

ACADEMIC SENATE MINUTES

DATE: October 8, 2009

PRESENT:	Dan Yazak	Jeff Sanders
	Sandie Rietz	Paul Bauer
	Rakesh Sah	Lorrie Steerey (via phone)
	Keith Edgerton	Doug Brown
	Mark Hardt	Steve Coffman
	Sarah Jacison (student)	Tasneem Khaleel (ex-officio)
	D'Ann Campbell (ex-officio)	

ABSENT:	Don Larsen*	Craig McKenzie*
	Bruce Brumley*	
	Diane Duin (ex-officio)*	Gary Young (ex-officio)
	Mary Susan Fishbaugh (ex-officio)*	John Cech (ex-officio)
	Karen Heikel (ex-officio)*	Sue Balter-Reitz (ex-officio)
	Terrie Iverson (ex-officio)	Stacy Klippenstein (ex-officio)
	* <i>excused</i>	

GUESTS:	Matt Redinger	Maggie McBride
	Kurt Toenjes	John Hoover
	Tami Miller	Stan Wiatr

PRESIDING: Paul Bauer, Vice Chair

Paul Bauer called the meeting to order at 3:44 p.m. in McMullen 305.

The minutes of October 1 were accepted as presented.

I. ITEMS – FOR INFORMATION

Item 48 BA in Music Teaching Licensure Option. Modification of an existing program.

Item 48.a MUSC 345 Improvisation. New course.

Item 48.b MUSC 104 Applied Guitar. Change title to Applied Guitar I, change credit hours from 1 to V1-4, change prerequisite, and change course description.

- Item 48.c** MUSC 105 Applied Voice. Change title to Applied Voice I, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.d** MUSC 106 Applied Piano. Change title to Applied Piano I, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.e** MUSC 107 Applied Flute. Change title to Applied Flute I, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.f** MUSC 108 Applied Oboe. Change title to Applied Oboe I, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.g** MUSC 109 Applied Clarinet. Change title to Applied Clarinet I, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.h** MUSC 110 Applied Saxophone. Change title to Applied Saxophone I, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.i** MUSC 111 Applied Bassoon. Change title to Applied Bassoon I, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.j** MUSC 112 Applied Horn. Change title to Applied Horn I, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.k** MUSC 113 Applied Trumpet. Change title to Applied Trumpet I, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.L** MUSC 114 Applied Trombone. Change title to Applied Trombone I, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.m** MUSC 115 Applied Euphonium. Change title to Applied Euphonium I, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.n** MUSC 116 Applied Tuba. Change title to Applied Tuba I, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.o** MUSC 117 Applied Violin or Viola. Change title to Applied Violin or Viola I, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.p** MUSC 118 Applied Cello or Bass. Change title to Applied Cello or Bass I, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.Q** MUSC 119 Applied Percussion. Change title to Applied Percussion I, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.r** MUSC 304 Applied Guitar. Change title to Applied Guitar II, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.s** MUSC 305 Applied Voice. Change title to Applied Voice II, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.t** MUSC 306 Applied Piano. Change title to Applied Piano II, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.u** MUSC 307 Applied Flute. Change title to Applied Flute II, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.v** MUSC 308 Applied Oboe. Change title to Applied Oboe II, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.w** MUSC 309 Applied Clarinet. Change title to Applied Clarinet II, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.x** MUSC 310 Applied Saxophone. Change title to Applied Saxophone II, change credit hours from 1 to V1-4, change prerequisite, and change course description.

- Item 48.y** MUSC 311 Applied Bassoon. Change title to Applied Bassoon II, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.z** MUSC 312 Applied Horn. Change title to Applied Horn II, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.aa** MUSC 313 Applied Trumpet. Change title to Applied Trumpet II, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.bb** MUSC 314 Applied Trombone. Change title to Applied Trombone II, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.cc** MUSC 315 Applied Euphonium. Change title to Applied Euphonium II, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.dd** MUSC 316 Applied Tuba. Change title to Applied Tuba II, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.ee** MUSC 317 Applied Violin or Viola. Change title to Applied Violin or Viola II, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.ff** MUSC 318 Applied Cello or Bass. Change title to Applied Cello or Bass II, change credit hours from 1 to V1-4, change prerequisite, and change course description.
- Item 48.gg** MUSC 319 Applied Percussion. Change title to Applied Percussion II, change credit hours from 1 to V1-4, change prerequisite, and change course description.

⇒ Motion by Keith Edgerton, seconded by Sandie Rietz to **accept Items 48 through 48.gg for information.**

⇒ Motion carried.

- Item 50** BS Major in Mathematics. Modification of an existing program.
- Item 50.a** BS Major in Mathematics Teaching Licensure Option Single Subject Endorsement. Modification of an existing program.
- Item 50.b** BS Major in Mathematics Teaching Licensure Option Multiple Subject Endorsement. Modification of an existing program.
- Item 50.c** Minor in Statistics. Modification of an existing program.
- Item 50.d** Teaching Minor in Mathematics. Modification of an existing program.
- Item 50.e** STAT 341 Introduction to Probability & Statistics. New course.
- Item 50.f** COMP/M 371 Numerical Computing. New course.
- Item 50.g** MATH 107—M 151 Precalculus. Change prerequisite.
- Item 50.h** MATH 110—M 110 Mathematical Computing. Change corequisite.
- Item 50.i** MATH 112—M 171 Calculus I. Change corequisite and course description.
- Item 50.j** MATH 113—M 172 Calculus II. Change corequisite.
- Item 50.k** MATH 301—M 333 Applied Linear Algebra. Change prerequisite and course description.
- Item 50.L** MATH 302—M 274 Intermediate Differential Equations. Change title to Introduction to Differential Equations, change credits from 3 to 4, change prerequisite and course description.
- Item 50.m** MATH 312—M 273 Multivariable Calculus. Change prerequisite.
- Item 50.n** MATH/STAT 341—STAT 341 Probability. Delete course. (See Item 50.e)
- Item 50.o** MATH/STAT 342—STAT 433 Stochastic Processes. Delete course.

Item 50.p COMP/MATH 371—M 371 Numerical Computing. Delete course. (See Item 50.f)

Item 50.Q COMP/MATH 372—M 372 Scientific Computing. Delete course.

Item 50.r MATH 420 Implementing the NCTM Standards. Delete course.

Item 50.s STAT 441—STAT 422 Mathematical Statistics. Delete course.

⇒ Motion by Sandie Rietz, seconded by Keith Edgerton to **accept Items 50 through 50.s for information.**

⇒ Motion carried.

Item 60 PSYC 345—PSYX 365 Psychology of Business. Delete course.

Item 60.a PSYC 338—PSYX 350/351 Physiological Psychology. Change prerequisites.

Item 60.b PSYC 410—PSYX 410 Cognitive Learning Theories. Change prerequisites.

⇒ Motion by Keith Edgerton, seconded by Dan Yazak to **accept Items 60 through 60.b for information.**

⇒ Motion carried.

Item 62 BS Major in Human Services. Modification of an existing program.

⇒ Motion by Dan Yazak, seconded by Sandie Rietz to **accept Item 62 for information.**

⇒ Motion carried.

Item 63 BIOL 341 Human Anatomy and Physiology I. Change prerequisites.

Item 63.a BIOL 343 Human Anatomy and Physiology I Lab. Change prerequisites.

Item 63.b BIOL 355 Ecology and Evolution. Change prerequisites.

Item 63.c BIOL 458 Vertebrate Zoology. Change prerequisites.

Item 63.d BIOL 480 Topics in Human Biology. Change prerequisites.

⇒ Motion by Keith Edgerton, seconded by Steve Coffman to **accept Items 63 through 63.d for information.**

It was noted that these changes are to fix the problem of underprepared students in these classes.

⇒ Motion carried.

Item 5 AAS in Heating, Ventilation, Air Conditioning and Refrigeration Technology. Moratorium approved by OCHE September 2009. For information.

⇒ Motion by Dan Yazak, seconded by Sandie Rietz to **accept Item 5 for information.**

⇒ Motion carried.

Item 6 MEDA 224 Medical Assisting Clinical Procedures II. Delete course.

⇒ Motion by Keith Edgerton, seconded by Sandie Rietz to **accept Item 6 for information.**

⇒ Motion carried.

II. DISCUSSION/ACTION ITEMS

A. RACE Committee

Dr. Steerey stated that she received an email from a faculty member who had been asked by her Department Chair to resign from the RACE Committee so a scientist could be appointed. In Spring 2009, the Academic Senate did modify the RACE bylaws, but there was not a requirement added that one of the CAS representatives would be a scientist. The Committee on Committees did not receive any volunteers from the Department of Biological & Physical Sciences.

It was noted that the Committee on Committees does not have a procedure for this situation, in which a faculty member is being asked to step off of a committee. Normally, the faculty resign for reasons of their own. The resignation usually goes to Ms. Rabe Meduna via email, and with the consent of the Committee on Committees, she sends out the vacancy to the faculty.

It was cited that a faculty member from the Department of Biological & Physical Sciences did volunteer, but he did not follow the normal procedure—instead of using the sign-up form sent by the Committee on Committees, he emailed the Senate Chair. Dr. Steerey apologized for saying that she would recommend that faculty member, since it was against procedure.

It was stated that using the term “scientist” is misleading. Faculty from the Department of Biological & Physical Sciences are not the only scientists in the CAS.

It was noted that the Senate did have a discussion in Spring 2009 about putting a requirement that one of the two CAS representatives would be a scientist. It was not added to the bylaws.

It was cited that the Senate could make a motion regarding the faculty member’s resignation from the RACE Committee. The question was raised as to whether the Senate acts on every single committee resignation. It was stated that this is an unusual situation.

It was noted that the reason given for one of the CAS positions to be designated as a scientist is because they would better understand the proposals submitted by other scientists. It was stated that any discipline could then use this argument that the RACE Committee does not understand their proposals and request another member be added to the Committee! One cannot pick out a single discipline and say it's difficult to understand. The RACE members should review the grant proposals as professional faculty, regardless of what discipline the applications are from.

The question was raised as to why the faculty member's Department Chair was concerned about the membership of the RACE Committee. Why was this committee member affected and not the other CAS representative?

It was agreed that the Senate should ask the faculty member if she wishes to stay on the RACE Committee. The Senate should also apologize to her because the process was broken. If the faculty member wants to stay on the Committee, she stays. If the faculty member does resign from the Committee, the usual process to replace her will be used. The Committee on Committees will request Ms. Rabe Meduna to send out an email notification of the vacancy.

The Senate also agreed that a review of the bylaws, if called for by the Senate, will be at another meeting.

The meeting adjourned at 4:22 p.m.

rjrm