

ACADEMIC SENATE MINUTES

DATE: February 16, 2017

PRESENT: Tom Dell
A.J. Otjen
Francisco Saldivar
Heather Thompson-Bahm
Vern Gagnon
Joy Honea
Greg Dicharry (student)
Christine Shearer (ex-officio)
Mary Susan Fishbaugh (ex-officio)
Robert Hoar (ex-officio)

Jim Barron
Cindy Dell
Susan Gilbertz
Andrew Sullivan
Paul Pope
Steve Coffman
Diane Duin (ex-officio)
Barbara Wheeling (ex-officio)
Clifford Coppersmith (ex-officio)
Matt Redinger (ex-officio)

ABSENT: Kelly Shumway*
Terrie Iverson (ex-officio)
* *excused*

Joe Oravec (ex-officio)

GUESTS: Dave Gurchiek
Cheri Johannes

PRESIDING: Susan Gilbertz, Chair

Susan Gilbertz called the meeting to order at 3:40 p.m. in the Chancellor's Conference Room.

The minutes of February 2 were accepted as presented.

I. PROVOST REPORT

Dr. Hoar reported that the corequisite math courses are working so well that the Commissioner's Office has asked us to present the project at the March BOR meeting. Also, the Faculty Excellence dinner is March 2, and they will be putting the years-of-service awards back at that event. Senate does have a table!

Dr. Hoar reported on what has been happening with Occupational Therapy. This would be an entirely new degree for us, so we must submit a Level II form, which unfortunately

is being revised. However, there are steps before the Level II. First, a new program has to be on the campus program planning list, which can be updated at any time. Next, we have to submit an Intent to Plan for a new program, and then the Level II. MSUB has had occupational therapy on our program planning list for a few years, and we were moving forward on the Intent to Plan, when Missoula surprised us with an already complete Intent to Plan for occupational therapy. We had talked with Missoula about a collaborative program, and also learned that there is probably not enough need in Montana for two separate programs. Missoula has already submitted their Level II form. Collaboration with MSUB is mentioned in the form, but no plan was worked out.

This past Tuesday, MSUB representatives met with Missoula representatives and the Commissioner's Office in Helena. We learned that Missoula was worried, with their current budget situation, about losing funding for the occupational therapy program, so they rushed to do the Level II form. The proposal had already been reviewed by the Missoula faculty senate, and Missoula's Provost did not want to make changes to the proposal after the Senate had already approved it. However, as a result of the Tuesday meeting, a collaborative program is being worked out. Missoula has said they will pull the Level II form and we will resubmit as a fully collaborative program with a tentative launch date of Fall 2018. It was triumph for MSUB, to say the least.

The program will have one director and offices on both campuses. That director will be responsible for making sure the collaboration works smoothly. The degree will be awarded based on which campus the student attends, so both campuses will need to add the full list of courses and the program to their catalogs. Also, because this is an entirely new degree program, we will need to get NWCCU approval before we can proceed with advertising. The program budget will be supplemented with a program fee, like the RN to BSN program. Dean Diane Duin noted that there are occupational therapy lab spaces planned into the Yellowstone Hall building, but that won't be ready for Fall 2018. The local hospitals have enthusiastically offered lab space. There are clinical sites available in both Missoula and Billings, but we will likely have more spots.

Dr. Hoar asked what materials the Senate would like to see as this moves forward. It was agreed that a basic budget would be essential. Also, the Senate would not need the actual curriculum forms yet, but the layout of the curriculum—which is based on accreditation standards—would be useful. The actual forms for the curriculum will be completed once the director is hired.

Dr. Duin will report at the next Senate meeting.

II. OTHER REPORTS

Jim Barron, Chair of the Gen Ed Committee, reported that the letter to students graduating this Spring (or later), asking them to take the ETS test, went out. About 330 students received the letter, and Dr. Barron has gotten 15-20 responses so far.

Dr. Gilbertz has been asked to help recruit two faculty to the URTC. They need one CAS representative and one at-large representative. Please contact the eligible faculty in your departments and urge them to volunteer.

III. CONSENT ITEMS

Item 24 COMT 201 Technology for Communication. Delete course.

Item 24.a COMX 430 Advertising, Media, and Culture. Delete course.

Item 24.b COMX 470 Performance Skills for Professionals. Delete course.

Item 24.c FILM 311 Essentials of Video Production. Delete course.

Item 24.d FILM 340 Performance Theory and Criticism. Delete course.

Item 24.e FILM 353 Performance for the Camera. Delete course.

Item 24.f FILM 411 Advanced Video Production. Delete course.

Item 24.g Teaching Minor in Theatre. Delete existing program.

Item 32 ARTZ 104 Studio Safety. New course.

Item 32.a BA Major in Art. Modification to an existing program.

Item 32.b BA Major in Art Teaching Licensure Option. Modification to an existing program.

Item 32.c BFA Major in Art. Modification to an existing program.

Item 41 REC courses. Change course descriptions to remove fee references.

Item 41.a REC courses. Change course descriptions to remove references to meeting off campus.

Item 41.b REC courses. Add prerequisite (instructor approval).

Item 46 BSEd Secondary Education/Special Education (P-12) Double Major. Modification to an existing program.

Item 46.a BSEd Secondary Education/Reading Double Major 5-12 and K-12 Reading Endorsement. Modification to an existing program.

Item 50 EDCI 403 Using Technology in School Mathematics. Delete course.

Item 50.a EDCI 407 Integrating Technology in the Curriculum. Delete course.

Item 50.b EDCI 429 Composition in the Elementary School. Delete course.

Item 51 COMX 330 Principles of Mass Communication. Change title to Principles of Media Studies and change course description.

Item 39.k CSTN 145 Exterior Finishing, Stair Construction, and Metal Stud Framing. Change credits from 5 to 4.

⇒ Motion by Francisco Saldivar, seconded by Jim Barron to **approve the consent agenda.**

⇒ Motion carried.

IV. ITEMS – FIRST READING

Item 25 BA Major in Communication Arts Mass Communication Option. Modification to an existing program, including degree title change to Media Studies Option.

Item 25.a BA Major in Communication Arts Organizational Communication Option. Modification to an existing program.

Item 25.b BS Major in Public Relations. Modification to an existing program.

Item 25.d Minor in Communication Arts Mass Communication Option. Modification to an existing program, including title change to Media Studies Option.

Item 25.e Teaching Minor in Speech Communication. Delete existing program.

⇒ Motion by Vern Gagnon, seconded by Francisco Saldivar to **approve Items 25 through 25.e, above, on first reading.**

The UCC did a great job with these items, cleaning up a few errors. The Senate commended and appreciated their efforts.

⇒ Motion carried.

⇒ Motion by Paul Pope, seconded by Francisco Saldivar to **waive second reading of Items 25 through 25.e, above.**

⇒ Motion carried.

Item 52 Certificate of Technical Study in Paramedic. Modification to an existing program.

⇒ Motion by Vern Gagnon, seconded by Paul Pope to **approve Item 52 on first reading.**

Dave Gurchiek stated that when this CTS was originally proposed, it did not meet the BOR minimum credits of 15. Now it will.

⇒ Motion carried.

⇒ Motion by Vern Gagnon, seconded by Cindy Dell to **waive second reading of Item 52.**

⇒ Motion carried.

V. DISCUSSION/ACTION ITEMS

A. Senator to the Assessment & Accreditation Council

Vice Provost Redinger noted that the Senate has had a seat on the AAC since 2012. The Committee is responsible for mobilizing resources to complete NWCCU reports. In the

past, the Committee has gone into hiatus between reporting schedules, but now the group will be meeting regularly to complete assessment reports on an annual basis. There are 21 members, which includes 7 faculty.

Cindy Dell agreed to join the committee, but wished to step off the University Budget Committee.

B. University Budget Committee

With the many changes in leadership we have had, perhaps the membership and role of the UBC should be reviewed. Dr. Gilbertz has heard that the big, open questions asked of the Committee are not useful. Since the group is only advisory, it may be sensible to simply bring budget plans and ideas to the UBC and ask for feedback. Dissemination of information is an important role for the UBC. The UBC needs some clarity of purpose and structure, laid out in bylaws. It was noted that faculty and non-faculty members of the UBC both think the *other* is running the committee; perhaps the committee itself should discuss these issues. Vern Gagnon agreed to do some research on documentation of the purpose and structure of the UBC.

Heather Thompson-Bahm agreed join the UBC on a trial basis.

VI. OLD BUSINESS

Dr. Gilbertz raised some past issues to decide if they are under the purview of the Senate.

Drop/Add Policy

Yes, it is the Senate's concern. Is it broken?

University Honor Code

No, should belong to Student Affairs.

Diversity Committee

Does not belong to the Senate, but it is of interest to the Senate. The Senate supports the development of this committee, as well as best practices for diversity in curriculum.

Civility & Freedom of Expression

Yes, this is a Senate concern.

Early Alert

This system is still in pilot stage, so its structure is not set in stone. This is primarily a Student Affairs concern, but how faculty work with the program is a discussion that needs to take place.

The meeting adjourned at 5:00 p.m.

rjrm