

## UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

**Date:** November 4, 2009

**Present:** Agnes Samples  
Mark Jacobson  
Cheryl Young  
Vern Gagnon

Gary Acton  
Brian Gurney  
Cindy Dell

**Absent:** Mick Ender  
Carl Castles – *excused*

Rita Kratky – *excused*

**Guests:** Gary Behm  
Sue Balter-Reitz

Dorothea Cromley  
Sandie Rietz



Cindy Dell called the meeting to order at 4:00 p.m. in the Missouri room.

The October 21 meeting minutes were accepted as presented.

### I. ITEMS – FIRST READING

**Item 10** MUSC 160 Symphonic Band. Change title to Symphonic Band I, change prerequisite, and change course description.

**Item 10.a** MUSC 162 Concert Choir. Change title to Concert Choir I, change prerequisite, and change course description.

**Item 10.b** MUSC 168 Jazz Ensemble. Change title to Jazz Ensemble I, change prerequisite & corequisite, and change course description.

**Item 10.c** MUSC 360 Symphonic Band. Change title to Symphonic Band II, change prerequisite, and change course description.

**Item 10.d** MUSC 362 Concert Choir. Change title to Concert Choir II, change prerequisite, and change course description.

**Item 10.e** MUSC 368 Jazz Ensemble. Change title to Jazz Ensemble II, change prerequisite & corequisite, and change course description

- Motion by Vern Gagnon, seconded by Agnes Samples to **approve Items 10 through 10.e on first reading.**

Gary Behm, Music Department, noted that over the years these courses have changed and these updates are to match current practices. The title changes were requested by the College of Arts and Sciences Curriculum Council so the 100- and 300-level courses will have different names.

- Motion carried.

- Motion by Vern Gagnon, seconded by Brian Gurney to **waive second reading of Items 10 through 10.e.**

- Motion carried.

**Item 4.b** BSEd Elementary Education/Reading Double Major K-8; K-12 Reading Endorsement. Modification of an existing program.

**Item 4.c** BSEd Secondary Education/Reading Double Major 5-12 and K-12 Reading Endorsement. Modification of an existing program.

**Item 4.d** Teaching Minor in Reading (K-12). Modification of an existing program.

**Item 4.e** RD 414 Teaching Reading K-3. Change course number to 414/514.

**Item 4.j** RD 431 Storytelling. Change course number to 431/531.

- Motion by Mark Jacobson, seconded by Brian Gurney to **approve Items 4.b through 4.e and 4.j on first reading.**

Sandie Rietz, Reading Program, stated that they lost a faculty line and as a result they are now collapsing the program. Some, but not all, of the 400-level courses will be crosslisted with 500-level courses. This is to improve FTE but also to help graduate courses make the cut-off for enough students in the class. It was cited that often it is beneficial to undergrads to have graduate students in the class.

Dr. Rietz also noted there were electives in the program from other disciplines, such as Early Childhood, which are now being removed, as well as courses which never got enough enrollments to run.

It was noted that there is some confusion regarding RD 310 (Reading and Writing Across the Curriculum) and RD 401 (Reflective Practices in Teaching Reading). Some education majors end up taking both when they may not need to. Dr. Rietz noted that she will look into this problem.

- Motion carried.

- Motion by Vern Gagnon, seconded by Mark Jacobson to **waive second reading of Items 4.b through 4.e and 4.j.**

- Motion carried.

**Item 11** COMT 420/520 Media Advertising. Change title to Advertising, Media, and Culture.

**Item 11.a** COMT 421/521 Communicating Through the Internet. Change title to Communicating Online.

**Item 11.b** COMT 470/570 Capstone Project. Change number to 570, change title to Applied Communication Studies, and change course description. This change splits the crosslisted course into two courses. See Item 11.i.

**Item 11.i** COMT 470/570 Capstone Project. Change number to 470 and change course description. This change splits the crosslisted course into two courses. See Item 11.b.

- Motion by Vern Gagnon, seconded by Mark Jacobson to **approve Items 11 and 11.a on first reading.**

Sue Balter-Reitz, Chair of Communication & Theatre, noted that these are just small updates to the courses.

- Motion carried.
- Motion by Vern Gagnon, seconded by Brian Gurney to **waive second reading of Items 11 and 11.a.**
- Motion carried.
- Motion by Mark Jacobson, seconded by Brian Gurney to **approve Items 11.b and 11.i on first reading.**

Dr. Balter-Reitz noted that the capstone course had been crosslisted as a 400/500-level course. They have now changed the graduate program so there is not a capstone course, but rather an exam, so the two crosslisted courses must be separated. This course will still be “stacked,” that is, undergraduate and graduate student in the same classroom, and it will now be a project course for both levels. Graduate students will take a separate exam course.

- Motion carried.
- Motion by Mark Jacobson, seconded by Agnes Samples to **waive second reading of Items 11.b and 11.i.**
- Motion carried.

**Item 18** BS in Business Administration Information Systems Option. Modification of an existing program.

**Item 18.a** MIS 424 Information Resource Management. Change title to Business Intelligence with SQL Server and change course description.

- Motion by Vern Gagnon, seconded by Agnes Samples to **approve Items 18 and 18.a on first reading.**

Mr. Gurney noted that these are very minor changes. Previously, the program had “tracks” to select from, and they are doing away with that plan. The program credits will stay the same. The course change is an update to make it more contemporary.

The question was raised as to whether a course with a title and course description change should actually be a new course.

- Motion carried with one abstention.

- Motion by Mark Jacobson, seconded by Vern Gagnon to **waive second reading of Items 18 and 18.a.**

- Motion carried with one abstention.

The meeting adjourned at 4:47 p.m.

rjrm