



**TO:** Academic Senate Members

**FROM:** Dr. Suzette Nynas, Chair  
Academic Senate

**RE:** MEETING DATE, PLACE, AND AGENDA

The next meeting of the Academic Senate will be held on Thursday, April 24 at 3:40 p.m. in the Chancellor's Conference Room (clocktower building 209).

I. ANNOUNCEMENTS

II. ACCEPTANCE OF MINUTES: April 4

III. WELCOME NEW SENATORS

Melissa Sullivan-Walker, COE  
Eric Gilbertsen, City College  
Melissa Boehm, At Large  
Sue Balter-Reitz, At Large  
Rachael Waller, COE (Fall 2025 only)

IV. ELECTION OF OFFICERS FOR 2025-2026

- A. Three Vice Chairs
- B. Secretary

V. PROVOST & VICE CHANCELLOR REPORTS

- Not Attending Cohort Outreach/Early Alert: Katie Moffat
- Budget Update: Heather Hanna

VI. OTHER REPORTS

VII. ITEMS FOR APPROVAL

Title	Status	Received	Request Type
Academic Senate Bylaws for Honors Curriculum Committee	updated	4/17/25	Policy
AI Policy Draft and Recommendations	updated	4/17/25	Policy
Co-Listed/Stacked Courses Policy	updated	4/17/25	Policy

If you lost the CourseLeaf notification email, you can go to the website and search for each item: <https://nextcatalog.msubillings.edu/miscadmin/>

VIII. DISCUSSION/ACTION ITEMS

- A. Second Chance Pell/Prison Education
- B. Plans of Study Project: Template and Timeline
- C. Graduate Programs Enrollment & Recruitment

IX. OLD BUSINESS

X. NEW BUSINESS

SN/MB/rjrm