

## UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

**Date:** February 17, 2016

**Present:** Carl Castles  
Joseph Bryan  
Ying Wang  
Sharon Hobbs  
Joy Barber  
Jennifer Scroggins  
Brian Gurney  
Ken Miller  
Heather Thompson  
Jessica Baker (Registrar representative)

**Absent:** Russ Lord  
*\*excused*

**Guests:** Susan Gilbertz Cliff Coppersmith  
Susan Floyd Sue Winn  
Lonnie Schrag



Brian Gurney, Chair, called the meeting to order at 4:00 p.m. in the Chancellor's Conference Room.

The January 20 meeting minutes were accepted as presented.

## I. DISCUSSION WITH SUSAN GILBERTZ, ACADEMIC SENATE CHAIR

Dr. Gilbertz thanked the Committee members for the work that has been done, especially moving items forward as consent. It has been very helpful to the Senate. Regarding the Pharmacy Technician program on last week's agenda and again today, there were lots of questions raised that are legitimate concerns for MSU Billings. However, the responsibility of the UCC is to assess the curriculum presented. Questions about staffing are appropriate. She met with the Senate Executive Committee, and they were in agreement that while non-curricular questions may come up at UCC, the UCC should forward those questions and concerns to the Senate. In relation to the Pharmacy Technician Program, the Senate will thoroughly discuss the Missoula MOU, but at the same time, those are concerns for the administration. The UCC and Senate should focus on the content. How the courses are administered is up to the administration of MSUB. As we work toward offering new programs to recruit and retain students, the Senate will take on the role of discussing whether those programs make sense for MSUB, but not how those programs will be paid for. The program prioritization process will likely become what we do all the time, and it's going to be different than what we have done.

## I. ITEMS – FIRST READING

**Item 44** NRSG 254 Complex Care Mental Health Client. Change title to Mental Health Concepts, change credits from 1 to 3, change corequisite, and change course description.

**Item 44.a** NRSG 255 Complex Care Mental Health Client Clinical. Change title to Mental Health Concepts Clinical, change corequisite, and change course description.

**Item 44.b** NRSG 256 Pathophysiology. Change prerequisite and corequisite, change course description.

**Item 44.c** NRSG 266 Managed Client Care. Change title to Managing Client Care for the RN, remove prerequisite, change corequisite, and change course description.

**Item 44.d** NRSG 267 Managed Client Care Clinical. Change title to Managing Client Care for the RN Clinical, remove prerequisite, change corequisite, and change course description.

**Item 44.e** NRSG 230 Nursing Pharmacology. New course.

**Item 44.f** NRSG 231 Pharmacology for Nursing Lab. New course.

**Item 44.g** NRSG 232 Foundations for Nursing. New course.

**Item 44.h** NRSG 233 Foundations of Nursing Lab. New course.

**Item 44.i** NRSG 234 Adult Nursing I. New course.

**Item 44.j** NRSG 235 Adult Nursing I Clinical. New course.

**Item 44.k** NRSG 236 Health and Illness of Maternity Nursing. New course.

**Item 44.L** NRSG 237 Health and Illness of Maternal Nursing Clinical. New course.

**Item 44.m** NRSG 244 Adult Nursing II. New course.

**Item 44.n** NRSG 245 Adult Nursing II Clinical. New course.

**Item 44.o** NRSG 246 Health and Illness of Child and Family Nursing. New course.

**Item 44.p** NRSG 247 Health and Illness of Child and Family Nursing Clinical. New course.

**Item 44.Q** NRSG 259 Adult Nursing III. New course.

**Item 44.r** NRSG 260 Adult Nursing III Lab. New course.

**Item 44.s** NRSG 261 Adult Nursing III Clinical. New course.

**Item 44.t** AS in Registered Nurse (ASN). Modification to an existing program.

- Motion by Ken Miller, seconded by Carl Castles to **approve Items 44 through 44.t on first reading.**

Susan Floyd, Director of Nursing, stated that the current nursing program at City College is six semesters. The students have two prerequisite semesters and then apply to the Practical Nursing (PN) program. There are two semesters in the PN program and then the students can sit for their LPN exams. They may also apply to the Associate of Science in Nursing (ASN) program at this point. Two more semesters in the ASN lead to the students being able to sit for their RN exams.

With the changes presented today, the PN program will be pulled out and separated from the ASN program. Community members have been frustrated that students are skipping the PN program and going straight through to the ASN. Pulling the PN program out will also give students who may be struggling in the ASN a different degree program to choose, if needed. The PN will change from an AAS degree to a Certificate of Applied Science, a three semester program. The Certificate will be offered entirely online, with different, lower-level Gen Eds that include a different anatomy and physiology (A&P) course and a math geared specifically for the PN students. Chemistry and nutrition are out. City College has grant funding to put all the PN courses online and there are five full-time faculty to teach these programs. The ASN will stay with the six semester configuration but the titles and course

descriptions of almost every course will be changed. Students who complete the PN Certificate will have to take twelve credits of Gen Ed to complete the ASN. They plan lot of up front advising with students to decide which program they should pursue.

Once these changes have been approved by the campus, they will go to both the Board of Regents and the State Board of Nursing for approval.

- Motion carried.

- Motion by Jennifer Scroggins, seconded by Ying Wang to **waive second reading of Items 44 through 44.t.**

- Motion carried.

**Item 45** BIOH 105 Basic Human Biology Lab. New course.

**Item 45.a** M 120 Mathematics with Health Care Applications. New course.

**Item 45.b** NRSG 130 Fundamentals of Nursing. Change credits from 4 to 3, change corequisite, and change course description. (course only offered online)

**Item 45.c** NRSG 131 Fundamentals of Nursing Lab. Change corequisite and course description.

**Item 45.d** NRSG 135 Nursing Pharmacology. Change title to Pharmacology for Practical Nurses, change corequisite, and change course description. (course only offered online)

**Item 45.e** NRSG 140 Core Concepts of Adult Nursing. Change title to Adult Health Nursing, remove prerequisite, change corequisite, and change course description. (course only offered online)

**Item 45.f** NRSG 141 Core Concepts of Adult Nursing Clinical. Change title to Adult Health Nursing Clinical, remove prerequisite, change corequisite, and change course description.

**Item 45.g** NRSG 142 Core Concepts of Maternal/Child Nursing. Change title to Nursing Care of Women and Children, change credits from 2 to 3, remove prerequisite, change corequisite, and change course description. (course only offered online)

**Item 45.h** NRSG 143 Core Concepts of Maternal/Child Nursing Clinical. Change title to Nursing Care of Women and Children Clinical, remove prerequisite, change corequisite, and change course description.

**Item 45.i** NRSG 148 Leadership Issues. Change title to Leadership Issues for Practical Nurses, change credits from 1 to 2, remove prerequisite, change corequisite, and change course description. (course only offered online)

**Item 45.j** NRSG 149 Leadership Issues Clinical. Change title to Leadership Issues for Practical Nurses Clinical, remove prerequisite, change corequisite, and change course description.

**Item 45.k** NRSG 136 Pharmacology for Practical Nurses Lab. New course.

**Item 45.L** NRSG 152 Gerontology and Community Nursing. New course.

**Item 45.m** NRSG 153 Gerontology and Community Nursing Clinical. New course.

**Item 45.n** AAS in Practical Nursing. Modification to an existing program, including degree type (AAS to Certificate of Applied Science).

- Motion by Sharon Hobbs, seconded by Joseph Bryan to **approve Items 45 through 45.n on first reading.**

Ms. Floyd noted that the new A&P and math are in this group. The question was raised as to the odd corequisite for BIOH 105, which is BIOH 104, a course not offered by MSUB. Ms. Floyd stated that there are four campuses doing the PN program, but we are currently the only ones doing it entirely online. It is possible that a student will take the lecture A&P on another campus and the lab from us.

- Motion carried.

- Motion by Carl Castles, seconded by Ying Wang to **waive second reading of items 45 through 45.n.**

- Motion carried.

The Committee agreed that Items 44 through 44.t and 45 through 45.n will go to the Senate as consent items.

**Item 38** Certificate of AS in Pharmacy Technician. New certificate. *Requires BOR approval.*

**Item 38.a** PHAR 100 Introduction to Pharmacy Practice for Technicians. New course.

**Item 38.b** PHAR 101 Pharmacy Calculations. New course.

**Item 38.c** PHAR 102 Pharmacology for Technicians. New course.

**Item 38.d** PHAR 104 Pharmacy Dispensing Lab. New course.

**Item 38.e** PHAR 120 Medication Safety. New course.

**Item 38.f** PHAR 121 Preparation for the PTCB Exam. New course.

**Item 38.g** PHAR 198 Internship: Pharmacy. New course.

- Motion by Ken Miller, seconded by Ying Wang to **take up Items 38 through 38.g from the table and approve them on first reading.**

Lonnie Schrag, Nursing, Health and Public Safety, stated that this will, indeed, be our program with our courses and we will issue the degree. He noted that they added a COMX course to the program since the last meeting, as is required in City College policy.

Cliff Coppersmith, Dean of City College, stated that the community has asked for this program for some time, and they also requested that graduates receive their degree from City College, rather than Missoula. The agreement with Missoula for their faculty to teach the courses is still in draft form. Ultimately, this agreement is about maximizing resources within Montana. City College has had a proto-advisory group already working on this proposal, and the group includes many local pharmacies and hospitals. There are already tuition support and reimbursement programs at the two local hospitals for their staff.

The question was raised as to other Gen Ed requirements for Certificates, such as a math and writing course. Mr. Schrag responded that students will have to take or test out of the math and writing before applying to the Pharmacy Technician program.

- Motion carried.

- Motion by Carl Castles, seconded by Jennifer Scroggins to **waive second reading of Items 38 through 38.g.**

- Motion carried.

The Committee agreed that Items 38 through 38.g will go to the Senate as action items.

The meeting adjourned at 4:57 p.m.

rjrm