

**Academic Foundations Committee
Minutes**

November 28, 2006

Present:	Oliver Chen Mark Hardt Abbas Heiat Sarah McIntyre (student)	Dan Gretch Connie Landis James Ellis (student) Jane Howell
Absent:	Barb Pedula – <i>excused</i> David Garloff – ex-officio Mary McNally – ex-officio Bob Carr – ex-officio George White – ex-officio	Tasneem Khaleel – ex-officio John Cech – ex-officio Mary Susan Fishbaugh – ex-officio Stacy Klippenstein – ex-officio
Presiding:	Mark Hardt, Chairperson	

Mark Hardt reconvened the meeting at 3:45 p.m. in the Bridger room of the SUB.

The minutes of November 21 were accepted as presented.

I. Discussion/Action Items

A. Meeting with Michael Barber: Thursday, November 30 at 3:45 in McM 308

Abbas Heiat and Jane Howell will attend the meeting with Dr. Hardt.

It was noted that a scantron machine that gives question-by-question results would be most useful. An alternative would be development of electronic testing.

B. Identification and Announcement of Academic Foundations Courses to be Assessed in Spring 2007

It was agreed that all the Academic Foundations courses taught by full-time faculty (not part-time) next semester will be assessed.

It was noted that departments may ask to remove a few courses, especially if an instructor is teaching more than one of those courses. Faculty should not be asked to assess in more than one course.

It was noted that the second semester of the integrated sciences course (SCIN 103) is offered next spring, but it would probably not be appropriate for assessment. We would only be getting the second half of the course.

C. Contacting and Working with Academic Foundations Working Groups

It was noted that there are still many questions about the assessment. It was noted that instructors can rate their students' results however they want, because those results can always be translated into a scale later.

It was cited that faculty can also develop assessments that are course specific, as long as they are assessing the objectives. They are probably already teaching the objectives in their classes anyway. All they have to do is focus on those objectives and how they are measured.

It was noted that there still aren't leaders for the Academic Foundations Working Groups.

Oliver Chen agreed to lead Math

Jane Howell agreed to lead Information Literacy

Dan Gretch agreed to lead the Natural Sciences (Life and Physical)

Mark Hardt agreed to lead Social Sciences

For the categories of English, History, Cultural Diversity, Fine Arts, and Humanities, a leader will have to be asked to serve.

The AFC recessed at 4:40 p.m.

Respectfully submitted, Rita J. Rabe Meduna.