Budget Advisory Council
Meeting Minutes
Monday, February 24, 2025
3:00 pm – 4:00 pm
Chancellor's Conference Room, MCM 209

Members Present: Leslie Weldon, Richard Beer, Kim Hayworth, Heather Hanna, Brett Weisz, Joann Stryker, Kurt Toenjes, Vern Gagnon, Jennifer Scroggins, Suzette Nynas, Joy Honea, Tim Hofferber, Nicole Bookheimer, Elijah Sneigoski

Absent: Craig McKenzie

Guests: Malia Soyland

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1. **Call to Order** *Chair Leslie Weldon*
   Meeting was called to order at 3:00pm

2. **Approval of Minutes**
   Brett Weisz made motion to approve minutes as presented. Seconded by Kurt Toenjes. Motion carried.

3. **University Information/Announcements**
   OCHE Legislative report indicates "MUS priorities stand strong"

4. **Action Items**
   None

5. **Public Comment/Member Feedback**
   None

6. **Training and Data Review**

Mid-Year Projections FY25 Update – Heather Hannah
Presentation included legislative updates as well as mid-year projections.
Discussion from Provost regarding a need to establish an overhead rate so that it can be accounted for in everything we do. We need to create a formula for our overhead rate.
Expenses to pay attention to:
HB 13 – state employee Pay Plan Will increase by $1 an hour or 2.5% whichever is greater. No more RMTD Insurance Holiday - $600K expense added back to the general fund budget
Graduate tuition decreased substantially. Discussed meeting with Deans and others to discuss projections earlier.

Discussion on vacancy savings 1,041,832. Discussion on vacancy savings that it is not a good way to budget. It also puts burden on our current employees. Discussed need to fill positions so that we can ease the burden. Malia shared that there is a narrative that Academic Affairs moved a lot of personnel budgets to fee funds. Not many budgets were moved, however, for those that moved, there needs to be a plan to return to General Fund. MCIE – moved to self-support
Personnel Expenses – trend is personnel budget is increasing and operational budgets are decreasing. Departments are decreasing their operating budgets and increasing their personnel budget
Discussion that recharge centers must align with the labor increases
Graduate Tuition – down 43%, Dean Toenjes shared that declining enrollment in graduate programs because they were not able to hire an international candidate
Graduate only 11% of base budget but decline accounts for significant part of the deficit
Budget needs to meet with Deans (end of May – June)
Dual Enrollment helps City College
Mid-Year Tuition Detail – year over year
Scholarship and Waivers

Meeting adjourned at 4:00pm

Next Meeting
Monday, March 24, 2025
3:00 – 4:00 pm
CCR, McMullen Hall Room 209