

UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

Date: October 10, 2018

Present: Ambrin Masood Carl Castles
Joseph Bryan Brian Gurney
Ying Wang Melanie Reaves
Natalie Bohlmann Ben Johnson
Jaki Penninger (Registrar representative)

Absent: Alex Shafer* Jennifer Scroggins*
Heather Thompson-Bahm*
**excused*

*excused

Guests: Sam Soerboom
Vern Gagnon
Melissa Boehm



Carl Castles, Chair, called the meeting to order at 4:00 p.m. in the Chancellor's Conference Room.

The minutes of September 26 were accepted as presented.

I. ITEMS – FIRST READING

Item 12 COMX 401 Communication Law & Ethics. New course.

Item 12.a COMX 429 The Law of Public Communication. Delete course.

Item 12.b COMX 457 Public Relations Ethics. Delete course.

Item 12.c BA Major in Communication Arts Media Studies Option. Modification to an existing program.

- Motion by Brian Gurney, seconded by Joseph Bryan to **approve Items 12 through 12.c on first reading.**

It was noted that COMX 401 was the course missing from the proposal last semester. Sam Boerboom, Chair of Communication & Theatre, noted that two courses are being combined into one new course.

- Motion carried.

- Motion by Brian Gurney, seconded by Joseph Bryan to **waive second reading of Items 12 through 12.c.**

- Motion carried.

II. ITEMS – SECOND READING

Item 46 BS Major in Public Relations. Modification to an existing program.

Item 46.a COMX 431 Communicating Online. Change title and course description.

Item 46.b COMX 481 Media for Social Change. Change title and course description.

Item 46.c COMX 460 Research Methods. New course.

- Motion by Brian Gurney, seconded by Joseph Bryan to **approve Items 46 through 46.c on second reading.**

- Motion carried.

The Committee agreed Items 12 through 12.c and 46 through 46.c will go to the Senate as action items.

III. ITEMS – FIRST READING

Item 13 Certificate in Digital Health Communication. New program.

Item 13.a COMX 231 Introduction to New Media Skills. New course.

Item 13.c COMX 232 Introduction to Visual Storytelling. New course.

Item 13.d COMX 280 Introduction to Health Communication. New course.

- Motion by Brian Gurney, seconded by Ambrin Masood to **approve Items 13 through 13.d on first reading.**

Dr. Boerboom stated that this program will be run through Extended Campus. Students will take three 1-credit introductory courses, which prepare them for the three 3-credit upper division courses. All of the upper division courses have a prerequisite, so those prerequisites would need to be waived for these Certificate students. The Extended Campus courses will be taught out of load, so there will be no additional staffing needed. These 1-credit courses will be online but with a single class meeting on campus, probably on a Saturday. This program is intended for professional adult learners, and our regular students would likely not find the certificate program useful.

A question was raised as to how the students taking the Certificate program through Extended Campus would be added to the upper division courses. Will they be in the same section? Extended Campus students pay for their courses differently. The Senate may wish to discuss this topic further.

- Motion carried.

- Motion by Joseph Bryan, seconded by Brian Gurney to **waive second reading of Items 13 through 13.d.**

- Motion carried.

The Committee agreed Items 13 through 13.d will go to the Senate as action items.

Item 8 BA major in Communication Arts Theatre Option. Delete program. (Moratorium processed Spring 2015)

Item 8.a Minor in Communication Arts Theatre Option. Delete program. (Moratorium processed Spring 2015)

- Motion by Brian Gurney, seconded by Joseph Bryan to **approve Items 8 & 8.a on first reading.**

The Academic Senate has created a procedure to delete programs from the catalog once the three-year moratorium period has expired.

- Motion carried.

- Motion by Brian Gurney, seconded by Ying Wang to **waive second reading of Items 8 & 8.a.**

- Motion carried.

Item 8.c Certificate of Applied Science Office Assistant. Delete program. (Moratorium processed Spring 2015)

- Motion by Joseph Bryan, seconded by Brian Gurney to **approve Item 8.c on first reading.**

- Motion carried.

- Motion by Brian Gurney, seconded by Joseph Bryan to **waive second reading of Item 8.c.**

- Motion carried.

The Committee agreed Items 8 through 8.c will go to the Senate as action items.

Item 16 ETEC 103 AC/DC Electronics II. Change prerequisite.

Item 16.a ETEC 192 Fundamentals of Energy Technicians I. Change title to Fundamental of Electrical Technicians I, change credits from 4 to 3, and change course description.

Item 16.b ETEC 193 Fundamentals of Energy Technicians II. Change title to Fundamentals of Electrical Technicians II, change credits from 4 to 3, and change course description.

Item 16.c ELCT 241 Electric Motor Controls. Remove prerequisite.

Item 16.d AAS in Sustainable Energy Technician. Modification to an existing program, including degree name change to AAS in Instrument & Electrical Technician.

Item 16.e Certificate of AS in Energy Technician. Modification to an existing program.

Item 16.f Certificate of Technical Studies in Energy Technician. Delete program.

- Motion by Brian Gurney, seconded by Joseph Bryan to **approve Items 16 through 16.f on first reading.**

Vern Gagnon, Chair of Business, Construction & Energy Technology, noted that the faculty member who originally proposed these changes last Spring has since left City College. They are already on a teach-out for one program, the Certificate of Technical Studies in Energy Technician. This program was designed under a grant to be a stackable credential, but there was very little interest in the program, and it does not serve an industry need. It mainly served as an exit point in the program.

The AAS in Sustainable Energy Technician has struggled with enrollment, and with fewer classes offered, it became difficult for students to finish in two years. The proposed changes will alter the focus of the AAS to Instrument & Electrical Technician, which has a lot of crossover with the previous Sustainable Energy program. The solar and wind courses are not needed, but much of electrical content can be retained. The solar and wind energy courses have not yet been deleted, and they may be able to offer them in some capacity through Extended Campus. The new Instrument & Electrical Technician program will not require any new courses and the changes will actually reduce the staffing by one half-time position.

The Certificate of AS in Energy Technician program will be less narrowly focused than the AAS, and can be useful to someone who wants to work as an electrical contractor or to begin an electrician apprenticeship. Agreements on apprenticeships will still need to be hammered out with the electrician's union.

- Motion carried.
- Motion by Joseph Bryan, seconded by Brian Gurney to **waive second reading of Items 16 through 16.f.**
- Motion carried.

The Committee agreed Items 16 through 16.f will go to the Senate as action items.

The meeting adjourned at 4:41 p.m.

rjrm