

## MEMORANDUM

**TO:** Academic Senate Members

**FROM:** Keith Edgerton, Chair  
Academic Senate

**RE:** MEETING DATE, PLACE, AND AGENDA

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The next meeting of the Academic Senate will be held on Thursday, February 24, 2005, at 3:40 p.m., in the Missouri room of the SUB.

- I. APPROVAL OF MINUTES: February 17
- II. DISCUSSION/ACTION ITEMS
  - A. Further Budget Discussion – Janie Park and Trudy Collins
  - B. Data from Department Chairs Regarding Budget Cuts
  - C. Issues with Academic Senate Manual for Curriculum
    - Item 31** Manual for the Preparation of Curricular Materials for Consideration by the Academic Senate. Revised.
  - D. Public Service Requirement for all Students
  - E. General Faculty Approval of Bylaw Change (Student Voting on Academic Senate) – If No General Faculty Meeting, Online Vote?
  - F. Format for New Certificates
  - G. Re-examine MSU-Billings Online Program

KE/rjrm