

## ACADEMIC SENATE MINUTES

**DATE:** September 10, 2015

<b>PRESENT:</b>	Tom Dell	Patricia Vettel-Becker
	A.J. Otjen	Cindy Dell
	Francisco Saldivar	Susan Gilbertz
	James Barron	Vern Gagnon
	Paul Pope	Sarah Keller
	Stephen Coffman	Baudry Metangmo (student)
	Diane Duin (ex-officio)	Christine Shearer (ex-officio)
	Mary Susan Fishbaugh (ex-officio)	Clifford Coppersmith (ex-officio)
	Robert Hoar (ex-officio)	

<b>ABSENT:</b>	Andrew Sullivan*	Kelly Shumway
	Barbara Wheeling (ex-officio)*	Matt Redinger (ex-officio)
	Terrie Iverson (ex-officio)	Joe Oravec (ex-officio)
	* <i>excused</i>	

<b>GUESTS:</b>	Mark Nook	Cheri Johannes
	Ken Miller	Darla Tyler-McSherry

**PRESIDING:** Susan Gilbertz, Chair

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Susan Gilbertz called the meeting to order at 3:40 p.m. in the Chancellor's Conference Room.

The minutes of April 23, May 1, and September 3 were accepted as presented.

### I. CHANCELLOR REPORT

Dr. Nook noted that the Montana Business Hall of Fame presentation is today, and at the unveiling earlier, business owners stated the importance of businesses being involved in the community.

Enrollments for Fall are lower than we hoped, but we should not have to change this year's budget since we have the enrollment reserve. The budget for this year is planned to retain 90% of students from Fall to Spring, which is what we did last year. If we can do better than that, it will help immensely.

## II. PROVOST REPORT

Dr. Hoar noted that the budget is tied to what we do in so many ways, and there is significance to when we count students. Our official count of students will be moved to the end of the semester, rather than the fifteenth day. However, this transition will take time.

Dr. Hoar attended the MUS Math Summit in Helena earlier this week, and that task force put together some recommendations to bring to the State and the Board of Regents next week. College algebra is the focus, since that course is not intended as the one math course students take. The task force is trying to divide out those students who need to take college algebra as a step to calculus and those students who think they must take college algebra, but don't actually need to. Basically, this is an effort to get all students into the right first math course, in order to reduce failures. They want to identify courses that are acceptable for Gen Ed but not a prerequisite to another course: a single math course that would be appropriate for students who need it. This idea would greatly simplify advising.

It was also noted by Dr. Nook and Dr. Hoar that we are already moving on retention issues now; they are not waiting for the Student Success Committee to report in October.

## III. COMMITTEE REPORTS

None

## IV. ITEMS FOR INFORMATION

**Item 11** Emeritus Nomination: Susan Barfield, Department of Educational Theory and Practice, College of Education. For information.

**Item 4** Committee Report for 2014-2015: Library Committee.

**Item 5** Committee Report for 2014-2015: Commencement Committee.

**Item 6** Committee Report for 2014-2015: CARE Committee.

**Item 9** Committee Report for 2014-2015: Academic Standards & Scholastic Standing Committee.

**Item 7.a** AAS in Administrative Assistant. Placing program on moratorium. For information only. *BOR approval: May 2015*

**Item 7.b** Certificate of AS in Office Assistant. Placing program on moratorium. For information only. *BOR approval: May 2015*

**Item 10** Reorganization of Departments within City College. BOR Level I Item, for information. *BOR approval: May 2015*

It was noted that our current emeritus policy does not include action by the Academic Senate. Do we want to own it or hand it off to the faculty unions?

A question was raised regarding the moratoriums, Items 7.a and 7.b. These did not come through the Senate before going to the BOR in May, and communication was definitely an issue because students were actively being recruited into one of the programs after the moratorium was in effect. Dean Coppersmith and Registrar Johannes noted that those students have been advised into other programs. It was stated that the University Budget Committee should be challenged to be careful about this kind of situation, and how this happened without everyone realizing what was happening.

⇒ Motion by Steve Coffman, seconded by Francisco Saldivar to **accept Items 11, 4, 5, 6, 9, 7.a, 7.b, and 10 for information.**

⇒ Motion carried.

## V. ITEMS – FIRST READING

**Item 90 2014-2015** Master of Education Curriculum and Instruction Teacher Licensure Option. Modification to an existing program.

⇒ Motion by Steve Coffman, seconded by Cindy Dell to **approve Item 90 on first reading.**

⇒ Motion carried.

⇒ Motion by Paul Pope, seconded by Cindy Dell to **waive second reading of Item 90.**

⇒ Motion carried.

**Item 1** Committee Roster for 2015-2016.

⇒ Motion by Francisco Saldivar, seconded by Paul Pope to **approve Item 1 on first reading.**

It was noted that there are four spots still open.

⇒ Motion by Cindy Dell to table **Item 1 until it is complete.**

**Item 2** Graduate Faculty Policy.

**Item 3** Graduate extension policy.

⇒ Motion by Paul Pope, seconded by Francisco Saldivar to **approve Items 2 and 3 on first reading.**

Regarding the Graduate Faculty Policy (Item 2) most program accreditation agencies require some kind of criteria for graduate faculty. This will also be a necessity if we grow to offer a doctorate program.

Diane Duin, Interim Director of Graduate Studies, noted that the committee struggled with many issues regarding the extension policy (Item 3). It was noted that the new policy is shorter and clearer, but the question of how long an extension should last is still unanswered. There are also issues with no longer stating that courses older than ten years are not acceptable.

⇒ Motion by Paul Pope, seconded by A.J. Otjen to **amend** the original motion to **approve Item 2 on first reading, and table Item 3 until it is revised by the Graduate Committee.**

⇒ Motion to amend carried.

⇒ Motion to approve and table carried.

⇒ Motion by Vern Gagnon, seconded by Paul Pope to **waive second reading of Item 2.**

⇒ Motion carried.

## VI. DISCUSSION/ACTION ITEMS

### A. Senate Representatives to the University Budget Committee (UBC)

Dr. Gilbertz noted that the Chancellor would like the Academic Senate Chair to serve on both the Executive Budget Council and the UBC. Thus, the Senate will still appoint two representatives to the UBC. Francisco Saldivar and Sarah Keller volunteered.

⇒ Motion by Paul Pope, seconded by Cindy Dell to **appoint both volunteers and close nominations.**

⇒ Motion carried.

**B. Rape Prevention Education Grant Training**

Guest: Darla Tyler-McSherry, Director, Student Health Services

Ms. Tyler-McSherry stated that they are part of a five-year grant to address violence before it happens, mainly through bystander intervention. Part of this grant is not only to increase awareness and offer training to students, but also to faculty and staff. She asked for suggestions on the best way to involve faculty. It was suggested that Ms. Tyler-McSherry could attend department meetings to share information. Perhaps a session scheduled at a given time would also help. Faculty could just plan on attending at a certain time, just like a class. Offering it as faculty development would be beneficial. Development and offering of online modules was suggested, so faculty could do them anywhere, anytime. It was also suggested that a collaboration with the Women's Studies program could yield results for both the grant and faculty research.

It was stated that if there does not appear to be a lot of faculty involvement, Ms. Tyler-McSherry is welcome back to the Senate for additional support. The Senate thanked Ms. Tyler-McSherry for coming.

**VII. NEW BUSINESS**

At the next meeting, Vern Gagnon will ask for feedback on the new RevUp Grant Project (formerly SWAMMEI) and shared courses across institutions. How can we offer a degree from MSUB that is primarily taught at another institution? Mr. Gagnon is asking the Deans, the grant consortium, and our Registrar, and now he will ask the Senate as well.

The meeting adjourned at 5:00 p.m.

rjrm