

## UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

**Date:** December 2, 2015

**Present:** Carl Castles  
Joseph Bryan  
Ying Wang  
Sharon Hobbs  
Joy Barber  
Jennifer Scroggins  
Brian Gurney  
Alan Christensen  
Richard Pierce  
Jessica Baker (Registrar representative)

**Absent:** Russ Lord\*

*\*excused*

**Guest:** Mark Jacobson



Rich Pierce, Chair, called the meeting to order at 4:00 p.m. in the Chancellor's Conference Room.

The September 16 and October 28 meeting minutes were accepted as presented.

### I. ITEMS – FIRST READING

**Item 22** PSYX 499 Senior Thesis. Change prerequisite.

- Motion by Brian Gurney, seconded by Jennifer Scroggins to **approve Item 22 on first reading.**

- Motion carried.

- Motion by Brian Gurney, seconded by Jennifer Scroggins to **waive second reading of Item 22.**

- Motion carried.

**Item 25** AHMS 201 Medical Science. Delete course.

**Item 25.a** Certificate of AS in Medical Coding & Insurance Billing. Modification to an existing program.

- Motion by Brian Gurney, seconded by Jennifer Scroggins to **approve Items 25 and 25.a on first reading.**

It was noted that the program is removing a course because the material is covered in other courses. AHMS 201 has become redundant. Also, the Certificate program currently has 34

credits, which is high for a certificate, so the course deletion will bring the total credits down to 31.

- Motion carried.

- Motion by Brian Gurney, seconded by Sharon Hobbs to **waive second reading of Items 25 and 25.a.**

- Motion carried.

**Item 19** Teaching Minor in Mathematics. Modification to an existing program.

- Motion by Brian Gurney, seconded by Jennifer Scroggins to **approve Item 19 on first reading.**

Mark Jacobson, Chair of Mathematics, noted that this minor was very heavy on credits with a total of 32, and no one was taking the program. There is also a need, especially in rural areas, for math teachers but those teachers may not have time to earn a math major. So, the Department is reducing the total credits of the minor to 25 and working on flexibility in the program. Courses will be online and offered in the summer, with as much flexibility for students as possible. Bozeman does not offer anything like this, which should also help increase enrollments in the program.

- Motion carried.

- Motion by Brian Gurney, seconded by Ying Wang to **waive second reading of Item 19.**

- Motion carried.

The meeting adjourned at 4:15 p.m.

rjrm