

**General Education Committee  
Minutes**

September 17, 2012

<b>Present:</b>	Mark Jacobson	Bernie Quetchenbach
	Melinda Tilton	Kurt Toenjes
	Rhonda Dillman	Mike Havens
	Jennifer Lynn	Tom Regele
	Mark Fenderson	Leanne Gilbertsen
	Patricia Nichols	Michael Scarlett
	Elizabeth Fullon	Megan Thomas (for TyRee Jenks)
	Becky Lyons (ex-officio)	

**Absent:**

**Guest:** Ardyce Endresen

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The meeting was called to order at 2:30 p.m. in the Missouri room.

- By acclamation, **Mike Havens was elected Chair and Kurt Toenjes was elected Chair Alternate.**

The minutes of April 10 were accepted as presented.

I. ITEM – FIRST READING

**Item 42** Gen Ed course: WRIT 221 Intermediate Technical Writing. Submit for General Education category I. B. English.

- Motion by Bernie Quetchenbach, seconded by Mark Jacobson to **approve Item 42 for inclusion in General Education.**

Ardyce Endresen, English, Philosophy, and Modern Languages, noted that this course used to be in the Gen Ed writing category back in 1993. It has not been taught for many years due to lack of staffing. This course is most appropriate for students in programs like science and pre-engineering. It was noted that it would be helpful to the department to have a greater variety of courses to offer in Gen Ed.

- Motion carried.

- Motion by Tom Regele, seconded by Kurt Toenjes to **waive second reading of Item 42.**

- Motion passed by general consent.

## II. DISCUSSION/ACTION ITEMS

### A. Representative to the Assessment and Accreditation Council

Kurt Toenjes agreed to serve on the council representing the GEC.

### B. COMPASS and Writing Courses at the COT/City College

It was noted that on both campuses, east and City College, students who score in the 99<sup>th</sup> percentile on the COMPASS test are given a “P” grade in WRIT 101. The issue is that in the two-year programs at City College, students end up taking no writing courses, as they have tested out of WRIT 101. About 10% of the City College students end up doing this. The Academic Support Center is also burdened with these students who need lots of writing help. This is an accreditation issue because we are using the COMPASS test as a CLEP exam.

It was cited that a comparison between students who take WRIT 101 and those who don’t would be really valuable. Perhaps we need to create “advanced” sections of WRIT 101 for those students who do score high on the COMPASS. The students would still be required to take a writing class, but it would be adapted to their level. An actual written test, rather than the multiple-choice COMPASS, could be administered to all our students, but who would grade them all?

It was agreed that the committee members will discuss with appropriate leaders the impact of requiring all students take a writing course, and report back at the next meeting.

### C. Gen Ed Assessment Database

We are continuing with the database as it is, so please encourage all faculty teaching Gen Ed courses to enter their data *every semester*.

The meeting adjourned at 3:32 p.m.

Respectfully submitted, Rita J. Rabe Meduna.