

**Budget Advisory Council**  
**Meeting Minutes**  
**Monday, August 25, 2025**  
**3:00 pm-4:00 pm**  
**Chancellor's Conference Room, MCM 209**

**Members Present:** Leslie Weldon, Brett Weisz, Jennifer Scroggins, Tim Hofferber, Lee Vartanian, Joann Stryker, Suzette Nynas, Kim Hayworth, Kurt Toenjes, Joy Honea, Heather Hanna, Vern Gagnon, Craig McKenzie

**Absent:** Nicole Bookheimer, Elijah Sneigoski

**Guests:** Malia Soyland, Jenay Cross, Cindy Bell

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**1. Call to Order**

**2. Approval of Minutes**

Motion to approve minutes from May 19. Motion: Jennifer Scroggins and second Vern Gagnon

**3. University Information/Announcements**

A. RFPs

- a. Food Service awarded to Sodexo.
- b. Pour Rights awarded to Coke.
- c. MSU Procurement Office negotiates our large contracts.

B. Legislative Update

- a. New Art Building approved for authority only (\$13,400,000 plus O&M \$257,680)
- b. Cisel Hall HVAC and Piping System Replacement \$4,000,000 - Project includes a new, energy-efficient HVAC system that provides a climate-controlled environment throughout the 40,000-sf building. The aged plumbing will be removed and replaced with modern systems.

C. End of Year Funding

- a. Risk Management and Tort Division
  - i. Tree Removals \$29,000
  - ii. Concrete Walkways \$28,775.60
  - iii. HVAC System \$29,000
- b. Enterprise Risk Management – OCHE End of year funding \$43,000 - MSUB partnered with an architecture firm to assess campus infrastructure and advance nine priority projects aimed at reducing risk. The effort supports proactive improvements in safety, accessibility, and structural integrity, ensuring alignment with industry standards and regulatory requirements.

D. RMTD – Property Loss Management

- a. MSUB awarded 10% discount on Property Loss Management Insurance based on submission

E. FY 26 Budget

- a. The 1-2 Free allocation that we received is for FY26 and it is \$372,145. In FY27, we should receive \$325K - \$375K
- b. The total budget submitted to OCHE for FY26 is \$81.4M, which is an overall increase of \$289K from the FY25 actuals for all funds, which came in at \$81.1M.

- c. The FY26 General Fund budgeted net revenues are \$42.51M and budgeted expenses are \$42.48M, so we are budgeting a transfer to the reserves of approximately \$27K.
- d. The FY26 budgeted tuition revenue has increased slightly by \$160K, to account for the tuition increases for City College and the university campus.
- e. The budget modeling reflected a 3% reduction in undergraduate and a 12.5% reduction in graduate enrollment. The state funding budget for FY26 is much higher than FY25 due to an increase in state appropriation, millage, and 1-2 Free is also now included in the base appropriation.
- f. The FY26 personnel budget in the general fund is higher than FY25 actuals by \$3.9M and is approximately 83% of the budget. The non-personnel budget is higher by \$737K.
- g. Overall, in FY25 we were able to make a net transfer of \$2.4M from the general fund to the reserves, but approximately \$370K of this is restricted for 1-2 Free. This brings the reserve balance to almost \$11M.

#### **4. Action Items**

*None*

#### **5. Public Comment/Member Feedback Discussion**

Request for additional information on deferred maintenance on campus and how our long-range building and planning process works.

Discussion for need for a project manager for campus projects and budget for someone who will manage on behalf of the institution. One example is the Asian Beetle infestation that occurs yearly. (This is currently managed by our facilities team. No current issues exist. The team has this on their calendar and is addressing proactively.)

#### **Opportunities**

MSU Nursing will move out of Apsaruke as early as Fall 2026. What opportunities do we have to continue with a revenue generating opportunity? Discussed the previous Space Utilization Committee. This is an auxiliary building.

#### **Strategic planning/budget implications**

##### **Dual Enrollment –**

Dual enrollment numbers have exploded

Discussed the 'direct admit process.' We have 1/3 of our students assigned to one staff member to process.

Discussed need to engage students through Career Services.

Discussed creating a plan to address dual enrollment through strategic planning and process audit.

Discussed developing a holistic view of MSUB.

Who are we? What is our footprint? This is good timing for this question as we head into creating a new strategic plan.

Please complete the survey Dan sent in an Admin General by September 19<sup>th</sup>.

#### **FY25 Review**

Request to review our FY25 budget for each division and department

#### **FY27 – Summer Budgets need to be discussed by November**

##### **Long Range Planning – Personnel**

Discussed need to create a long-term plan

Discussed need to identify high risk areas

How do we plan to address this moving forward? Discussed using the Strategic Plan to do it.

**Allocations**

Discussed reviewing our aspirant Institutions – where are they at with personnel costs? Operational costs?

Review NACUBO data as it is good comparative data

Discussed the allocations regarding Administrative and operational costs compared to Academic Costs

Review the opportunity of revenue regarding Apsaruke. We have reached out to IH/School District 2

**6. Training and Data Review**

None

**Motion to adjourn at 4:55pm – Kurt Toenges, second by Lee Vartanian**

**Next Meeting**

**Monday, September 22, 2025**

**3:00 – 4:00 pm**

**CCR, McMullen Hall Room 209**