MEMORANDUM

DATE: January 28, 2004

TO: General Education Committee Members

FROM: Mark Hardt, Chair

General Education Committee

RE: MEETING DATE, PLACE, AND AGENDA

The next meeting of the General Education Committee will be held on <u>Tuesday, February 3</u>, <u>2004</u>, at 3:30 p.m., in the Lewis & Clark room of the SUB.

- I. Approval of Minutes January 27
- II. Subcommittee Report on Matrix
- III. Work on Category Descriptions

MH/rjrm