

ACADEMIC SENATE RETREAT MINUTES

DATE: August 31, 2016

PRESENT:	Tom Dell	A.J. Otjen
	Cindy Dell	Francisco Saldivar
	Susan Gilbertz	James Barron
	Andrew Sullivan	Vern Gagnon
	Kelly Shumway	Paul Pope
	Stephen Coffman	Greg Dicharry (student)

GUESTS:	Mark Nook	Robert Hoar
	Bruce Brumley	

PRESIDING: Susan Gilbertz, Chair

Dr. Gilbertz welcomed all present. A discussion followed of document retention rules from the Office of the Commissioner of Higher Education, including gradebooks and syllabi; a digital portfolio program for faculty to collect and maintain for rank advancement and other reviews; the recent Gardner Institute visit; a review of all academic policies; and faculty advising.

The Senators also discussed the vacancy on the Senate from the College of Arts & Sciences, faculty awards given by MSUB, sabbatical for a Senator, program reviews, creation of new programs, and consent vs. action items.

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