

**General Education Committee
Minutes**

September 14, 2004

Present:	Mark Hardt Connie Landis Noreen Lee Barb Pedula Gary Amundson	Randall Gloege Michael Dennis James Nowlin Sandie Rietz – <i>ex-officio</i>
Absent:	John Cech – <i>ex-officio</i> Randy Rhine – <i>ex-officio</i> Joe Michels – <i>ex-officio</i> Janie Park – <i>ex-officio</i>	Tasneem Khaleel – <i>ex-officio</i> George White – <i>ex-officio</i> Carl Hanson – <i>ex-officio</i> Curt Kochner – <i>ex-officio</i>
Presiding:	Mark Hardt, Chair	

Mark Hardt called the meeting to order at 3:43 p.m. in the Madison room of the SUB.

The minutes of April 20 and August 30 were accepted with corrections.

I. Discussion/Action Items

A. Election of Chair and Chair Alternate

This item will be postponed to a later meeting.

B. Remaining Meetings with Departments/Colleges: CAHP, COT, English & Philosophy, Music, Communication & Theatre, Psychology

It was noted that even though we have met with many departments, we will have to go back when they actually get down to preparing submissions.

It was noted that the College of Allied Health Professions is meeting this Thursday if anyone can attend.

C. Deadline(s) for Submissions: Fall 2004

It was cited that many faculty don't know which catalog the Academic Foundations program will be in: the 2005-2007, or the 2007-2009.

It was noted that the Committee decided to attempt to get in the 2005-2007 catalog, which means all of the work must be done this semester. That is a great deal of work in a short amount of time, but we need to try. Otherwise, the revision will just keep getting delayed.

It was noted that if departments need to make changes in their programs as a result of the new Academic Foundations, they need time to get those in before the catalog deadline. The Committee has to get the revised program out in about two weeks.

It was noted that it may become necessary to move the catalog deadline back.

- Motion by Michael Dennis, seconded by Connie Landis to implement the Academic Foundations program in this coming (2005-2007) undergrad catalog.

- Motion carried.

It was noted that to get through all the material, either longer meetings or more frequent meetings (or both) will be necessary.

Calendar for Academic Foundations submissions

(No official dates have been set yet for the UCC) (Calendar assumes approval)

September	October	November
29 th – Academic Foundations submissions due to UCC	5 th – first submissions due from UCC to Gen Ed	3 rd – program changes resulting from Academic Foundations due to UCC
	12 th – final submissions due from UCC to Gen Ed	18 th – program changes due to Senate
	21 st – submissions from Gen Ed to Academic Senate	
	25 th – out of Senate and distributed to all departments	

D. WR and TN Course Designations

It was noted that these courses should be left up to the UCC. They are not in the domain of this Committee.

E. Assessment

It was noted that the goals of the program, rather than each course, are collectively listed in the matrix. To avoid the portfolio system, have the instructors match what they do in their courses (assignments, activities, etc.) with the matrix.

It was noted that a student component is still necessary, but the student portfolio would not be needed.

The meeting adjourned at 5:17 p.m.

Respectfully submitted, Rita J. Rabe Meduna.