

ACADEMIC SENATE MINUTES

DATE: December 9, 2010

PRESENT:	Scott Murray	Don Larsen
	Paul Bauer	Lorrie Steerey
	Bruce Brumley	Patricia Vettel-Becker
	Diane Duin (ex-officio)	Tasneem Khaleel (ex-officio)
	Mary Susan Fishbaugh (ex-officio)	John Cech (ex-officio)
	Tammi Miller (ex-officio)	Gary Young (ex-officio)

ABSENT:	Stephen Eliason*	Sandie Rietz*
	Rakesh Sah*	Craig McKenzie*
	Keith Edgerton	Doug Brown*
	Mark Hardt*	Tim Wilkinson (ex-officio)
	Terrie Iverson (ex-officio)	Stacy Klippenstein (ex-officio)

* *excused*

GUESTS:	Gary Edwards	Rolf Groseth
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PRESIDING: Lorrie Steerey, Chair

Lorrie Steerey called the meeting to order at 3:52 p.m. in the south conference room of the COT Health Sciences building, and declared a quorum.

The minutes of November 4 were accepted as presented.

I. ITEMS FOR INFORMATION

Item 26 (2009-2010) AS Program of Study in Fire Science. Modification of an existing program.

Item 26.a (2009-2010) FIRE 101 Fire Service Orientation. Delete course.

Item 26.b (2009-2010) FIRE 110 Firefighter Health and Safety. Delete course.

Item 26.c (2009-2010) FIRE 105 Fire Apparatus, Equipment and Hydraulics. New course.

Item 26.d (2009-2010) FIRE 130 Fire Service Management and Law. New course.

⇒ Motion by Bruce Brumley, seconded by Scott Murray to **accept Items 26 through 26.d for information.**

⇒ Motion carried.

Item 40 (2009-2010) BA Major in Music Teaching Licensure Option. Modification of an existing program.

Item 40.a (2009-2010) MUSI 235 Keyboard Skills III. New course.

Item 40.b (2009-2010) MUSI 236 Keyboard Skills IV. New course.

Item 40.c (2009-2010) MUSC 125 Keyboard Harmony I. Change rubric to MUSI, change number to 135, change title to Keyboard Skills I (all CCN changes), and change course description.

Item 40.d (2009-2010) MUSC 126 Keyboard Harmony II. Change rubric to MUSI, change number to 136, change title to Keyboard Skills II (all CCN changes), and change course description.

Item 40.e (2009-2010) MUSC 250 Flute and Single Reed Pedagogy. Change rubric to MUSE, change number to 272, change title to Techniques: Flute & Single Reed (all CCN changes), and change credits from 1/2 to 1.

Item 40.f (2009-2010) MUSC 251 Double Reed Pedagogy. Change rubric to MUSE, change number to 273 (all CCN changes), and change credits from 1/2 to 1.

Item 40.g (2009-2010) MUSC 252 High Brass Pedagogy. Change rubric to MUSE, change number to 274, change title to Techniques: Upper Brass (all CCN changes), and change credits from 1/2 to 1.

Item 40.h (2009-2010) MUSC 253 Low Brass Pedagogy. Change rubric to MUSE, change number to 275, change title to Techniques: Lower Brass (all CCN changes), and change credits from 1/2 to 1.

Item 40.i (2009-2010) MUSC 254 Percussion Pedagogy. Change rubric to MUSE, change number to 276 (all CCN changes), and change credits from 1/2 to 1.

Item 40.j (2009-2010) MUSC 255 String Instrument Pedagogy. Change rubric to MUSE, change number to 278 (all CCN changes), and change credits from 1/2 to 1.

Item 40.k (2009-2010) MUSC 345 Improvisation. Change rubric to MUSI, change title to Music Improvisation (all CCN changes), change credits from 3 to 2, and change course description.

Item 40.L (2009-2010) MUSC 350 Choral Conducting. Change rubric to MUSI, change number to 336 (all CCN changes), and change credits from 3 to 2.

Item 40.m (2009-2010) MUSC 351 Instrumental Conducting. Change rubric to MUSI, change number to 335 (all CCN changes), and change credits from 3 to 2.

⇒ Motion by Bruce Brumley, seconded by Paul Bauer to **accept Items 40 through 40.m for information.**

Mary Susan Fishbaugh, Dean of the COE, noted that the Music Department has been working on these changes for five years. They revised the curriculum to meet several sets of standards, including their accreditation guidelines and state teacher licensure standards. It has been a complex and difficult process. Music teachers have to cover the

entire age range from kindergarten to high school, and be able to play instruments, sing, and teach students to do the same.

⇒ Motion carried.

Item 14 BS Major in Biology Environmental Sciences Option. Modification of an existing program.

Item 14.a BS Major in Broadfield Science. Modification of an existing program.

Item 14.b BS Major in Broadfield Science Teaching Licensure Option. Modification of an existing program.

⇒ Motion by Scott Murray, seconded by Patricia Vettel-Becker to **accept Items 14 through 14.b for information.**

⇒ Motion carried.

Item 19 HHP 100 Foundations of Exercise Science. Change credits from 4 to 3 and add corequisite.

Item 19.a HHP 102 Foundations of Exercise Science Lab. New course.

Item 19.b HHP 412 Drug and Alcohol Education. New course.

⇒ Motion by Bruce Brumley, seconded by Patricia Vettel-Becker to **accept Items 19 through 19.b for information.**

Dean Fishbaugh noted that all teacher education students are required to take a drug and alcohol course. The CAHP has piloted a 1 credit course and it has worked well. Item 19.b makes that new 1 credit drug and alcohol course permanent rather than a seminar.

Diane Duin, Dean of the CAHP, stated that the new course is just a separation of the lab for HHP 100. HHP 100 will now be a 3 credit class, rather than 4, and the lab will be the corequisite.

⇒ Motion carried.

Item 20 BS Major in Biology Teaching Licensure Option. Modification of an existing program.

Item 20.a BS Major in Chemistry Teaching Licensure Option. Modification of an existing program.

Item 20.b BS Major in Broadfield Science Teaching Licensure Option. Modification of an existing program.

⇒ Motion by Don Larsen, seconded by Bruce Brumley to **accept Items 20 through 20.b for information.**

Dean Fishbaugh noted that as a result of the reduction in credits of the drug and alcohol course above, all the teacher licensure programs are making changes.

⇒ Motion carried.

Item 21 COMT 110 Interpersonal Communication. Change course description.

⇒ Motion by Scott Murray, seconded by Patricia Vettel-Becker to **accept Item 21 for information.**

⇒ Motion carried.

Item 24 HSTR 428 Historical Archeology in the Americas. Change rubric to HSTA.

Item 24.a BA major in History. Modification of an existing program.

Item 24.b BA major in History Teaching Licensure Option. Modification of an existing program.

⇒ Motion by Don Larsen, seconded by Bruce Brumley to **accept Items 24 through 24.b for information.**

⇒ Motion carried.

Item 25 Teaching Licensure Option Secondary Majors Professional Core. Modification of an existing program.

⇒ Motion by Scott Murray, seconded by Paul Bauer to **accept Item 25 for information.**

It was noted that this is the change to the teaching core necessitated by the reduction in credits for the drug and alcohol course.

⇒ Motion carried.

Item 28 HON 121 Perspectives and Understanding. New course.

⇒ Motion by Patricia Vettel-Becker, seconded by Scott Murray to **accept Item 28 for information.**

It was cited that this is a new course that will replace HON 181 and 182 in the Gen Ed program (those proposals are below).

⇒ Motion carried.

Item 6 EDU 381 Curriculum Theory and Design. Change prerequisite and course description.

⇒ Motion by Patricia Vettel-Becker, seconded by Scott Murray to **accept Item 6 for information.**

⇒ Motion carried.

Item 32 BA Major in Art. Modification of an existing program.

Item 32.a BA Major in Art Teaching Licensure Option. Modification of an existing program.

Item 32.b BFA Major in Art. Modification of an existing program.

Item 32.c Teaching Minor in Art (K-12). Modification of an existing program.

Item 32.d ART 258 New Media I. New course.

Item 32.e ART 211 Introduction to Photography. Change prerequisite and course description.

Item 32.f ART 311 Intermediate Photography. Change course description.

Item 32.g ART 411 Advanced Photography. Change course description.

Item 32.h ART 358 Intermediate Computer Graphics. Change title to New Media II and change course description.

Item 32.i ART 458 Advanced Computer Graphics. Change title to New Media III and change course description.

Item 32.j ART 255 Introduction to Photoshop. Delete course.

Item 32.k ART 256 Introduction to Illustrator. Delete course.

Item 32.L ART 257 Introduction to Desktop Publishing. Delete course.

Item 32.m ART 431 Advanced Global Visual Culture. Delete course.

⇒ Motion by Scott Murray, seconded by Paul Bauer to **accept Items 32 through 32.m for information.**

It was stated that most of these changes are a result of the BFA being approved by the Board of Regents.

⇒ Motion carried.

Item 33 BS Major in Mathematics Teaching Licensure Option Single Subject Endorsement. Modification to an existing program.

Item 33.a BS Major in Mathematics Teaching Licensure Option Multiple Subject Endorsement. Modification to an existing program.

⇒ Motion by Scott Murray, seconded by Patricia Vettel-Becker to **accept Items 33 and 33.a for information.**

⇒ Motion carried.

Item 35 GEO 490 Undergraduate Research. New course

Item 35.a PHSX 490 Undergraduate Research. New course.

Item 35.b BIOB 160 Principles of Living Systems. Change prerequisite.

⇒ Motion by Scott Murray, seconded by Patricia Vettel-Becker to **accept Items 35 through 35.b for information.**

⇒ Motion carried.

II. ITEMS – FIRST READING

Item 22 MS Interdisciplinary Studies Exercise and Sport Leadership Option.
Modification of an existing program.

⇒ Motion by Patricia Vettel-Becker, seconded by Scott Murray to **approve Item 22 on first reading.**

Dean Duin stated that this program was moved from the COE to CAHP, and this modification makes the program more focused on sport leadership. The sports management program may be going on moratorium.

⇒ Motion carried.

⇒ Motion by Bruce Brumley, seconded by Scott Murray to **waive second reading of Item 22.**

⇒ Motion carried.

Item 31 HHP 580 Pharmacology and Pathology for Athletic Training. New course.
Item 31.a HHP 585 Organization, Administration and Legal Aspects of Athletic Training. New course.

⇒ Motion by Scott Murray, seconded by Paul Bauer to **approve Items 31 and 31.a on first reading.**

Dean Duin noted that these courses are added content recommended by the athletic training program's accreditation agency.

⇒ Motion carried.

⇒ Motion by Scott Murray, seconded by Paul Bauer to **waive second reading of Items 31 and 31.a.**

⇒ Motion carried.

Item 28.a Gen Ed course: HON 121 Perspectives and Understanding. Submit for General Education category V.B. Humanities.

Item 29 Gen Ed course: HON 181 The Ancient and Medieval Worlds. Remove from General Education category V.B. Humanities.

Item 29.a Gen Ed course: HON 182 The Renaissance and Modern Worlds. Remove from General Education category V.B. Humanities.

⇒ Motion by Bruce Brumley, seconded by Scott Murray to **approve Items 28.a, 29, and 29.a on first reading.**

It was noted that HON 121 will replace HON 181 and 182 in the Gen Ed core. HON 181 and 182 are difficult to staff and have history corequisites that are no longer offered. HON 181 and 182 will still be on the books, but they will be removed as options in the Humanities category of Gen Ed.

⇒ Motion carried.

⇒ Motion by Don Larsen, seconded by Patricia Vettel-Becker to **waive second reading of Items 28.a, 29, and 29.a.**

⇒ Motion carried.

III. DISCUSSION/ACTION ITEMS

A. Discussion with Chancellor Rolf Groseth

Dr. Groseth expressed his thanks for the wonderful honor of being chosen as Chancellor of Montana State University Billings. He is humbled and excited to work with the Senate and the faculty.

First, regarding CPSLL, Dr. Groseth asked Provost Gary Young to evaluate the downtown College to provide guidance on where we need to go moving forward.

Provost Young stated that CPSLL Downtown is doing a great deal of good, but we can't measure it or get much funding from it. He proposes making the downtown offices smaller, making them into an "urban gateway" to the University. He made four specific recommendations:

1. Eliminate the CPSLL and relocate continuing education activities to the main campus, but continue MSU Billings Downtown.
2. Move the Center for Applied Economic Research to the main campus and change the name to broaden the role and scope.
3. Move the Urban Institute to the main campus to operate in conjunction with the Center for Applied Economic Research.
4. Relocate and re-bundle workforce development efforts to the COT and/or main campus.

These recommendations, including reduction of staff downtown, will result in a significant savings of general fund money. We are currently leasing parts of three buildings. We could reduce that to one or two. Perhaps we could also create a student run store for student projects working along with the downtown bookstore.

The question was raised regarding Garfield School. Provost Young noted that our best community service is there, in conjunction with the women's prison projects.

Dr. Young stated that the hope is that our downtown offices will add value to downtown Billings, build relationships, and function as a gate for faculty and students to go into downtown projects such as working with the homeless. Service learning is certainly an opportunity.

Second, regarding International Studies & Outreach, Dr. Groeth noted that we have made significant investments in recruiting international students, especially in China. The main strategy was to increase our non-resident student numbers, thus increasing our revenue. The cost benefits of such a plan are long term. Provost Young noted that it's difficult to discern the effectiveness of the program, but he has asked Director Kirk Lacy to conduct some analysis to find our break-even point. We then need to plan how the excess funding should be spent, such as expanding student services and support. We need to be ready for those students so that we don't lose our investment because we lost those students.

Dr. Groeth noted that he is putting together a task force in the Spring semester to analyze what 100 additional students would mean in terms of our campus services. By the Fall of 2012, we will be able to make decisions whether this effort worked or not. Questions of housing for these students are particularly pressing, as we were actually over booked in our dormitories this fall.

He also stated that the quality of the students, which is highly variable, will likely remain the same as our international students increase. They all participate in our intensive English language program.

Finally, Dr. Groeth stated that the Provost's Office at MSUB has been historically understaffed. As a non-academic, Dr. Groeth knows the importance of the selection of a Provost who will lead the academic side of the University. We also no longer have the once-a-decade sprint for our accreditation reports, but rather annual reports and visits every two years. Thus, the Provost has proposed, and he has agreed, that the position of Associate Provost should be created.

Provost Young cited that there is a constant outpouring of data from I.T., and it may get looked at but he and the Deans often don't have time for in-depth analysis. The Associate Provost would manage this data, accreditation efforts, as well as budgets for the Provost's Office. Dr. Young is on the road to Helena and Bozeman more and more often, so this position becomes more necessary. He has asked Barbara Wheeling, our current "designated worrier" for accreditation and outcomes assessment, to take the Associate Provost position for the rest of fiscal year 2011. She will bring her outcomes assessment responsibilities with her to the position. The question was raised as to Dr. Wheeling's participation in faculty evaluations this year. Dr. Young responded that she will not do the faculty evaluations this year, as she is not a full professor.

Dr. Young stated that we are pretty well-known across Montana as doing a better job than anyone else on our accreditation review. We are well-known nationally for our AACSB

reviews and successes. Dr. Wheeling is directly part of that, and we need to keep her as the valuable asset she is.

B. Faculty Development Funds

Dr. Young announced that because enrollment is up this year we have some one-time money to spend, which Dr. Groseth has agreed to allocate to faculty professional development. A letter will be going out shortly, announcing that we have about \$80,000 available. Proposals will come to the Provost and he and Keith Edgerton, President of the Faculty Association, will evaluate them together. It was noted that Barb Pedula, VTEM President, should also be involved. They are defining “faculty development” very broadly.

C. Grants & Sponsored Programs Office

Dr. Groseth noted that David McGinnis is taking a two year leave to work with the NSF in Washington, D.C., but he has arranged as part of his duties to make visits and consult with us. In the meantime, Deb Peters, who is very familiar with MSUB, and one new person will be working in the Grants Office.

The meeting adjourned at 5:04 p.m.

rjrm