

## UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

**Date:** March 3, 2004

<b>Present:</b>	Rachel Schaffer Pat Holman Lorrie Steerey James Nowlin Vern Gagnon	Tom Rust Brian Gurney Dixie Metheny Tim Urbaniak Karen Everett
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<b>Absent:</b>	Dennis Nettiksimmons Tom Hinthorne – <i>excused</i> Bruce Brumley – <i>excused</i>	Susan Gregory – <i>excused</i>
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<b>Guests:</b>	Lonnie Schrag	John Staley
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Tim Urbaniak called the meeting to order at 4:05 p.m. on Wednesday, March 3, 2004, in the Missouri room of the SUB.

The February 25, 2004, meeting minutes were approved with corrections.

*The following Items were withdrawn by the department:*

**Item 32** AAS in Medical Assisting. Modification of an existing program.

**Item 32.c** HLTH 151 Introduction to Medical Transcription. New course.

**Item 36.c** FIRE 214 Inspection Codes and Practice. Change title and catalog description.

**Item 36.b** FIRE 212 Origin and Cause. New course.

*Item 36.b (above) is to be replaced by Item 36.d (below).*

**Item 36.d** FIRE 255 Cause and Origin. New course.

### I. ITEMS – SECOND READING

**Item 32.a** MEDA 279 Externship. New course

**Item 32.b** MEDA 124 Medical Assisting Clinical Procedures I. Change prerequisites.

It was noted that the Externship is specifically required by the accrediting body of the medical assistant program. MEDA 124 adds a needed prerequisite.

- Motion by Lorrie Steerey, seconded by Tom Rust to **approve Items 32.a and 32.b on second reading, given that** the program will provide a revised plan of study for the Medical Assistant program and the UCC will hold an electronic vote on that plan of study.

- Motion carried.

## II. ITEMS – FIRST READING

**Item 36** AS Degree Program of Study in Fire Science. Modify an existing program – **REVISED.**

**Item 36.a** FIRE 210 Building Construction for Firefighters. Delete course.

**Item 36.d** FIRE 255 Cause and Origin. New course.

- Motion by Dixie Metheny, seconded by Lorrie Steerey to **approve Items 36, 36.a and 36.d on first reading.**

- Motion carried.

- Motion by James Nowlin, seconded by Lorrie Steerey to **waive second reading of Items 36, 36.a and 36.d.**

- Motion carried.

## III. ITEM – REVISION NECESSARY

**Item 35** AAS in Practical Nursing. Modify an existing program – **REVISED.**

It was noted that after this course was approved by the UCC on February 18, 2004, it was noted that the math course may not be acceptable. The revised change above adds an option for a math course. Students can take either CTMA 161 or HLTH 112 for their math requirement in this program. It was noted that HLTH 112 is less rigorous, and so may not transfer well.

It was noted that students take a state exam to gain licensure, and HLTH 112 is an acceptable math course for that test, as well as for the State Board of Nursing.

- Motion by Lorrie Steerey, seconded by James Nowlin to **approve Item 35 with revisions.**

- Motion carried.

- Motion by Lorrie Steerey, seconded by James Nowlin to **waive second reading of the revisions in Item 35.**

- Motion carried.

#### IV. DISCUSSION

It was noted that articulation and matriculation are two very different things. Some students taking two-year programs may think they can step right into the junior year of a four-year program, and most of the time they can't because they are missing important prerequisites.

The meeting adjourned at 4:55 p.m.

rjrm