## ACADEMIC SENATE MINUTES

**DATE:** April 22, 2004

**PRESENT:**  Alan Davis                                    Mark Hardt
Audrey ConnerRosberg                  Keith Edgerton
Randall Gloege                             Bruce Brumley
Noreen Lee                                   Connie Landis
Matt Redinger
George White (ex-officio)              John Cech (ex-officio)
Amanda Mears (ex-officio)           Victor Sargent (ex-officio)

**ABSENT:**  Sandie Rietz
Lorrie Steerey – *excused*             Paul Bauer – *excused*
Mary Susan Fishbaugh – *excused*

Carl Hanson (ex-officio)              Tasneem Khaleel (ex-officio)
Joe Michels (ex-officio)              Randy Rhine (ex-officio)
Janie Park (ex-officio)               Terrie Iverson (ex-officio)
Curt Kochner (ex-officio)

**GUESTS:**  Mike Diede                               Michael Dennis
Liz Tooley                                 Amy Beatty
Barbara Zuck                             Chris Brewer
Allen Kent

**PRESIDING:** Keith Edgerton, Chair

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Keith Edgerton called the meeting to order at 3:36 p.m. in room B009 at the College of Technology.

The minutes of April 1 were accepted as presented.

I.      Seating of New Senators:

   CAHP:  Alan Davis       At Large:   Mary Susan Fishbaugh
     COE:  Sandra Rietz                 Bruce Brumley
     CAS:  Mark Hardt                Noreen Lee
                                           Matt Redinger

⇒ Motion by Randall Gloege, seconded by Connie Landis to **seat the new Senators.**

⇒ Motion carried unanimously.

II.     Election of Officers
       Postponed until the next meeting.

III.    ITEMS FOR INFORMATION

**Item 43**  Heating, Ventilation, Air Conditioning, and Refrigeration Technology AAS. Modification of an existing program.
**Item 43.a**  HVAC 120 Heating and Boiler Lab I.  Delete course.
**Item 43.b**  HVAC 130 Refrigeration and Air Conditioning Theory.  Delete course.
**Item 43.c**  HVAC 152 Refrigeration and Air Conditioning Concepts.  Delete course.
**Item 43.d**  HVAC 162 Air Conditioning and Refrigeration Lab I.  Delete course.
**Item 43.e**  HVAC 172 HVACR Controls.  Delete course.
**Item 43.f**  HVAC 204 Advanced Air Conditioning and Heat Pumps.  Delete course.
**Item 43.g**  HVAC 214 Heating and Boiler Lab II.  Delete course.
**Item 43.h**  HVAC 238 Air Conditioning, Refrigeration, Sheet Metal Lab II.  Delete course.
**Item 43.i**  HVAC 250 Electricity for Heating and Air Conditioning.  Delete course.
**Item 43.j**  HVAC 242 Hot Water and Steam Heating Systems.  Delete course.
**Item 43.k**  HVAC 110 Introduction to HVAC.  New course.
**Item 43.L**  HVAC 125 Air Handling.  New course.
**Item 43.m**  HVAC 135 Air Conditioning.  New course.
**Item 43.n**  HVAC 175 HVAC Controls.  New course.
**Item 43.o**  HVAC 182 Hydronics.  New course.
**Item 43.p**  HVAC 203 Advanced Air Conditioning.  New course.
**Item 43.Q**  HVAC 210 Heat Pumps.  New course.
**Item 43.r**  HVAC 243 Steam Systems.  New course.
**Item 43.s**  HVAC 255 Advanced Controls.  New course.
**Item 43.t**  HVAC 275 Capstone.  New course.
**Item 43.u**  HVAC 111 Heating Fundamentals.  Change credits and prerequisites.
**Item 43.v**  HVAC 201 Advanced Refrigeration.  Change credits and prerequisites.
**Item 43.w**  HVAC 231 Residential and Light Commercial Heating and Ventilation Systems.  Change credits and prerequisites.

Chris Brewer, Instructor in the HVACR program, stated that these changes align the program with national standards.

⇒ Motion to **accept Items 43 through 43.w for information.**

⇒ Motion carried.

**Item 45**  AS Degree Program of Study in Applied Supervision.  New program of study.
**Item 45.a**  CTBU 166 Principles of Applied Supervision.  New course.
**Item 45.b**  CTBU 167 Organizational Leadership Applications.  New course.
**Item 45.c**  CTBU 266 Effective Work Groups.  New course.
**Item 45.d**  CTBU 267 Applied Organizational Planning.  New course.
**Item 45.e**  CTBU 268 Customer Service.  New course.

Barbara Zuck, Instructor in the Human Resources program, stated that this program will allow students to fulfill the general education requirements plus 23 credits of studying supervision, specifically applied supervision.  Applied indicates students study more than theory; they learn applications for the workplace.  There is not a field experience in the program, but students can sign up through Career Services for an additional 1-3 credit internship.

John Cech, Dean of the COT, noted that this new program will require hiring one .5 FTE faculty member, but the program will also be staffed by community members who are qualified to teach in these areas.

⇒ Motion by Randall Gloege, seconded by Mark Hardt to **accept Items 45 through 45.e for information.**

⇒ Motion carried.

**Item 47**  AAS Degree in Computer Systems Technology.  Modify an existing program.
**Item 47.a**  CST 262 Implementing and Administering a Microsoft Windows 2000 Directory Services Infrastructure.  Delete course.
**Item 47.b**  CST 264 Designing Microsoft Windows 2000 Directory Services Infrastructure.  Delete course.
**Item 47.c**  CST 266 Designing Security for a Microsoft Windows 2000 Network.  Delete course.
**Item 47.d**  CST 263 Planning, Implementing, and Maintaining a Microsoft Windows Server 2003 Active Directory Infrastructure.  New course.
**Item 47.e**  CST 260 Implementing and Administering a Microsoft Windows 2000 Network Infrastructure.  Change title and course description.
**Item 47.f**  CST 268 Designing Microsoft Windows 2000 Networking Services Infrastructure.  Change title and course description.

Allen Kent, Microsoft Instructor, stated that these changes are to keep pace with the latest versions from Microsoft. The course descriptions are kept more general, so they don't have to be changed every year, but it is important to have the version name in the course title so employers can see it on students' transcripts.

⇒ Motion by Connie Landis, seconded by Matt Redinger to **accept Items 47 through 47.f for information.**

⇒ Motion carried.

**Item 48.e** HR 285 Collective Bargaining and Labor Relations. New course.
**Item 48.f** HR 282 Organizational Development. Change title.

Barbara Zuck noted that the advisory board for the Human Resources program suggested that a collective bargaining and labor course be added to the existing HR program, (Item 48.e). Item 48.f adds "Training" to the title of the course to more accurately describe the scope of the course. It was noted that the proposal to substitute the collective bargaining course for the field experience course in the HR programs was not approved by the UCC.

⇒ Motion by Mark Hardt, seconded by Matt Redinger to **accept Items 48.e and 48.f for information.**

⇒ Motion carried.

**Item 49** AAS and Certificate in Automobile Collision Repair and Refinishing Technology. Modify and existing program.
**Item 49.a** Certificate in Automobile Collision Repair Technology. Modify and existing program.
**Item 49.b** TRID 140 Automobile Sheet Metal and Structural MIG Welding. New course.

Dean Cech noted that these items add TRID 140 to the auto body programs. TRID 140 is taught by a faculty member hired last year.

⇒ Motion by Matt Redinger, seconded by Mark Hardt to **accept Items 49, 49.a, and 49.b for information.**

⇒ Motion carried.

**Item 50** Programs and Degrees moved to the College of Allied Health Professions in Spring 2004 (as of April 1, 2004).

It was noted that none of the programs at the COT have moved to the new college. It was noted that the rehab, human services, and health and physical education groups all requested to be moved to the CAHP—they were not moved forcibly.

$\Rightarrow$ Motion by Matt Redinger, seconded by Connie Landis to **accept Item 50 for information.**

$\Rightarrow$ Motion carried.

**Item 51**  Committee Roster 2004-2005.  For information.

$\Rightarrow$ Motion by Randall Gloege, seconded by Noreen Lee to **accept Item 51 for information.**

$\Rightarrow$ Motion carried.

IV.  ITEMS – FIRST READING

**Item 22**  Revision of General Education Program – Proposal from the Gen Ed Committee REVISED.

It was noted that the Senate has had meetings with both the department chairs and all faculty regarding this proposal.

It was noted that the Gen Ed Committee will <u>not</u> be "above" the UCC.  The Undergraduate Curriculum Committee will still evaluate every course submitted for academic merit, but the Gen Ed Committee will decide which courses fit into the Academic Foundations structure.  It was stated that the Academic Senate will still have oversight of all decisions made by the Gen Ed Committee, just like the UCC.

It was noted that courses will not be "bumped" out of the program right away; it will be two to three years before a course is removed.  Each Category will have a target of six courses and a maximum of eight or nine.

It was cited that some sort of sunset review of courses needs to be in place to keep courses from stagnating and losing quality because they have been in Gen Ed for so long.

It was noted that the all or nothing approach is being pushed hard by the Committee.  Promises to fix problems later are not enough.  It was cited that the perception that students don't understand Gen Ed is wrong—most students do.

It was noted the proposal could be passed with exceptions for the issues that are still in debate.

It was noted that the capstone will not be implemented until the next undergraduate catalog (2007-2009).  George White, Dean of the College of Education, noted that the matrix and assessment configuration the College of Education began working on in 2001 has become much bigger and more complicated than they expected and they are also just now fully understanding how the whole thing should work.

It was stated that the Senate has to either approve this or admit Gen Ed is a lost cause.

Mark Hardt, Chair of the Gen Ed Committee, noted that if the proposal is approved, the Committee wants to expand the membership to five members from the Arts and Sciences, one for each category.

> ⇒ Motion by Randall Gloege, seconded by Mark Hardt to **approve Item 22 (the Gen Ed Proposal) on first reading, with a sunset date of September 23, 2004, for the resolution of course bumping, double counting, and a timeline of course development from the General Education Committee.**
>
> ⇒ Motion carried:  8 for, 1 against

The meeting adjourned at 5:15 p.m.

rjrm