

ACADEMIC SENATE MINUTES

DATE: March 15, 2012

PRESENT: Scott Murray
Don Larsen
Susan Gilbertz
David Gurchiek
Doug Brown
Bruce Brumley
Marsha Riley (ex-officio)

Stephen Eliason
Sandie Rietz
Craig McKenzie
Keith Edgerton
Mark Hardt
Diane Duin (ex-officio)
Mark Pagano (ex-officio)

ABSENT: Paul Bauer*
Tasneem Khaleel (ex-officio)*
Mary Susan Fishbaugh (ex-officio)
Stacy Klippenstein (ex-officio)

Patricia Vettel-Becker*
Tim Wilkinson (ex-officio)*
Terrie Iverson (ex-officio)

* *excused*

GUESTS: Kirk Lacy
David Craig

PRESIDING: Bruce Brumley, Chair

Bruce Brumley called the meeting to order at 3:40 p.m. in the South Conference Room of the COT Health Science Building.

The minutes of February 23 were accepted as presented.

I. ITEMS FOR INFORMATION

Item 34 MEd Early Childhood Option. Placing program on moratorium. For information only.

⇒ Motion by Sandie Rietz, seconded by Scott Murray to **accept Item 34 for information.**

⇒ Motion carried.

Item 38 Emeritus Nomination: Dixie Metheny, Department of Educational Theory and Practice, College of Education. For information.

⇒ Motion by Doug Brown, seconded by Steve Eliason to **accept Item 38 for information.**

⇒ Motion carried.

Item 39 Common Course Numbering: CTBU and HR to BGEN, BMKT, BMGT (business/human resources)

Item 39.a Common Course Numbering: BUS to BGEN, COMT to FILM, EC to EDEC, MGMT to BMGT and BGEN, MIS to BMIS, MKT to BMKT.

⇒ Motion by Scott Murray, seconded by Dave Gurchiek to **accept Items 39 and 39.a for information.**

⇒ Motion carried.

II. COMMITTEE REPORTS

Sandie Rietz stated that Provost Council met over Spring Break and received the Noel Levitz report. The report was interesting and useful and the meeting was thought-provoking. Provost Pagano noted that Noel Levitz emphasized the importance of involving faculty in retention efforts.

Bruce Brumley noted that there is not much to report from Cabinet. The Vice Chancellors shared their investment plans at the Executive Budget Council, but they have not yet been discussed. The EBC will likely begin moving the bulk of the budgeting work to the University Budget Committee, while keeping the yearly issues to work on.

III. PROVOST REPORT

Dr. Pagano stated that the COB Dean search committee has three candidates they are preparing to interview. The Vice Provost for Accreditation and Undergraduate Learning search committee has six or seven candidates whom they will interview by phone before narrowing the field to three.

The search for the Executive Director of MSUB Extended Campus, formerly the Executive Director of MSUB Downtown position, will be starting soon. Dr. Pagano would like a Senator to serve on that search committee, as well as representatives from the two faculty unions. Sandie Rietz, who also represents the Faculty Association, and Dave Gurchiek, who also represents VTEM, will both serve on the Committee.

Faculty Excellence is a week from today, March 22.

Dr. Pagano attended the Year Three workshop from NWCCU this week and was disappointed to learn that Year Three report will be very much like a comprehensive report: lots of explaining and how we are achieving our goals. The person hired as the Vice Provost for Accreditation and Undergraduate Learning will have a lot of work to do.

The space audit is ongoing.

The Strategic Planning Committee is being formed and will be facilitated by former Vice Chancellor for Student Affairs, Curt Kochner. A Senator needs to sit on this Committee as well. Sandie Rietz volunteered to sit on the Strategic Planning Committee.

IV. DISCUSSION/ACTION ITEMS

A. International Studies Update: Kirk Lacy, Executive Director

Dr. Lacy distributed a large amount of information, beginning with a comparison of where we started with International Studies three years ago. He listed the many partnerships we now have and noted that we have a lot to learn from universities who have experienced the same growth in international enrollments we have. He also shared the list of current degree completion programs we offer; the list of agreements we have with international recruiting agencies; charts illustrating the increases in international enrollments over the last three years, as well as projected enrollments for the next two years; and budgets illustrating how the Intensive English Language Program (IELP) helps fund all of the growth of the International Studies program. Dr. Lacy stated that the goal of the business model they are working under is to not use any additional funding from the general fund, beyond the original \$211,000 annual investment. In order to do that, the revenue generated by the IELP is used to fund the growth of the whole program. Dr. Lacy also included copies of the general exchange agreement we use with international universities, the detailed MOU for degree completion partnerships, and the contract used with student recruitment agencies.

Dr. Lacy noted that the largest enrollments by international students are in the Colleges of Business and Arts and Sciences. There is growing interest in COT programs.

The issue of cheating and plagiarism among international students was raised. Dr. Lacy stated that all international students are required to attend a week-long orientation as well as take the A&SC 294 first year experience course. Both of these repetitively remind students about how The U.S. may differ from the students' home country regarding plagiarism and similar issues. In the last few years, Dr. Lacy and his staff have done individual trouble-shooting for other issues. However, in May, Provost Pagano is bringing in a consultant, the Executive Director of International Affairs at Calumet, to talk to us about how they handled the growth in their program. After the consultant visit, we will begin the search for a new Executive Director of International Outreach, as Dr. Lacy is leaving us for a new position in Denver at the end of April.

B. Honors Program Funding: David Craig, Director, University Honors Program

Dr. Craig noted that he was the Director of the Honors program at Clarkson University in New York for 33 years before moving here for personal reasons. He was pleased to find the Honors Directorship at MSUB available. He noted that MSUB has a nice niche and plenty of strong students for the Honors Program, and we have an approach that sets us apart from Missoula and Bozeman. However, the program is very under-funded.

Dr. Pagano stated he has included the Honors Program in his list of investments at double the level of funding Dr. Craig originally requested. Also, beginning July 1, Dr. Craig will report to the Provost rather than the Dean of Arts and Sciences. The program has challenges because Dr. Craig is doing so well, which is a great situation to experience.

It was noted that the Honors Program needs to be university-wide, not just Arts and Sciences. We need to increase the visibility of the program.

C. Review of MSUB Course Late Drop Policy & Procedure

It was noted that after the total drop date, the Registrar's Office still receives 200 petitions to drop courses. The policy needs revision.

⇒ Motion by Susan Gilbertz, seconded by Scott Murray to **refer the revision of the Late Drop Policy and Procedure to the Academic Standards and Scholastic Standing Committee and have them report back to the Senate.**

⇒ Motion carried.

D. eBook Option for Students

Mr. Brumley reported there is a plan for a pilot project this fall for ebooks. The ebooks and dedicated readers will be supplied to the students at no cost. However, this project is on hold until a new director of the book store starts.

V. OLD BUSINESS

Dr. Gilbertz and Dr. Hardt have completed the review of the bylaws and it will be discussed at the next meeting.

VI. NEW BUSINESS

The anti-plagiarism website/software TurnItIn has discontinued their departmental licenses. We must now get a university-wide license. Mr. Brumley will take this proposal to Cabinet.

The meeting adjourned at 4:55 p.m.

rjrm