ACADEMIC SENATE MINUTES

DATE: September 26, 2013

PRESENT: Scott Murray   Patricia Vettel-Becker
               Don Larsen   Cindy Dell
               Barb Pedula   Susan Gilbertz
               Craig McKenzie   Debra Johnson
               Kelly Shumway   Paul Pope
               Bruce Brumley   Francisco Saldivar
               Ryan Shore (student)   Diane Duin (ex-officio)
               Barbara Wheeling (ex-officio)   Marsha Riley (ex-officio)
               Mark Pagano (ex-officio)   Matt Redinger (ex-officio)
               Terrie Iverson (ex-officio)

ABSENT: David Gurchiek*   Tasneem Khaleel (ex-officio)*
               Mary Susan Fishbaugh (ex-officio)* Stacy Klippenstein (ex-officio)
                              * *excused*

GUEST: Joy Barber

PRESIDING: Bruce Brumley, Chair

Bruce Brumley called the meeting to order at 3:40 p.m. in the Chancellor's Conference Room.

The minutes of September 12 were accepted as presented.

I.   WELCOME NEW SENATOR

Kelly Shumway, new at-large Senator, was welcomed to the Senate.

II.   ITEMS FOR INFORMATION

Item 17 Indirect Costs Allocation Policy. For information.

⇒ Motion by Scott Murray, seconded by Cindy Dell to **accept Item 17 for information.**

Provost Mark Pagano stated that we had a small and out-of-date grant IDC policy, so he got a committee together to create a better policy. The hope is to fund more than one person in the Grants Office—more than we have had in the past. This policy will need to be approved by the Board of Regents.

⇒ Motion by Scott Murray to **table Item 17 until the next Senate meeting so the policy may be thoroughly reviewed.**

III. ITEMS – BYLAW CHANGES SECOND READING

Item 11 Academic Senate Bylaws Article III. Organization of the Academic Senate. Changes to Chair Elect and Vice Chair officer positions.
Requires general faculty vote.
Item 11.c Academic Senate Bylaws Article VII. Amendments. Change to include approval via electronic vote in addition to general faculty meeting.
Requires general faculty vote.

⇒ Motion by Cindy Dell, seconded by Scott Murray to **approve Item 11 on second reading.**

After Items 11 and 11.c have been approved by the Senate, they will go to the faculty at a General Faculty Meeting for a vote.

⇒ Motion carried.

⇒ Motion by Scott Murray, seconded by Patricia Vettel-Becker to **approve Item 11.c on second reading.**

⇒ Motion carried.

IV. PROVOST REPORT

A. Copyright, Online Courses, and BOR Policy (ongoing issue)
Dr. Pagano noted that the revised policy (406) was approved at the BOR meeting last week and can be seen on the BOR website. It is very reflective of the points raised by faculty here at MSUB. It will be sent out to the Senators. There are additional copyright issues which will be brought by Sue Balter-Reitz, Interim Director of eLearning, as she has expertise in this area. She is working with Brent Roberts, Director of the Library, on this project.

B. College of Education Ed.D. proposal (ongoing issue)
Still under discussion within the COE.

C. M.P.A. program with Bozeman (ongoing issue)
Bozeman has requested a consultant come in and review both our program and theirs this fall.

D. Procedure for Non-Credit Courses Offered by MSUB Extended Campus
Dr. Pagano noted that it is in our strategic plan to revitalize and enhance our outreach capabilities, and that will include non-credit courses. He has asked Kevin Nemeth, Director of Extended Campus, to work closely with the faculty on these issues.

It was noted that the Senate still needs to appoint members to the ad hoc committee on Extended Campus. Currently we have:
    CAS: Sarah Keller
    COE: Sandie Rietz
    COB: Deb Johnson
    CAHP: Scott Murray
We need a representative from City College.

V.   COMMITTEE REPORTS

Mr. Brumley noted that he is the only MSUB representative on the state-wide performance-based funding group mandated by the legislature. The metrics for this biennium have already been set by the Commissioner's Office, so the committee is working on the metrics for the next biennium. So far, they have a very basic concept/framework. Right now, and this could change, we will only be measured against ourselves. They plan to hold focus groups at the campuses, so please participate in these meetings, which will be soon. It was suggested that the Senate work up some ideas to bring to a focus group meeting. The state has contracted with Complete College America in this task, so this project is now Complete College Montana.

At the BOR meeting last week, the faculty representatives mainly discussed the performance-based funding project. Many unanswered questions were posed to the Regents.

At the Chancellor's Cabinet, they are planning for the year and have discussed dual credit as it is involved with performance-based funding. They are also discussing the new contracts that have been and will be ratified this fall.

Craig McKenzie, representative to the Academic Prioritization Council (APC), raised the question as to whether the Senate wants to see the raw data, simply evaluations, or more from the APC. The process is still being decided, but the current idea is that the faculty in each program will put together reports which include the same data for all programs, provided by I.T. These reports will include a per-program evaluation based on the criteria created by the APC. These reports will then go to the appropriate Dean, who will provide a recommendation, which may be different from the faculty in the program. The Senate would be able to do the same thing. Each evaluation level will have four options: grow the program, maintain the program, combine it with another program, or phase the

program out. The question is, should the Senate do this separately, or be able to see the program and Dean recommendations? The APC will also make a recommendation on each program. All of the recommendations would then go to the Provost for final decisions.

⇒ Motion by Susan Gilbertz, seconded by Scott Murray that **the Academic Senate be included as a review step in the academic program prioritization process.**

⇒ Motion carried.

⇒ Motion by Susan Gilbertz, seconded by Cindy Dell, that **the Senate recommends to the Academic Prioritization Council that the Senate evaluate after the Deans and the Senate sees the Deans' comments.**

⇒ Motion carried with one opposed and one abstention.

VI. DISCUSSION/ACTION ITEMS

A. List of Names for Sabbatical Committee for Approval

The Senate asked for 10 volunteers but only got 8. It was agreed to provide a full list of the remaining tenured faculty, after the first 8 volunteers. It was clarified that City College faculty are not included in this list because they have a different sabbatical process.

B. CARE Committee Recommendation Regarding Tenure Status of Members

There was a concern raised that the members of the CARE Committee should be required to be tenured. The CARE Committee forwarded the following recommendation:

It was agreed that the Committee will recommend to the Academic Senate that the CARE Committee bylaws should <u>not</u> be changed to restrict the membership to tenured faculty only. Tenure is not necessary for CARE Committee members. If this remains a concern for the Senate, the CARE Committee suggests the Senate appoint a tenured, non-voting chairperson to the Committee.

⇒ Motion by Cindy Dell, seconded by Scott Murray to **accept the recommendation from the CARE Committee that the requirements for members not be changed.**

⇒ Motion carried.

VII.   ITEMS – BYLAW CHANGES FIRST READING

Item 14 Academic Senate Bylaws Article IV. Section B. 4. Creative and Research Endeavors (CARE) Committee. Update and modify functions of the committee.

⇒ Motion by Scott Murray, seconded by Cindy Dell to **approve Item 14 on first reading.**

⇒ Motion carried.

⇒ Motion by Don Larsen, seconded by Susan Gilbertz to **forgo second reading on Item 14.**

⇒ Motion carried.

The meeting adjourned at 4:50 p.m.

rjrm