

MEMORANDUM

DATE: November 12, 2004

TO: Academic Foundations Committee Members

FROM: Dr. Mark Hardt, Chair
Academic Foundations Committee

RE: MEETING DATE, PLACE, AND AGENDA

The next meeting of the fall semester of the Academic Foundations Committee will be held on Tuesday, November 16, 2004, at 3:40 p.m. in the Lewis & Clark room of the SUB.

- I. Approval of Minutes
November 9
- II. New CAS Membership Needed: **Natural Sciences**
- Any new volunteers?
- III. Discussion/Action Items
 - A. Presentation to Academic Senate (for November 18 meeting)
 - B. Criteria for Course Inclusion/Exclusion
 - C. The Assessment Instrument
 - D. How to Implement the Assessment Instrument
- IV. New Business

MH/rjrm