bad debt on

Student is eligible only if they attend class

Faculty drop students for not attending

Regulations of not attending

Administrative Withdrawal

Discussed if taking attendance records for a day, law requires it for the rest of the semester

Appropriate level of bad debt

Discussed whether we could compare it with other MUS or peer institutions.

Waiver Discussion – Justin Beach, Director Financial Aid

Did not have time to discuss waivers. Justin will present at the next meeting.

Motion to adjourn Dr. Kurt Toenges, Second by Dean Vern Gagnon

Next Meeting

Monday, May 19, 2025

3:00 – 4:00 pm

CCR, McMullen Hall Room 209