

## ACADEMIC SENATE MINUTES

**DATE:** October 20, 2016

<b>PRESENT:</b>	Tom Dell	Jim Barron
	A.J. Otjen	Cindy Dell
	Francisco Saldivar	Heather Thompson
	Andrew Sullivan	Vern Gagnon
	Kelly Shumway	Paul Pope
	Joy Honea	Steve Coffman
	Greg Dicharry (student)	Christine Shearer (ex-officio)
	Barbara Wheeling (ex-officio)	Robert Hoar (ex-officio)
	Matt Redinger (ex-officio)	

<b>ABSENT:</b>	Susan Gilbertz*	Diane Duin (ex-officio)
	Mary Susan Fishbaugh (ex-officio)*	Clifford Coppersmith (ex-officio)
	Terrie Iverson (ex-officio)	Joe Oravec (ex-officio)
	* <i>excused</i>	

**GUEST:** Mark Nook

**PRESIDING:** Francisco Saldivar, Vice Chair

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Francisco Saldivar called the meeting to order at 3:39 p.m. in the Chancellor's Conference Room.

The minutes of October 13 were accepted as presented.

### I. CHANCELLOR REPORT

Dr. Nook noted that last week the College of Business inducted three people into the Montana Business Hall of Fame: Terry Payne, Karen Fagg, and Nick Wolter. Henry Winkler spoke at the dinner. It was a great evening and a great speech by Winkler, and many positive comments have been made by community members.

For our enrollments for next year, Chancellor Nook noted that the state appropriation has already been set. We can impact enrollments and therefore our budget by attracting non-

resident students. In the short term, attracting non-residents increases funding. In the longer term, attracting WUE students will help, but we won't see the funding for two years. California will be our current focus, because California currently does not have enough spots in their public universities for all the kids to attend. Our WUE rate is equal to California's in-state tuition, so it's a good value for them to come to MSUB.

## II. PROVOST REPORT

Dr. Hoar noted that last week in Missoula there was a meeting regarding program prioritization. He attended, along with Vice Provost Matt Redinger, Vern Gagnon, and Joy Honea. The program prioritization we did a couple years ago was discussed, including what to do with the structure we have and move forward without reinventing everything and get more valuable results.

The OneMSU Symposium is happening October 26-27 in Great Falls, and the theme is student success. There will be an hour-long panel in which we will present very briefly what we've done with our Gardner data. There will be discussion and ideas from across the MSU system, so it will be very collaborative. Dr. Hoar noted there will also be a meeting in Bozeman with Complete College America, and their initiative to combine remedial math and English courses with 100-level courses.

Provost Hoar noted that the results of our Montana Poll will be released this Tuesday, October 25.

Digital Measures, the faculty e-portfolio system, has been received and I.T. is working to install it. They are working with the URTC, as well as City College representatives, to get it running. It will likely not be ready until December, which is too late for this year's faculty evaluations. The question was raised as to whether faculty can use electronic submission this year for their evaluations. Chancellor Nook responded that the FACC has not yet made a decision on that for all faculty, but if faculty members want to, they should discuss with their DRTCs.

Dr. Hoar stated that we have contracted with Education Advisory Board for 15 months. They do market research for new programs. We are trying it out with the new occupational therapy program we are proposing. The occupational therapy program will also be discussed at the Senate New Programs meeting on November 3. We do have a list of possible programs with the Commissioner's Office, but we are not limited to that list for market research.

## III. ITEMS – FIRST READING

### **Item 10** Recommendation from the Gen Ed Committee Regarding Gen Ed Assessment.

More time is needed to discuss with faculty constituents.

⇒ Motion by Cindy Dell, seconded by Kelly Shumway to **table Item 10 until the next Senate meeting.**

⇒ Motion carried with 2 opposed.

**Item 58** New Course Form. Changes to page two questions by the Undergraduate Curriculum Committee.

⇒ Motion by Paul Pope, seconded by Jim Barron to **approve Item 58 on first reading.**

The UCC has made the change requested by the Senate to include a question for course learning outcomes.

⇒ Motion carried.

⇒ Motion by Paul Pope, seconded by Jim Barron to **waive second reading of Item 58.**

⇒ Motion carried.

**Item 13** New Academic Program Form. Changes to the form, including using the BOR Curriculum Proposal Form.

⇒ Motion by Paul Pope, seconded by Cindy Dell to **approve Item 13 on first reading.**

The Executive Committee requested Ms. Rabe Meduna revise the New Program Form to simplify it and eliminate the duplicate work of filling out Senate forms and BOR forms. The proposed form would use the BOR Curriculum Proposal Form instead. Trudy Collins, Budget Director, also put together a budget template which is based on the budget presented for the RN to BSN program. The Senate will request that the Budget Office work with faculty proposing new programs.

Vice Provost Redinger noted that the BOR are going to be revising the Curriculum Proposal Form very soon, so that form will likely change. Dr. Hoar noted that the BOR are attempting to streamline the process of a new program, since a new program must be submitted to both the BOR and NWCCU, but they do not ask all the same questions on their forms. They hope to make one form that can serve both purposes.

⇒ Motion carried with 1 opposed.

⇒ Motion by Jim Barron, seconded by Paul Pope to **waive second reading of Item 13.**

Implementing this new form when it is obviously going to change may result in confusion.

⇒ Motion carried.

**Item 3** MS in Sport, Recreation and Fitness Management. Delete program. (Moratorium processed Spring 2012)

⇒ Motion by Cindy Dell, seconded by Jim Barron to **approve Item 3 on first reading.**

This program was put into moratorium four years ago, but as per BOR policy, is still listed in the catalog. This would remove it from the catalog as well.

⇒ Motion carried.

⇒ Motion by Cindy Dell, seconded by Jim Barron to **waive second reading of Item 3.**

⇒ Motion carried.

#### IV. DISCUSSION/ACTION ITEMS

##### A. Two Faculty Appointees to Pippenger Selection Committee

Provost Hoar noted that the committee is composed of:

- 2 students
- 1 member of the Alumni Association Board
- 2 staff
- 2 faculty (appointed by the Academic Senate)
- 1 Administrative Services director
- 1 Student Affairs director
- 1 Dean
- 2 members of the Foundation Board of Trustees

He is requesting two faculty members at this time. Chancellor Nook noted that the last two rounds, this committee was not used. Two years ago, there was only one nominee. Last year the schedule was shortened and they didn't have time to convene this group, so the Chancellor's Cabinet made the decision. Dr. Hoar noted that the committee will chose this year's winner, but will also be asked to evaluate the committee structure.

Francisco Saldivar and Kelly Shumway volunteered to be on the committee.

##### B. Online-Only Delivery of Courses/Online Programs

This item was brought to the Senate last Spring: a concern about so many courses and programs moving online, with no in-person choice offered. Students who may want to

take the course face-to-face cannot. It was noted that this kind of decision should be left to departments.

It was stated that other institutions have tried a new kind of hybrid course, where in-person students and online students are in the same class, but that may result in faculty essentially teaching two classes and not getting paid for it. If the course is offered synchronously, online and in-person students would participate together, but if not, online students would have very different assignments than in-person students. It should be the rule that both kinds of students are getting the same instruction, but are they? In this type of hybrid, students are not allowed to switch from in-person to online. It was noted that the COE has developed a three-year rotation so courses are always offered in-person at least once, but the problem with that concept is students bottle-necking on courses they need as prerequisites and want in-person. Plus, the limitations of Banner may be a factor in offering this type of hybrid at MSUB. Francisco Saldivar and Joy Honea both indicated interest in this type of course. Any other faculty interested should be encouraged to contact them. It was noted that students also need to know what the expectations are for an online course. Many students coming in have no experience and therefore no idea how an online course works.

### **C. Faculty Writing Center**

Faculty would have peers who are writing instructors help them with their own writing, on anything from articles to grant proposals, and even curriculum. The question is, what do faculty doing the service get out of it? We don't have a plan for this, but the Senate can recommend this idea to the Provost. It would not need to be a physical place, as correspondence can happen via email or other technology, but there is value in this idea. We should look at other institutions doing this.

## **V. NEW BUSINESS**

### **A. Faculty Excellence Committee**

Does the Senate want to have input on the structure of the committee? The group is composed of one faculty from each college and Dr. Redinger as a non-voting member. The Deans are consulted at the end. The issue is, it's been the same five faculty members on the committee for the last three years. Should term limits be proposed? It was noted that the Senate can only recommend changes, as this committee does not belong to the Senate. The Senate voted all for, none against, and one abstention, to leave the committee as it is and make no recommendations.

The meeting adjourned at 5:08 p.m.

rjrm