

UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

Date: November 1, 2017

Present: Ambrin Masood
Carl Castles
Ying Wang
Natalie Bohlmann

Alex Shafer
Jennifer Scroggins
Alan Christensen
Jessica Baker (Registrar representative)

Absent: Joseph Bryan* Brian Gurney*
Heather Thompson-Bahm* Nick Doulas*
*excused

Guests: Randy Schmitz
Bruce Brumley



Carl Castles called the meeting to order at 4:00 p.m. in the Chancellor's Conference Room.

The minutes of October 18 were accepted as presented.

I. ANNOUNCEMENT

Academic Senate New Programs Meeting Thursday, November 9, 3:40 p.m., McM 209

II. ITEMS – SECOND READING

Item 12 AAS in Accounting Technology. Modification to an existing program. Revised plan of study)

Item 12.a ACTG 211 Income Tax Fundamentals. New course. (Revised)

Item 12.b ACTG 102 Accounting Procedures II. Change course description.

Item 12.c ACTG 101 Accounting Procedures I. Change course description.

- Motion by Alan Christensen, seconded by Natalie Bohlmann to **approve Items 12 through 12.c on second reading.**

Randy Schmitz, Business/Accounting, stated that Brian Gurney and Salem Boumediene (Chair of Business Administration) discussed these changes and agreed that City College students can take the COB's BFIN 305. They welcome the enrollments, but asked that the course be moved later in the program, which Mr. Schmitz has done in the revised plan of study. There are no COB accreditation issues with City College students taking this course.

Mr. Schmitz also noted that he added a prerequisite to the new ACTG 211.

- Motion carried.

The Committee agreed Items 12 through 12.c will go to the Senate as action items.

III. ITEMS – FIRST READING

Item 17 AAS in Computer Systems Technology. Modification to an existing program.

Item 17.a Certificate of AS in Networking Technology. Modification to an existing program.

Item 17.b AS Program of Study in Networking Technology. Modification to an existing program.

Item 17.c ITS 257 Introduction to Computer Virtualization. New course.

Item 17.d NTS 204 CCNA 3: Scaling Networks. Change credits from 4 to 3.

Item 17.e NTS 205 CCNA 4: Connecting Networks. Change credits from 4 to 3.

Item 17.f ITS 266 CCNP: Troubleshooting. Delete course.

- Motion by Natalie Bohlmann, seconded by Jennifer Scroggins to **approve Items 17 through 17.f on first reading.**

Bruce Brumley, Computer Technology, stated that due to industry requirements they must update their programs every two years. They are adding the new ITS 257 also at the request of industry. The new course fits into the programs by deleting the troubleshooting course (ITS 266), because troubleshooting is now built into several other courses, and by reducing the credits for NTS 204 and 205.

Mr. Brumley noted that the AAS program is switching out HIT 101 for ITS 283, as the ITS course is more appropriate for the program. HIT 101 will still be used by the City College health programs. The Certificate program will go from 16 to 15 total credits, due to the credit change for NTS 204. The Associate of Science program will now be corrected for the change in Gen Ed credits from 37 to 31, and the title of the program of study will be changed to Cyber Security/Network Technology.

- Motion carried.

- Motion by Jennifer Scroggins, seconded by Ying Wang to **waive second reading of Items 17 through 17.f.**

- Motion carried.

The Committee agreed Items 17 through 17.f will go to the Senate as action items.

Item 14 M 105 Contemporary Mathematics. Change prerequisite and course description.

- Motion by Jennifer Scroggins, seconded by Alex Shafer to **approve Item 14 on first reading.**

Saroj Aryal, Mathematics, noted that M 095 is no longer offered, so they are updating the prerequisite for this course.

It was noted that the new prerequisite, M 088, is at the same level as M 105. Students testing into developmental education for math will not take M 088 as it does not carry college-level credit, so most students take the “enhanced” section of M 105, which is new this semester. It was cited that the proposed prerequisite [M 088 (or equivalent), 3 years of high school math] is difficult to verify unless we interview each student to confirm they had the math in high school—and hope they don’t lie. It was suggested the prerequisite for M 105 be changed to just “appropriate placement score.” However, students who have been out of high school for many years want to take the M 088 course. We need to create something that keeps students out of courses they should not be in.

The Advising Center staff are the ones enrolling almost all students in M 105, but the Math Department does not want all students taking the enhanced sections. A “consent of instructor” can be set up in the schedule instead of the catalog, which would keep Advising Center staff aware of the situation.

It was agreed that Dr. Aryal will discuss the prerequisite with his department and Item 14 will be discussed again at the next meeting.

- Motion and second were withdrawn.

Item 15.b BA Major in Biology. Modification to an existing program.

Item 15.c BS Major in Biology. Modification to an existing program.

- Motion by Jennifer Scroggins, seconded by Ying Wang to **approve Items 15.b and 15.c on first reading.**

Dr. Castles noted that students who take the BA in Biology are getting what they need to go into a certain field, such as game & fish, or to get into Rocky’s physician’s assistant program. These students need the basic biology core, but have run into issues due to the every-other-year schedule of upper level biology courses. The program is being changed to have students choose a batch of upper division electives from not only biology, but chemistry, geology, and so on. BA students were not required to have a minor, but most students earned one anyway, so the minor is now required. Students also will be required to take STAT 216, rather than choosing between STAT 216 and M 171. It was noted that students who switch from the BS in Biology to the BA may have to take an additional math course. Dr. Castles said that M 171 would be acceptable for the BA, but he agreed to remove the modification to the math requirement for the BA.

For the BS in Biology, they added BIOB 487 Bioinformatics as a required course and cut down the number of electives required. These students will also be able to choose from other science disciplines, to help ease the scheduling issue.

- Motion carried.

- Motion by Jennifer Scroggins, seconded by Alex Shafer to **waive second reading of Items 15.b and 15.c.**

- Motion carried.

The Committee agreed Items 15.c and 15.c will go to the Senate as action items.

The meeting adjourned at 5:05 p.m.

rjrm