

UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

Date: November 3, 2004

Present: Mike Diede Susan Gilbertz
Joy Honea Tom Rust
Debra Johnson Brian Gurney
Dixie Metheny Susan Gregory
Bruce Brumley Tim Urbaniak
Kelly Buck (student) Karen Everett
Cheri Johannes

Absent: James Nowlin Loretta Morgan – *excused*
Kyle Colling – *excused* Vern Gagnon – *excused*
Nafi Heiat – *excused*

Guests: Doxey Hatch Analicia Pianca
Brian Cast St. John Robinson



Tim Urbaniak called the meeting to order at 4:10 p.m. on Wednesday, November 3, 2004, in the Missouri Room of the SUB.

The October 27 meeting minutes were approved with changes.

I. ITEMS – FIRST READING

Item 15 SPAN 180 Accelerated Review of Elementary Spanish. Delete course.

Item 15 was taken up from the table.

St. John Robinson, Chair of Modern Languages and Literatures, noted that this course is being deleted because they simply don't have the faculty to staff it. Steve Simms used to teach this course, and it may be several years before the Department of Modern Languages and Literatures can hire a new faculty member. At that point, the curriculum may have to be completely redesigned.

- Motion by Joy Honea, seconded by Susan Gilbertz to **approve Item 15 on first reading.**

- Motion carried.

- Motion by Tom Rust, seconded by Bruce Brumley to waive **second reading of Item 15.**

- Motion carried.

Item 13 EDUC 484 Student Teaching (K-12). Change rubric to EDCI.

Item 13.a EDUC 485 Student Teaching (Elementary). Change rubric to EDCI.

Item 13.b EDUC 486 Student Teaching (Secondary). Change rubric to EDCI.

- Motion by Mike Diede, seconded by Susan Gilbertz to **approve Items 13, 13.a, and 13.b on first reading.**

Dixie Metheny stated that changing the rubrics of these courses ensures that College of Education students will have their portfolio reviewed by a faculty member, not a part-time student teaching supervisor. The EDUC rubric belongs to the Certification and Field Experience Office, and these courses need to be moved to the Department of Educational Theory and Practice (EDCI).

It was cited that this change adds a lab fee to all three courses. This fee may be for payment of the teaching supervisor or for insurance. Karen Everett stated that she would find out what the fee is for and report back to the Committee.

- Motion carried.

Item 17 EDCI 306 Teaching Music in the Elementary School. Change course description and prerequisites.

- Motion by Susan Gilbertz, seconded by Dixie Metheny to **approve Item 17 on first reading.**

It was noted that this change adds EDCI 300 as a prerequisite. Most of the methods courses already require that course.

- Motion carried.

- Motion by Joy Honea, seconded by Dixie Metheny to **waive second reading of Item 17.**

- Motion carried.

Item 21 RD 419 Reading Roundtable. New course.

- Motion by Bruce Brumley, seconded by Dixie Metheny to **approve Item 21 on first reading**.

It was noted that this course is moving from a regularly offered workshop to a regular course.

- Motion carried.

- Motion by Tom Rust, seconded by Bruce Brumley to **waive second reading of Item 21**.

- Motion carried.

Item 29.a BA Major in Art. Modification of an existing program.

Item 29.b ART 120 Visual Concepts in Art. Delete course.

Item 29.c ART 151 Two-Dimensional Design. Change course description.

Item 29.d ART 152 Three-Dimensional Design. Change course description.

Item 29.e ART 161 Introduction to Drawing. Change course description.

Item 29.f ART 261 Figure Drawing. Change course description.

Item 29.g ART 352 Visual Theory and Criticism. Change prerequisites.

Item 29.h ART 437 Art Since 1945. Change title and course description.

Item 29.i ART 461 Advanced Drawing. Change course description.

Item 38 Minor in Art. Modification of an existing program.

- Motion by Dixie Metheny, seconded by Susan Gilbertz to **approve Items 29.a, 29.b, 29.c, 29.d, 29.e, 29.f, 29.g, 29.h, 29.i, and 38 on first reading**.

Brian Cast, Chair of the Art Department, stated that these changes delete ART 120 and fold that material into the other foundations courses. These Items also update some older course descriptions.

- Motion carried.

- Motion by Susan Gilbertz, seconded by Tom Rust to **waive second reading of Items 29.a, 29.b, 29.c, 29.d, 29.e, 29.f, 29.g, 29.h, 29.i, and 38**.

- Motion carried.

Item 33 PSYC 460 Theories of Personality. Change course description.

Item 33.a PSYC 470 Abnormal Psychology. Change course description.

Item 33.b PSYC 476 Introduction to Clinical Psychology. Change course description and prerequisites.

Item 33.c PSYC 396 Psychology. Change title and course description.

Item 33.d PSYC 490 Practicum. Change course description.

Item 33.e PSYC 496 Cooperative Education/Internship. Change course description and credits.

- Motion by Susan Gilbertz, seconded by Tom Rust to **approve Items 33, 33.a, 33.b, 33.c, 33.d, and 33.e on first reading.**

Doxey Hatch of the Psychology Department stated that these changes update course descriptions according to how the courses are now taught. Item 33.e also caps the number of internship credits that student can take, as a few students were using the course in place of more substantive upper level courses. These Items will not make a change in overall credits for the program, and there are no staffing issues.

- Motion carried.

- Motion by Susan Gilbertz, seconded by Dixie Metheny to **waive second reading of Items 33, 33.a, 33.b, 33.c, 33.d, and 33.e.**

- Motion carried.

Item 36 LANG 499 International Studies Capstone Course. New course.

- Motion by Dixie Metheny, seconded by Bruce Brumley to **approve Item 36 on first reading.**

St. John Robinson noted that this course is the single new course required by the Minor in International Studies, which was approved last year.

- Motion carried.

- Motion by Susan Gilbertz, seconded by Joy Honea to **waive second reading of Item 36.**

- Motion carried.

Item 39 NAMS/POLS 495 Federal Indian Policy. New course.

- Motion by Bruce Brumley, seconded by Dixie Metheny to **approve Item 39 on first reading.**

It was cited that Native American Studies has a new faculty member, and they would like to take the program into a more policy-oriented area, rather than the historical program they have now. This course would most likely count as an elective in the Minor in Native American Studies.

- Motion carried.

- Motion by Dixie Metheny, seconded by Bruce Brumley to **waive second reading of Item 39.**

- Motion carried.

Item 14 BS in Mathematics Teaching Certificate Option Single Subject Endorsement. Modification of a program.

Item 14.a BS in Mathematics Teaching Certificate Option Multiple Subject Endorsement. Modification of a program.

Item 14.b MATH 498 Capstone Seminar. New course.

- Motion by Tom Rust, seconded by Susan Gilbertz to **approve Items 14, 14.a, and 14.b on first reading.**

Dixie Metheny stated that OPI and NCATE require a capstone course in the Math program, which didn't get into the last catalog. These changes add that course, and also clean up double counting of MATH 112 and the language requirement for the program.

- Motion carried.

- Motion by Susan Gilbertz, seconded by Bruce Brumley to **waive second reading of Items 14, 14.a, and 14.b.**

- Motion carried.

II. Other

A. Standardizing Capstone Course Numbers

It was observed that two numbers, 498 and 499, could be reserved for capstone courses, giving plenty of flexibility. The same would work at the COT, using 298 and 299. Tim Urbaniak noted that the UCC should make a recommendation to the Academic Senate, and the Senate could then circulate the information to the colleges. It was noted that an effective date will be needed and this will reserve the numbers for future courses. The Committee will be proactive in preparing for assessment issues.

A memo will be drafted and discussed for approval at the next meeting.

The meeting adjourned at 5:10 p.m.

rjrm