

UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

Date: November 19, 2014

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| Present: | Russ Lord | Matthew Sprong |
| | Carl Castles | Don Wilathgamuwa |
| | Brian Gurney | Ying Wang |
| | Janet Alberson | Richard Pierce |
| | Del Brumley | |

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| Absent: | Jennifer Scroggins* | Bonnie Graham* |
| | Oscar Thomas (student) | |

**excused*

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| Guests: | Tim Starns | Terry Madtson |
| | Clinton Culp | Francisco Saldivar |
| | Susan Gregory | Cindy Dell |
| | Rachael Waller | Ken Miller |



Rich Pierce, Chair, called the meeting to order at 4:01 p.m. in the Chancellor's Conference Room.

The November 5 meeting minutes were accepted as presented.

I. ITEMS – FIRST READING

Item 57 CSTN 136 Rigging and Metal Buildings. Delete course.

Item 57.a CSTN 201 Advanced Concrete Working. Delete course.

Item 57.b CSTN 270 Foundations of Construction Project Management. New course.

Item 57.c CSTN 272 Construction Estimating. New course.

Item 57.d AAS in Construction Technology-Carpentry. Modification to an existing program.

- Motion by Brian Gurney, seconded by Ying Wang to **approve Items 57 through 57.d on first reading.**

Tim Starns, Construction Program, stated that CSTN 136 Rigging and Metal Buildings doesn't really fit into the Construction Technology-Carpentry program, as it's not something carpenters do. The new course CSTN 272 is being added because estimators are in high demand. Terry Madtson, Construction Program, stated that CSTN 201 Advanced Concrete Working is being removed from the program because the students get enough knowledge in concrete with the first year of the program they can actually enter as a concrete apprentice, so the advanced course is not needed. Mr. Madtson also noted that, at the end of the program, all the students make presentations to demonstrate their project management skills.

- Motion carried.

- Motion by Brian Gurney, seconded by Russ Lord to **waive second reading of Items 57 through 57.d.**

- Motion carried.

Item 64 ETEC 192 Fundamentals of Energy Technicians I. New course.

Item 64.a ETEC 193 Fundamentals of Energy Technicians II. New course.

Item 64.b Certificate of AS in Sustainable Energy Technician. Modification to an existing program.

Item 65 Certificate of Technical Skills in Energy Technician. New program.

- Motion by Brian Gurney, seconded by Russ Lord to **approve Items 64 through 64.b and 65 on first reading.**

Francisco Saldivar, Sustainable Energy program, stated that these changes come along with another SWAMMEI grant certificate, which will produce electrician helpers. Two new courses need to be added, and the students will receive NCCER credentials from the courses. The name of the Certificate of Applied Science in Sustainable Energy Technician is being changed to reflect the electrician focus. The courses removed from the Certificate of Applied Science in Sustainable Energy Technician, now the Certificate of Applied Science in Energy Technician, will not be deleted, since the Certificate of Technical Skills in Energy Technician program may not continue after the grant ends.

It was noted that the Certificate of Technical Skills in Energy Technician should be a Certificate of Technical Studies instead. This will be changed on the form to match the certificate titles published by the Commissioner of Higher Education Office.

- Motion carried.

- Motion by Brian Gurney, seconded by Ying Wang to **waive second reading of Items 64 through 64.b and 65.**

- Motion carried.

Item 54 BS Major in Outdoor Adventure Leadership. Modification to an existing program.

Item 54.a REC 120 Hiking/Backpacking. Change title to Fundamentals of Backcountry Travel and change course description.

Item 54.c REC 140 Mountain Biking. Change credits from 2 to 1.

Item 54.d REC 200 Foundations of Outdoor Adventure Leadership. Change credits from 2 to 3 and change course description.

Item 54.e REC 220 Alpine Skiing II. Add prerequisite.

Item 54.f REC 225 Snowboarding II. Change prerequisite.

Item 54.g REC 255 Rock Climbing I. Change course description.

Item 54.h REC 257 Rock Climbing II. Change course description.

- Item 54.i** REC 258 Ropes Rescue. Change number to 357 and change prerequisite.
- Item 54.j** REC 281 Search and Rescue. Change number to 356 and change prerequisite.
- Item 54.k** REC 288 Archery II. Change credits from 1 to 2.
- Item 54.L** REC 306 Outdoor Living Skills. Add prerequisite.
- Item 54.m** REC 310 Adventure Leadership. Add prerequisite.
- Item 54.n** REC 480 Challenge Course Skills and Facilitation. Add prerequisite.
- Item 54.o** REC 494 Seminar. Add prerequisite, change grading mode, and change course description.
- Item 54.p** REC 498 Cooperative Education/Internship. Change title to Internship, change credits to V1-6, add prerequisite, and change course description.
- Item 54.Q** REC 233 Skiing/Snowboarding Instructor Development. Change prerequisite and course description.
- Item 54.r** REC 280 Challenge Course Fundamentals. Change credits from 3 to 2.
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- Item 55** REC 158 Caving/Spelunking. Delete course.
- Item 55.a** REC 189 Avalanche Awareness and Safety. Delete course.
- Item 55.b** REC 214 Outdoor Recreations in the United States. Delete course.
- Item 55.c** REC 350 Outdoor Adventure Leadership for the Aging Population. Delete course.
- Item 55.d** REC 405 Outdoor and Camping Education. Delete course.
- Item 55.e** REC 308 Winter Outdoor Living Skills. New course.
- Item 55.f** REC 309 People and the Environment. New course.
- Item 55.g** REC 312 Wilderness Medicine. New course.
- Item 55.h** REC 359 Backcountry Avalanche Forecasting and Rescue. New course.
- Item 55.i** REC 389 Mountaineering. New course.
- Item 55.j** REC 126 Snowshoeing I. Delete course.

- Motion by Russ Lord, seconded by Del Brumley to **approve Items 54 through 55.j on first reading.**

Clinton Culp, Outdoor Adventure Leadership program, stated that they have folded together and thus deleted several courses that had overlapping outcomes. They are also updating many course descriptions to match terminology used by the accrediting body, the Outdoor Education Association. Some prerequisites are being added to ensure proper course progression, as well. A basic course in business and another in marketing have also been added, in consultation with the College of Business. Those credits come from the six freed credits from Gen Ed. In terms of the budget, they have cut one part-time instructor, and the courses will be taught on an every-other-semester or every-other-year rotation by Dr. Culp and Lynn Fitzgerald.

- Motion carried.

- Motion by Janet Alberson, seconded by Ying Wang to **waive second reading of Items 54 through 55.j.**

- Motion carried.

Item 60 BS Major in Health & Human Performance Health and Wellness Option.
Modification to an existing program.

Item 60.a BS Major in Health & Human Performance Human Performance Option.
Modification to an existing program.

Item 61 HHP 212 First Responder Emergency Care. Change rubric to ECP, number to 120, and title to Emergency Medical Responder.

Item 61.a CHTH 250 Introduction to Public Health. New course.

- Motion by Brian Gurney, seconded by Russ Lord to **approve Items 60, 60.a, 61, and 61.a on first reading.**

Item 68 CHTH 262 Community Health. Delete course.

- The motion was amended to include Item 68: **approve Items 60, 60.a, 61, 61.a, and 68 on first reading.**

Russ Lord, Health & Human Performance, noted that these changes are to keep the program up to date and fix some problems due to Common Course Numbering. Several elective courses that are no longer offered by other departments have also been removed. There is no change in total credits.

- Motion carried.

- Motion by Janet Alberson, seconded by Brian Gurney to **waive second reading of Items 60, 60.a, 61, 61.a, and 68.**

- Motion carried.

Item 66 ACT 151 Beginning Billiards. New course.

- Motion by Brian Gurney, seconded by Russ Lord to **approve Item 66 on first reading.**

This course will be taught by Matt McMullen of the Psychology Department, and he will not be paid, so it is free for the Department of Health & Human Performance. The students will play at the Eagles Lodge, which has agreed to donate time for the students to play.

- Motion carried.

It was noted that the form states the course is one credit with one hour of lab per week. This is not correct, and will be fixed before second reading is held.

Item 67 BS major in Human Services. Modification to an existing program.

This Item will be postponed to the next meeting, at the request of the faculty member who ended up serving jury duty today.

Item 24 BSEd major in Broadfield Elementary Education. Modification to an existing program.

Item 25 EDU 397M Methods K-8: Integrating the Arts into the Curriculum. New course.

- Motion by Brian Gurney, seconded by Carl Castles to **approve Items 24 and 25 on first reading.**

Ken Miller, Chair of Educational Theory and Practice, stated that they are adding a merged introductory course for education for both elementary and secondary, rather than having two separate courses. HTH 101 was added to the program in error through Common Course Numbering, so the correct course, HTH 201 Health Issues for Educators, is being added. The six free credits from Gen Ed will remain restricted electives.

- Motion carried.

- Motion by Janet Alberson, seconded by Brian Gurney to **waive second reading of Items 24 and 25.**

- Motion carried.

Item 29.a BSEd Elementary Education/Reading Double Major K-8; K-12 Reading Endorsement. Modification to an existing program.

Item 29.b BSEd Secondary Education/Reading Double Major 5-12 and K-12 Reading Endorsement. Modification to an existing program.

Item 30.b EDU 355 Reading Junior Field. New course.

- Motion by Brian Gurney, seconded by Ying Wang to **approve Items 29.a, 29.b, and 30.b on first reading.**

Rachael Waller, Educational Theory and Practice, stated that they are removing EDEC 310 Child in the Family from both of these programs, in favor of adding the new Junior Field course. This change decreases both programs by one credit.

- Motion carried.

- Motion by Brian Gurney, seconded by Ying Wang to **waive second reading of Items 29.a, 29.b, and 30.b.**

- Motion carried.

Item 29.c BSEd Elementary Education/Special Education (P-12) Double Major. Modification to an existing program.

Item 29.d BSEd Secondary Education/Special Education (P-12) Double Major. Modification to an existing program.

- Motion by Brian Gurney, seconded by Russ Lord to **approve Items 29.c and 29.d on first reading.**

Cindy Dell, Educational Theory and Practice, stated that these changes are a cascade effect from the earlier noted merged introductory course for education for both elementary and secondary. These changes also clean up some incorrect wording and credit numbers in the programs.

- Motion carried.
- Motion by Brian Gurney, seconded by Don Wilathgamuwa to **waive second reading of Items 29.c and 29.d.**
- Motion carried.

Item 30.a EDU 336 Cognitive and Language Development in Young Children. Remove prerequisite.

- Motion by Brian Gurney, seconded by Ying Wang to **approve Item 30.a on first reading.**

Dr. Waller noted that the prerequisite is preventing reading majors from registering for this course, so it is being removed.

- Motion carried.
- Motion by Brian Gurney, seconded by Del Brumley to **waive second reading of Item 30.a.**
- Motion carried.

Item 69 BSBA Required Business Core. Modification to an existing program.

Item 70 BSBA Online General Business Option. Modification to an existing program.

- Motion by Brian Gurney, seconded by Russ Lord to **approve Items 69 and 70 on first reading.**

Brian Gurney, Business Administration, noted that they are clarifying their capstone course. There is currently more than one rubric for the capstone, but all taught by the same instructor. To simplify, all students will now take BGEN 499 Capstone. The City College course CAPP 131 Basic MS Office is also being added to the Business Core. The changes to the Online General Business program are mainly clean up.

- Motion carried.

- Motion by Janet Alberson, seconded by Russ Lord to **waive second reading of Items 69 and 70.**

- Motion carried.

The meeting adjourned at 5:07 p.m.

rjrm