MEMORANDUM

DATE: January 13, 2004

TO: General Education Committee Members

FROM: Mark Hardt, Chair

General Education Committee

RE: MEETING DATE, PLACE, AND AGENDA

The next meeting of the General Education Committee will be held on <u>Tuesday</u>, <u>January 20</u>, <u>2004</u>, at 3:30 p.m., in the Missouri room of the SUB.

- I. Approval of Minutes November 25
- II. Drafts of Memo and Category Descriptions
- III. Addition of Aesthetics to Assessment Matrix

MH/rjrm