

UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

Date: September 9, 2002

Present:	Rachel Schaffer George Madden Lorrie Steerey	Gersh Bulgatz Tim Urbaniak
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Rita Rabe Meduna called the meeting to order at 3:30 p.m. on Monday, September 9, 2002 in the Chancellor's Conference Room and immediately requested that a chair be elected.

- Motion by Rachel Schaffer, seconded by Gersh Bulgatz, to elect **George Madden** Chair of the Undergraduate Curriculum Committee.

- Nomination carried and George Madden was elected chair.

I. Move of meeting to allow more representation from the COB

Lorrie Steerey of the College of Business pointed out that all tenure and tenure-track faculty in the College of Business are teaching on Monday afternoons. Tuesdays would be a much better day for the UCC to meet, so more faculty would be able to attend.

After some discussion, the UCC decided that meetings will now be set for Tuesdays at 3:45 p.m. in COB 306.

II. NEW BUSINESS

A. Deadlines for the 2003-2005 Undergraduate Catalog. The UCC decided that in order to get all items to the Academic Senate by November 21, the following deadlines would be required:

College of Arts & Sciences – October 24

College of Education & Human Services **and** College of Business – October 31

College of Technology – November 7

B. New System of Approvals for Catalog Materials. It was noted that the administration does “slip” things past the faculty without their knowledge, and these changes often get into the catalog before the faculty know about it.

The Committee decided that the New System will be discussed at the next meeting of the UCC, on Tuesday, September 17, 2002.

The meeting adjourned at 4:00 p.m.

rjrm