Academic Foundations Committee
Minutes

March 25, 2009

Present:	Bernie Quetchenbach	Melinda Tilton
	Matt Redinger	Tom Regele
	Mark Fenderson	Neil Jussila
	Richard Pierce	Brent Roberts
	Mary Alice Walker (student)	Rita Kratky – ex-officio
Absent:	George Czyz	
	Kurt Toenjes – *excused*	Neil Suits – *excused*
	Mike Havens – *excused*	Lorrie Steerey – *excused*
	Diane Duin – ex-officio	Tasneem Khaleel – ex-officio
	Gary Young – ex-officio	Mary Susan Fishbaugh – ex-officio
	Karen Heikel – ex-officio	John Cech – ex-officio
	D'Ann Campbell – ex-officio	
Presiding:	Matt Redinger, Co-Chairperson	

The meeting was called to order at 2:40 p.m. in room 355 of the College of Business.

The minutes of March 16 were accepted as presented.

I.   DISCUSSION/ACTION ITEMS

A. Contacting Faculty Who Have Not Entered Assessment Data – List

It was noted that there *are* fundamental problems with this system, and it is questionable whether this system will allow for adequate change in our Academic Foundations courses. However, we have to have data for NWCCU, and we do not have time to reinvent the wheel. NWCCU is simply asking us for what we do and how we show we do it. We can tell them this is not the tool we need but we are working toward a better tool. We can't let faculty refuse to do the assessment data entry because we need the numbers.

It was noted that the AFC could simply pass a resolution that the Deans urge the faculty to enter their data, since that is the Deans' job. It was cited that this is such a controversial issue that faculty would likely balk at a directive from the administration.

It was cited that faculty members on post-retirement are the responsibility of the Department Chairs, not members of this Committee. The same goes for part-time faculty. Part-time faculty data may be a lost cause anyway, because those faculty are gone once the semester is over.

It was agreed that when AFC members approach faculty about data entry, the first suggestion should be that an error may have occurred during their data entry, resulting in lost figures.

It was stated that the idea of not allowing final grade entry into Banner until the assessment data is complete is too harsh a stance for this Committee to take. However, if there were a link on the Banner grades page to the assessment database (rather than having to log into an entirely different system), we may see an increase in entries from sheer convenience.

The meeting adjourned at 2:56 p.m.

Respectfully submitted, Rita J. Rabe Meduna.