

## MEMORANDUM

**DATE:** January 30, 2004  
**TO:** Academic Senate Members  
**FROM:** Keith Edgerton, Chair  
Academic Senate  
**RE:** MEETING DATE, PLACE, AND AGENDA

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The next meeting of the Academic Senate will be held on Thursday, February 5, 2004, at 3:30 p.m., in room B009 at the College of Technology.

I. APPROVAL OF MINUTES

II. ITEM – FIRST READING

**Item 26** Faculty Development Council: RACE/IPD Committee Bylaws. Proposed changes.  
George White & Stan Wiatr

IV. DISCUSSION/ACTION ITEMS

A. College of Allied Health Professions: Carl Hanson & Janie Park  
1. Program Moves  
2. Restructuring Senate Bylaws  
3. COT Nursing Program

III. ITEMS – FOR INFORMATION

**Item 29** Emeritus Nomination of Dr. Victoria Coffman, Professor, Department of Communication and Theatre, College of Arts and Sciences. For information.

II. ITEMS – FIRST READING

**Item 19** HHP 540 Sport Leadership. Change course title and catalog description.  
**Item 19.b** MS in Sport Management. Modify an existing program.  
*(Photocopies of these items will be sent in campus mail. PLEASE READ them.)*

IV. DISCUSSION/ACTION ITEMS continued

A. Faculty Association Progress Report on Student Evaluations: Mary Susan Fishbaugh

- B. Letter to George Madden
- C. Draft Memo to Faculty – Finals Week Policy
- D. Graduate Committee
  - 1. Graduate Faculty Criteria & Policy
  - 2. Faculty Ownership
  - 3. Ex-officio Definition
- E. Posting Grade Reports: George White
- F. Faculty Staffing Update

KE/rjrm