

ACADEMIC SENATE MINUTES

DATE: January 22, 2004

PRESENT: St. John Robinson
Paul Bauer
Keith Edgerton
Alan Davis
Matt Redinger
Amanda Mears (ex-officio)

Sandie Rietz
Audrey ConnerRosberg
Randall Gloege
Connie Landis
Janie Park (ex-officio)

ABSENT: George Madden

John Cech (ex-officio)
Randy Rhine (ex-officio)
Dan Zirker (ex-officio)
Curt Kochner (ex-officio)

Mark Hardt – *excused*

Joe Michels (ex-officio)
George White (ex-officio)
Terrie Iverson (ex-officio)

GUESTS: Debbie Schoenfeld
Karen Everett
Mike Diede
Ken Miller
Allen Kent

Tasneem Khaleel
Dixie Metheny
David Davison
Mary Susan Fishbaugh

PRESIDING: Keith Edgerton, Chair

Keith Edgerton called the meeting to order at 3:36 p.m. in the Chancellor's Conference Room.

The minutes of December 4 were approved with corrections.

Item 22 Revision of General Education Program – Proposal from the Gen Ed Committee
Item 22 was pulled from the agenda by the General Education Committee.

I. ITEMS FOR INFORMATION

Item 15 BIOL 253 Human Genetics. New course.

Tasneem Khaleel noted that we currently have a 300-level genetics course, but the prerequisite is two years of biology. Many students in the allied health sciences need a course like this, but do not have or need the two years of biology. The department has people to teach the new course, and it will be developed online first. It will be offered every other year.

⇒ Motion by Matt Redinger, seconded by Connie Landis to **accept Item 15.**

⇒ Motion carried.

Item 15.a BIOL 309 Ornithology. Delete course

Item 15.b BIOL 319 Ornithology Lab. Delete course.

These courses have been on the books since Norm Schoenthal taught them. The department's new zoologist has a specialty in fish rather than birds, and so we don't have someone to teach these courses. The last time these courses were offered about 5 years ago, only five students signed up.

⇒ Motion by Matt Redinger, seconded by Connie Landis to **accept Items 15.a and 15.b.**

⇒ Motion carried.

Item 12.j EDCI 312 Teaching Social Studies in the Middle and Secondary School.

Change prerequisites.

Item 12.k EDCI 313 Teaching Mathematics in the Middle and Secondary School.

Change prerequisites.

Item 12.L EDCI 314 Teaching Science in the Middle and Secondary School. Change prerequisites.

Item 12.m EDCI 315 Teaching Art K-12. Change prerequisites.

Item 12.n EDCI 316 Teaching Music K-12. Change prerequisites.

Item 12.o EDCI 317 Teaching Speech and Drama in the Middle and Secondary School. Change prerequisites.

Item 12.p EDCI 319 Teaching Foreign Languages K-12. Change prerequisites.

Item 12.Q EDCI 424 Teaching English. Change prerequisites.

Dixie Metheny stated that these changes will make the curriculum course that goes with each methods course a corequisite rather than a prerequisite. There will be several seminars to transition students into this new plan. This arrangement helps maintain continuity in the program. It was noted that careful scheduling is required in this situation.

⇒ Motion by Matt Redinger, seconded by Audrey ConnerRosberg to **accept Items 12.j, 12.k, 12.L, 12.m, 12.n, 12.o, 12.p, and 12.Q.**

⇒ Motion carried.

Item 17 CMP 121 Introduction to Microsoft Outlook. New course.

Item 17.a CMP 122 Introduction to Microsoft PowerPoint. New course

Item 17.b CMP 123 Introduction to Microsoft Publisher. New course.

Allen Kent stated that these three courses have all been offered as seminars for the last few years and are now being changed to regular courses. They are mostly taken by business students as electives. They are not required courses in any program.

⇒ Motion by St. John Robinson, seconded by Audrey ConnerRosberg to **accept Items 17, 17.a, and 17.b.**

⇒ Motion carried.

Item 18 AAS in Computer Desktop/Network Support. Modification of a program.

Item 18.a CMP 235 Advanced Web Design and Development. New course.

Item 18.b CMP 135 Introduction to Web Design. New course.

Mr. Kent noted that CMP 136 was also a seminar. It is being converted to a regular course, and the program modification reflects that conversion. This change also adds the new course, Advanced Web Design, to the AAS program. It was noted that there are instructors to cover these courses thanks to a grant.

⇒ Motion by Randall Gloege, seconded by Connie Landis to **accept Items 18, 18.a, and 18.b.**

⇒ Motion carried.

Item 18.c AAS in Computer Systems Technology. Modification of a program.

Item 18.d CST 288 Network Security. New course.

Item 18.e CST 162 Installing, Configuring, and Adminstrating Microsoft Windows 2000 Server. Change title and course description (to Windows 2003 Server).

Mr. Kent stated that Item 18.e is just changing the title and course description to correspond with the new server. In the past, the only security course offered was Windows-based, but CST 288 is not Windows-based.

⇒ Motion by St. John Robinson, seconded by Audrey ConnerRosberg to **accept Items 18.c, 18.d, and 18.e.**

⇒ Motion carried.

Item 24 Emeritus nomination of Dr. William Self, Professor, Department of Mathematics, College of Arts and Sciences. For information.

⇒ Motion by Randall Gloege, seconded by Matt Redinger to **approve Item 24.**

⇒ Motion carried unanimously.

Item 27 University Calendars for Fall 2005 through Summer 2007. For information.

Karen Everett noted that students no longer use the “fee day” (the Tuesday before classes start) to pay their fees. They leave payment until the last minute. If classes started on that Tuesday, it would allow for a University Day (or other break) during the Fall semester. Currently, there is not enough “room” to fit a University Day in between Labor Day and the winter break.

It was also noted that there are many programs, such as online and the fast track program, that are running on their own schedules, so this calendar is just a shell.

Mary Susan Fishbaugh noted that the University Budget Committee was discussing possibly moving to a trimester system, wherein instructors would choose which two trimesters they would teach regularly, and their third would be the equivalent of a “summer” term. That way, there would be full offerings year round.

⇒ Motion by Matt Redinger, seconded by Connie Landis to **accept Item 27.**

⇒ Motion carried.

It was noted that many instructors have started giving their finals early, that is, the week before finals week. Students have come to resent instructors who actually have a final during finals week. It was cited that the Academic Senate could make a policy concerning this issue.

Karen Everett also noted that the BOR policy requires 64 days of instruction and 4 days of finals.

II. ITEMS – SECOND READING

Item 20 Post Baccalaureate: Teacher Certification Program of Study. Modification of a program.

Item 20.a Master of Ed. Option in Interdisciplinary Studies. Modification of a program.

Item 20.b EDCI 552 Instructional Strategies in Mathematics and Science. New course.

Item 20.c EDCI 553 Instructional Strategies in Movement, the Performing and Visual Arts. New course.

Item 20.d EDCI 551 Instructional Strategies in Language Arts and Social Studies. New course.

Item 20.e EDCI 500 Curriculum Development. New course.

Item 20.g EDF 515 Social and Philosophical Issues in Education. Change title and catalog description.

Item 20.h EDCI 610 Curriculum Theory: Analysis and Practice. Change prerequisites and catalog description.

Item 20.i HHP 518 Health Enhancement Methods and Materials K-8. Change credits and catalog description.

Item 20.j EDCI 697 Critical Issues in Education. Change prerequisites and catalog description.

Item 20.k EDCI 500 Curriculum Development: Past, Present, and Future. Delete course (see Item 20.e)

Ken Miller noted that the Post-Baccalaureate program was the largest growing graduate program we have. The above changes will reduce the credits from 62 to 52, making the program more competitive and more attractive to students. This is accomplished by merging several methods courses together in a logical manner. The change results in about one semester less for most students.

It was noted that at some point we have to stop and say that we will not shrink a program further just to attract more students.

It was cited that if students do not have the background needed coming into these methods courses, then we have to tell them where they can educate themselves. It is not the job of this program to provide that background for them.

It was further noted that these merged courses will be truly team-taught. The instructors will not take turns, but rather both (or all three) will be in the classroom at the same time.

It was stated that we have rolled classes together in the past, and they often stay that way when they shouldn't. Although this program will be supported, it should be said that there will be a serious loss of content in these courses.

It was cited that this program is not online.

⇒ Motion by St. John Robinson, seconded by Matt Redinger to **approve Items 20, 20.a, 20.b, 20.c, 20.d, 20.e, 20.g, 20.h, 20.i, 20.j, and 20.k on second reading.**

⇒ Motion carried with 1 abstention.

III. ITEMS – FIRST READING

Item 25 HHP 597 Athletic Training Internship/Practicum/Capstone. New course.

Mike Diede noted that this course was inadvertently left out of the original proposal for the Athletic Training program, which was approved last year. Mr. Diede noted that the

course will be titled Athletic Training Practicum/Capstone, as there are internships throughout the program.

⇒ Motion by Matt Redinger, seconded by Connie Landis to **approve Item 25.**

⇒ Motion carried.

⇒ Motion by Matt Redinger, seconded by Sandie Rietz to **waive second reading of Item 25.**

⇒ Motion carried.

Item 19.a HHP 598 Research Project. New course.

Mr. Diede noted that this course is being added to give students two options in Sports Management: an internship or a research project. The course will also be used in the Athletic Training program, and students will choose between a research project or a thesis.

⇒ Motion by Matt Redinger, seconded by Sandie Rietz to **approve Item 19.a.**

⇒ Motion carried.

⇒ Motion by Matt Redinger, seconded by Sandie Rietz to **waive second reading of Item 19.a.**

⇒ Motion carried.

Item 8 M.S. in Rehabilitation and Mental Health Counseling. Modification of an existing program.

Item 8.c COUN 503 Ethical and Professional Issues for Counselors and Family Therapists. Change catalog number, rubric, and catalog description.

Item 8.d COUN 504 Practicum: Multicultural and Gender Issues in Counseling and Family Therapy. Change catalog number, credits, rubric, and catalog description.

Item 9 Master of Ed. Option in School Counseling (K-12). Modification of an existing program.

Item 9.a Graduate Endorsement in School Counseling (K-12). Modification of an existing program.

Item 9.b COUN 501 Theories of Counseling. Change catalog number and rubric.

Item 9.c COUN 502 Practicum: Counseling and Therapy Techniques. Change catalog number, credits, rubric, prerequisites, and catalog description

Item 23 COUN 520, 543, 557, 591, 592, 593, and 594. Change rubric to REHA/SCOU.

Mary Susan Fishbaugh noted that the department revised the rehabilitation core to meet accreditation standards, as well as divided the school counseling program into two parts: a school counselor who will work in the schools, or a counselor with a private practice. These two areas are certified differently, and that needed to be made clear in the catalog. In addition, all the courses that previously had the COUN rubric are being changed to REHA/SCOU, and some conflicted with other courses. They had to be given new numbers, resulting in the large amount of paperwork above.

⇒ Motion by Matt Redinger, seconded by Connie Landis to **approve Items 8, 8.c, 8.d, 9, 9.a, 9.b, 9.c, and 23.**

⇒ Motion carried.

⇒ Motion by Matt Redinger, seconded by Sandie Rietz to **waive second reading of Items 8, 8.c, 8.d, 9, 9.a, 9.b, 9.c, and 23.**

⇒ Motion carried.

The meeting adjourned at 5:07 p.m.

rjrm