

## UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

**Date:** October 15, 2003

<b>Present:</b>	Dennis Nettiksimmons	Rachel Schaffer
	Tom Rust	Brian Gurney
	James Nowlin	Bruce Brumley
	Tim Urbaniak	Vern Gagnon

<b>Absent:</b>	Pat Holman – <i>excused</i>	Tom Hinthorne – <i>excused</i>
	Dixie Metheny – <i>excused</i>	Susan Gregory – <i>excused</i>
	Karen Everett (ex-officio)	

<b>Guests:</b>	Analicia Pianca	Liz Tooley
	Loren Scrag	John Cech
	Jerry Siebenaller (of St. V's)	



Tim Urbaniak called the meeting to order at 4:05 p.m. on Wednesday, October 15, 2003, in the Missouri Room of the SUB.

The September 17, 2003, meeting minutes were accepted as presented

### I. ITEMS – FIRST READING

**Item 3 (02-03) REVISED** New Program: Minor in International Studies – with revisions as per Dr. Park

Analicia Pianca, Director of International Studies, stated that the only cost involved with this new minor is \$600 for a capstone course, which would be offered once a year. All the courses in the minor are already running. The predicted number of students in the first year is about 5 to 10 students.

It was noted that part of the required core is HIST 109, which is no longer being taught. A different course should be required in the minor. It was noted that HIST 104 or 105 could be substituted. It was cited that 104 and 105, which are in Gen Ed, fill up fast and there is usually a waiting list.

It was also cited that the Comparative Arts Focus is mainly 100 and 200 level courses, while the other focuses are mainly 300 and 400 level. The focuses should all be 300 and 400 level.

It was noted that the students will work with the advisor (right now, St. John Robinson) to work out the courses they will take. Students will also be encouraged to study abroad for a semester. Currently, International Studies has agreements with several institutions for MSU-B students to study abroad at the same price as a semester here at MSU-B.

- Motion by Rachel Schaffer, seconded by James Nowlin to **approve Item 3 on first reading.**

- Motion carried.

It was noted that some plans of study and examples of courses taken abroad should be supplied for the next meeting. It was also cited that another course should be substituted for HIST 109.

**Item 4** AS Program of Study in Human Resources – General Applied Option and COB Articulated Option. Modification of a program (change “option” to “emphasis”).

It was noted that this is a bookkeeping issue, since the term “option” was used incorrectly in the catalog.

- Motion by Rachel Schaffer, seconded by Dennis Nettiksimmons to **approve Item 4 on first reading.**

- Motion carried.

**Item 4.a** CTBU 255 Medical Law and Ethics. Change rubric.

It was cited that the course was originally designed for business programs, but those programs no longer use it. The course is now mostly used by the health occupations programs, so the suggestion was made to move it to health.

- Motion by Vern Gagnon, seconded by James Nowlin to **approve Item 4.a on first reading.**

- Motion carried.

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- Motion by James Nowlin, seconded by Bruce Brumley, to move Items 5 through 5.L as a body.

- Motion carried.

**Item 5** AAS in Radiologic Technology. New program.

**Item 5.a** RAD 101 Radiological Technology I. New course.

**Item 5.b** RAD 102 Clinical Radiology I. New course

**Item 5.c** RAD 110 Radiation Physics and Biological Principles I. New course.

**Item 5.d** RAD 151 Radiological Technology II. New course.

**Item 5.e** RAD 152 Clinical Radiology II. New course.

**Item 5.f** RAD 201 Radiological Technology III. New course.

**Item 5.g** RAD 202 Clinical Radiology III. New course.

**Item 5.h** RAD 204 Principles of Radiographic Exposure. New course.

**Item 5.i** RAD 205 Clinical Radiology Intersession. New course.

**Item 5.j** RAD 210 Radiation Physics and Biological Principles II. New course.

**Item 5.k** RAD 251 Radiological Technology IV. New course.

**Item 5.L** RAD 252 Clinical Radiology IV. New course.

John Cech, Dean of the College of Technology, noted that this program will be funded by St. Vincent's and Deaconess. However, that is a verbal agreement, which will not be finalized until the program is approved by the Faculty and Chancellor.

It was cited that with funding from the hospitals and student fees, this program will break even. It was cited that use of equipment and sites at the hospitals is also currently a verbal agreement, which can be finalized once the program is approved.

It was noted that the first semester of the program is a pre-semester. As many students as needed can enter this first semester, but after the first semester the program switches to competitive entry because the hospitals have a limit of 12 students per semester. The entry mechanism will be a combination of grades, letters of recommendation, and possibly interviews. The students in the second semester of the program will also rotate back and forth between the two hospitals during the semester. The maximum number of students in this program is a total of 24 (12 at each hospital) per year. This program also requires one new faculty who will be a program director.

It was cited that although there has not been any advertising of this new program, there is already considerable interest. The limited size of the program also means we will not flood the market.

It was noted that this program was originally run at the hospitals, but many of those students ended up leaving the state. The hope is that more students will now stay.

It was noted that for the students who do not make it into the next semester, this program dove-tails with the paramedic, practical nursing, and medical assistant programs.

The question was raised as to whether there is room to teach these courses at the COT, at which all the rooms are full almost all the time. It was noted that almost all the new courses will be taught at the hospitals, so there will not be a space conflict.

- Motion by James Nowlin, seconded by Bruce Brumley to **approve Items 5, 5.a, 5.b, 5.c, 5.d, 5.e, 5.f, 5.g, 5.h, 5.i, 5.j, 5.k, and 5.L on first reading.**

- Motion carried

- Motion by Vern Gagnon, seconded by Bruce Brumley to **waive second reading** of Items 5, 5.a, 5.b, 5.c, 5.d, 5.e, 5.f, 5.g, 5.h, 5.i, 5.j, 5.k, and 5.L.

- Motion carried.

- Motion by Vern Gagnon, seconded by Bruce Brumley to **waive second reading** of Items 4 and 4.a.

- Motion carried.

## II. Vice Chair

- Motion to nominate James Nowlin as Vice Chair.

- Motion carried with 1 abstention.

The Committee would like to thank the Chair and Vice Chair for their service.

The next meeting of the UCC will be Wednesday, October 29, at 4:00pm.

The meeting adjourned at 5:00 p.m.

rjrm