

## MEMORANDUM

**DATE:** September 9, 2004

**TO:** Academic Senate Members

**FROM:** Keith Edgerton, Chair  
Academic Senate

**RE:** MEETING DATE, PLACE, AND AGENDA

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The next meeting of the Academic Senate will be held on Thursday, September 16, 2004, at 3:30 p.m., in the Chancellor's Conference Room.

- I. APPROVAL OF MINUTES: April 29 and Retreat August 31
- II. ELECTION OF OFFICER  
Chair Elect
- III. ITEMS HELD FROM 2003-2004
  - A. ITEMS – FIRST READING  
**Item 39 (03-04)** HHP 598 Research Project. Change course description.
  - B. ITEM – SECOND READING  
(*Tabled by Lorrie Steerey April 29, 2004, until the fall semester.*)  
**Item 28 (03-04)** Audit Policy – Proposal from the Academic Standards & Scholastic Standing Committee. Karen Everett, Director, Admissions and Records
- IV. ITEMS FOR INFORMATION
  - Item 1** REHA 504 Career and Lifestyle Development. Change rubric to REHA/SCOU.
  - Item 3** Committee Report 2003-2004: Graduate Committee. For information.
  - Item 4** Committee Reports for 2002-2003 and 2003-2004: Academic Computing and Allied Technology Committee. For information.
  - Item 5** Committee Report 2003-2004: Academic Standards and Scholastic Standing Committee. For information.
  - Item 6** Committee Report 2003-2004: UCC. For information.
- V. ITEM – FIRST READING
  - Item 2** Graduate Committee Bylaws. Modification of membership

VI. DISCUSSION/ACTION ITEMS

A. General Education/Academic Foundations

**Item 8** General Education Committee Bylaws. Modification of membership and committee name.

2. Assessment and ACT Proposal: Karen Everett
3. Other Issues

B. RACE Committee Issues

KE/rjrm