

UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

Date: November 19, 2003

Present:	Rachel Schaffer	Tom Rust
	Brian Gurney	Tom Hinthorne
	Dixie Metheny	James Nowlin
	Bruce Brumley	Tim Urbaniak
	Vern Gagnon	
	Karen Everett (ex-officio)	

Absent:	Dennis Nettiksimmons – <i>excused</i>	Pat Holman – <i>excused</i>
	Susan Gregory – <i>excused</i>	



Tim Urbaniak called the meeting to order at 4:00 p.m. on Wednesday, November 19, 2003, in the Missouri Room of the SUB.

The October 29, 2003, meeting minutes were accepted as presented.

I. ITEMS – FIRST READING

Item 12.j EDCI 312 Teaching Social Studies in the Middle and Secondary School. Change prerequisites.

Item 12.k EDCI 313 Teaching Mathematics in the Middle and Secondary School. Change prerequisites.

Item 12.L EDCI 314 Teaching Science in the Middle and Secondary School. Change prerequisites.

Item 12.m EDCI 315 Teaching Art K-12. Change prerequisites.

Item 12.n EDCI 316 Teaching Music K-12. Change prerequisites.

Item 12.o EDCI 317 Teaching Speech and Drama in the Middle and Secondary School. Change prerequisites.

Item 12.p EDCI 319 Teaching Foreign Languages K-12. Change prerequisites.

Item 12.Q EDCI 424 Teaching English. Change prerequisites.

It was noted that there are no changes in the plans of study for students or in teaching loads for the faculty. The purpose of these changes is to add corequisites so the students take the curriculum and methods at the same time.

It was cited that this has been tried in other departments, and it can create a bottleneck of students, resulting in students not graduating on time. It was note that the department is going to run seminars for all students who missed taking the courses at the same time, and all the above courses will be offered frequently.

It was noted that the students do not have to take EDCI 310 more than once if the student has a teaching major and minor in two different disciplines.

- Motion by Dixie Metheny, seconded by Rachel Schaffer to **approve Items 12.j, 12.k, 12.L, 12.m, 12.n, 12.o, 12.p, and 12.Q on first reading.**

- Motion carried.

- Motion by James Nowlin, seconded by Tom Rust to **waive second reading of Items 12.j, 12.k, 12.L, 12.m, 12.n, 12.o, 12.p, and 12.Q.**

- Motion carried.

Item 15 BIOL 253 Human Genetics. New course.

Item 15.a BIOL 309 Ornithology. Delete course

Item 15.b BIOL 319 Ornithology Lab. Delete course.

- Motion by Tom Rust, seconded by James Nowlin to consider Items 15, 15.a, and 15.b as a block.

- Motion carried.

It was noted that the Ornithology courses were taught by Norm Schoenthal, and they have not been taught for 10 years. The Ornithology courses were also electives, so the deletion will not impact any programs.

- Motion by James Nowlin, seconded by Vern Gagnon to **approve Items 15, 15.a, and 15.b on first reading.**

- Motion carried.

- Motion by Vern Gagnon, seconded by Bruce Brumley to **waive second reading of Items 15, 15.a, and 15.b.**

- Motion carried.

Item 17 CMP 121 Introduction to Microsoft Outlook. New course.

Item 17.a CMP 122 Introduction to Microsoft PowerPoint. New course

Item 17.b CMP 123 Introduction to Microsoft Publisher. New course.

It was stated that these three courses were all 292s that have been offered three or four times, so they are being converted to regular courses. There is substantial enrollment in these courses.

It was noted that these courses partially overlap with COB courses, but not full course overlap. It was noted that students who take these courses at the COT as part of a two-year degree should not have to take them again at the COB when they pursue a four-year degree.

- Motion by Dixie Metheny, seconded by Rachel Schaffer to **approve Items 17, 17.a, and 17.b as a group on first reading.**

- Motion carried.

Item 18 AAS in Computer Desktop/Network Support. Modification of a program.

Item 18.a CMP 235 Advanced Web Design and Development. New course.

Item 18.b CMP 135 Introduction to Web Design. New course.

It was noted that the COT hired a new faculty member who is now developing this program. It was cited that the faculty member is the director of the program, and if he should leave there are other faculty who will still be teaching this program.

It was noted that CMP 135 does overlap with a course taught at the COB, but COB students don't want to travel out to the COT for only one course, so the COB agreed both colleges should offer the course.

It was noted that it would be a good idea if the courses at the COT dovetail with the course at the COB. If the courses at the COT are steps 1 and 2, the courses at the COB should be steps 3 and 4, making it easier for the students to move into a four-year degree after they finish the two-year degree. This stepping up would also give the COB more new majors.

- Motion by James Nowlin, seconded by Dixie Metheny to **approve Items 18, 18.a, and 18.b as a group on first reading.**

- Motion carried.

- Motion by James Nowlin, seconded by Dixie Metheny to **waive second reading of Items 18, 18.a, and 18.b.**

- Motion carried.

Item 18.c AAS in Computer Systems Technology. Modification of a program.

Item 18.d CST 288 Network Security. New course.

Item 18.e CST 162 Installing, Configuring, and Adminstrating Microsoft Windows 2000 Server. Change title and course description (to Windows 2003 Server).

It was noted that Item 18.e is updating the version from 2000 to 2003. It was cited that it is necessary to have the version in the course title because it is required by Cisco. Also, the version is what employers are looking for on a transcript. A vague course title would

not tell the employer what she or he needs to know, and students will not carry around a catalog to show the employer a course description.

Item 18.d is moving from a Windows only security course (CST 266) to a broader course using more than just Windows. CST 266 will be deleted in the future.

- Motion by Dixie Metheny, seconded by Rachel Schaffer to **approve Items 18.c, 18.d, and 18.e as a group on first reading.**

- Motion carried.

- Motion by Rachel Schaffer, seconded by James Nowlin to **waive second reading of Items 18.c, 18.d, and 18.e.**

- Motion carried.

- Motion by James Nowlin, seconded by Dixie Metheny to **waive second reading of Items 17, 17.a, and 17.b.**

- Motion carried.

The meeting adjourned at 4:52 p.m.

rjrm