

ACADEMIC SENATE MINUTES

DATE: April 18, 2002

PRESENT:	George Benedict	Doug Brown
	Sandie Rietz	George Madden
	Randall Gloege	Doxey Hatch
	Mark Hardt	Connie Landis
	Bob Carr (ex-officio)	Dan Zirker (ex-officio)
	Janie Park (ex-officio)	

ABSENT:	Dave Gurchiek – <i>excused</i>	Paul Bauer – <i>excused</i>
	Keith Edgerton – <i>excused</i>	Matt Redinger – <i>excused</i>
	Scott Harris (ex-officio)	Randy Rhine (ex-officio)
	George White (ex-officio)	Terrie Iverson (ex-officio)
	Bryce Anderson (ex-officio)	Lee Peters (ex-officio)

GUESTS:	Liz Tooley	Michael Dennis
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PRESIDING: Sandie Rietz, Chair

Sandie Rietz called the meeting to order at 3:34 p.m. on April 18, 2002 in the Chancellor's Conference Room.

The April 11, 2002 meeting minutes were approved as amended.

I. ITEMS – FOR INFORMATION ONLY

Item 23 AAS in Computer Systems Technology. Program modifications (add a Networking Technology Certificate as exit point in degree).

Item 23.a CTCS 200 Cisco CCNA Exam Prep. New course.

Item 23.b CTCS 174 Advanced Routing and Ethernet Switching. Change credit hours.

Item 23.c CTCS 176 Wide Area Networking. Change credit hours.

Item 23.d CTCS 262 Implementing and Adminstrating a Microsoft Windows 2000 Directory Services Infrastructure. Change credit hours.

Item 23.e CTCS 264 Designing a Microsoft Windows 2000 Directory Services Infrastructure. Change credit hours.

Item 23.f CTCS 270 Advanced Routing Configuration. Change credit hours.

Item 23.g CTCS 272 Remote Access Networks. Change credit hours.

Item 23.h CTCS 274 Multi-Layer Switching. Change credit hours and prerequisite.

Item 23.i CTCS 276 Network Troubleshooting. Change credit hours and prerequisite.

⇒ Motion by Connie Landis, seconded by Mark Hardt, to accept **Items 23, 23.a, 23.b, 23.c, 23.d, 23.e, 23.f, 23.g, 23.h, and 23.i.**

⇒ Motion carried.

Item 27 AAS HVACR Technician. Program modifications.

Item 27.a CTHV 214 Heating and Boiler Lab II. New course.

Item 27.b CTHV 238 Air Conditioning, Refrigeration, Sheet Metal Lab II. New course.

Item 27.c CTHV 242 Hot Water and Steam Heating Systems. New course.

Item 27.d CTHV 250 Electricity for Heating and Air Conditioning. Change prerequisites.

Item 27.e CTHV 222 Sheet Metal Lab. Delete Course.

Item 27.f CTHV 120 Air Conditioning, Heating, and Refrigeration Lab I. Change title and course description.

Item 27.g CTHV 162 Air Conditioning, Heating, and Refrigeration Lab II. Change title, prerequisites, and catalog description.

Item 27.h CTHV 172 HVACR Electrical Controls. Change title, prerequisites, and catalog description.

Item 27.i CTHV 213 Refrigeration and Air Conditioning Lab II. Delete course.

Item 27.j CTHV 237 Air Conditioning, Heating, Refrigeration Lab IV. Delete course.

Item 27.k CTHV 241 Hot Water and Steam Heating Systems. Delete course.

It was noted that the changes in Items 27 through 27.k are responses to changes in the HVACR field, which the COT wants to keep up with.

⇒ Motion by Randall Gloege, seconded by Mark Hardt, to accept **Items 27, 27.a, 27.b, 27.c, 27.d, 27.e, 27.f, 27.g, 27.h, 27.i, 27.j, 27.k.**

⇒ Motion carried.

Item 28 AAS in Medical Assisting. New program.

Item 28.a CTHO 124 Medical Assisting Clinical Procedures I. New course.

Item 28.b CTHO 125 Medical Assisting Clinical Procedures I Lab. New course.

Item 28.c CTHO 224 Medical Assisting Clinical Procedures II. New course.

Item 28.d CTHO 225 Medical Assisting Clinical Procedures II Lab. New course.

Item 28.e CTBU 255 Medical Law and Ethics. New course.

The Senate discussed the difference between an Associate of Applied Science (AAS) and an Associate of Arts/Science (AA/AS) degree. The AA/AS is a non-designated degree

with a credit maximum of 60. This includes a Gen Ed Core. The AAS is designated and includes more courses in the field of study. The AAS has a 72-credit maximum. The AAS also leaves open the option of going on for a Bachelor's of Applied Science (BAS) (a non-designated degree) wherein the student takes two years of Gen Ed and a specialization such as Business or Education.

⇒ Motion by Mark Hardt, seconded by Connie Landis, to accept **Items 28, 28.a, 28.b, 28.c, 28.d, and 28.e.**

⇒ Motion carried.

Item 22 AAS in Drafting Technology. Program modifications (change title).

Item 22.a Paramedic Certificate. Delete program.

Item 22.b AAS in Microcomputer Operations. Program modifications (change title).

Item 22.c AAS in Medical Secretary. Program modifications (change title).

Item 22.d CTTI 160 Hazardous Materials Technician General Training. Change lecture hours.

⇒ Motion by Connie Landis, seconded by Mark Hardt, to accept **Items 22, 22.a, 22.b, 22.c, and 22.d.**

⇒ Motion carried.

Item 24 CTBU 131 Records Management. Change title, prerequisite, and catalog description.

Item 24.a CTBU 153 Medical Transcription. Change lecture and credit hours.

Item 24.b CTBU 251 Medical Office Procedures. Change prerequisites.

Item 24.c CTBU 252 Medical Coding. Change prerequisite.

⇒ Motion by Mark Hardt, seconded by Doxey Hatch, to accept **Items 24, 24.a, 24.b, and 24.c.**

⇒ Motion carried.

Item 25 CTFS 180 Incident Command. New course.

Item 25.a CTFS 115 Fire Fighter Essentials. Change lecture hours.

⇒ Motion by Mark Hardt, seconded by Doxey Hatch, to accept **Items 25 and 25.a.**

⇒ Motion carried.

Item 29 CTCS 160 Installing, Configuring, and Adminstrating Microsoft Windows 2000 Professional. Change title and catalog description.
(This item was mistakenly left off the agenda.)

⇒ Motion by Mark Hardt, seconded by Doxey Hatch, to accept **Item 29**.

⇒ Motion carried.

Item 18 BIOL 302 Plant and Animal Physiology Lab. Change title.

⇒ Motion by Randall Gloege, seconded by Mark Hardt, to accept **Item 18**.

⇒ Motion carried.

Item 9 CHS to HS. Change rubric on all undergraduate courses.

⇒ Motion by Randall Gloege, seconded by Doxey Hatch, to accept **Item 9**.

⇒ Motion carried.

Item 26 AS in Emergency Management. Modification of Plan of Study.

Item 26.a EMGT 105 Fundamentals of Emergency Management. New course.

Item 26.b EMSE 112 Introduction to Montana Hazards. New course.

Item 26.c EMGT 125 Hazard Mitigation and Planning. New course.

Item 26.d EMGT 137 Hazard Risk Analysis and Management. New course.

Item 26.e EMGT 271 Management Skills for Emergency Managers. New course.

Item 26.f EMGT 274 Technical Applications in Emergency Management. New Course.

Item 26.g EMSE 258 Disaster Operations. New course.

Item 26.h EMSE 288 Field Project. New course.

Bob Carr stated that this is a new program with a new faculty member. The program of study emphasizes planning for and prevention of emergencies, rather than reaction to emergencies.

⇒ Motion by Mark Hardt, seconded by Doxey Hatch, to accept **Items 26, 26.a, 26.b, 26.c, 26.d, 26.e, 26.f, 26.g, and 26.h**.

⇒ Motion carried.

The Senate then stopped to thank Bob Carr for his many years of excellent service to MSU-Billings. The Senators enjoyed working with Mr. Carr, and wish him well.

II. OLD BUSINESS

A. Further Crippen Cabin Discussion. Michael Dennis, Associate Professor of Biology, explained further the intent of his memo which was distributed at last week's Senate meeting. He stated that the University could remove the cabin, making it a

reclamation project for Environmental Studies students. This would make the University look much better. It was noted that this solution would be the only “right” educational use of the cabin. It was also noted that deconstruction of the cabin would not be terribly expensive.

It was cited however, that sending students or faculty into such a structure puts them at risk of contracting the Hanta virus (carried through mice). It was suggested that the University contract out the clean-up of the inside of the cabin. Then the Forest Service could burn it or otherwise remove it, and MSU-Billings could work with the Forest Service in a reclamation project. It was also noted that according to the materials the Senate has, MSU-Billings owns everything in the cabin. These items would have to be removed (including a huge wood stove) by either the University or a contracted professional company.

Sandie Rietz announced that a book of materials from the Montana Wilderness Association will be in the Senate Office (McM 214) for the next week. All Senators are urged to come to the Senate office and review the marked materials. Some of this material will go into the book of items on reserve in the Library.

The two main complaints the Senate has were then reiterated. First, the Senate is irritated by the violation of the spirit of the Wilderness Act of 1964. Second, the Senate believes the faculty was misrepresented in “volunteering” educational opportunities for the cabin.

III. NEW BUSINESS

A. Recommendations from the General Education Committee. The General Education Committee has no report yet, but will be meeting again on April 24, after which the Committee should have materials to present to the Senate.

George Madden then announced that Hugh Curtler, author of *Recalling Education*, will be on campus Thursday, May 9, 2002 for a radio broadcast discussion. Dr. Madden would like Mr. Curtler to meet with the Gen Ed Committee, and also have the committee members attend the broadcast (in Cisel Recital Hall) where the audience will have a chance to ask questions.

B. BOR Policies on Information Technology and Computers. Randall Gloege stated that he is calling a meeting of the Academic Computing and Allied Technology Committee to discuss the BOR Policies. He will bring a report to the Senate next week.

C. May 23-24 Board of Regents meeting in Dillon. It was noted that Ron Sexton has been told to be very prepared to discuss the Crippen Cabin.

The meeting adjourned at 5:08 p.m.

The next Senate meeting will be April 25, 2002.

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