

## MEMORANDUM

**DATE:** February 12, 2004  
**TO:** Academic Senate Members  
**FROM:** Keith Edgerton, Chair  
Academic Senate  
**RE:** MEETING DATE, PLACE, AND AGENDA

---

The next meeting of the Academic Senate will be held on Thursday, February 19, 2004, at 3:30 p.m., in the Chancellor's Conference Room .

I. APPROVAL OF MINUTES

II. ITEMS – FIRST READING

**Item 19** HHP 540 Sport Leadership. Change course title and catalog description.

**Item 19.b** MS in Sport Management. Modify an existing program.

**Item 30** Master of Science in Athletic Training. Modification of an existing program.

**Item 22** Revision of General Education Program – Proposal from the Gen Ed Committee

III. ITEMS – FOR INFORMATION

**Item 29** Emeritus Nomination of Dr. Victoria Coffman, Professor, Department of Communication and Theatre, College of Arts and Sciences. For information.

**Item 31** REVISED Committee Roster – 2003-2004 to include new RACE membership. For information.

IV. DISCUSSION ITEMS

A. Time Block Scheduling Problems (Tuesdays at 3:40 to 5:10 p.m.)

B. Tenuring Deans

C. Faculty Input on Staffing Classes

D. Faculty Association Progress Report on Student Evaluations: Mary Susan Fishbaugh

E. Letter to George Madden

F. Draft Memo to Faculty – Finals Week Policy

G. Graduate Committee

1. Graduate Faculty Criteria & Policy
2. Faculty Ownership
3. Ex-officio Definition

H. Posting Grade Reports: George White

KE/rjrm