

## MEMORANDUM

**DATE:** April 17, 2002

**TO:** Academic Senate Members

**FROM:** Sandie Rietz, Chair  
Academic Senate

**RE:** MEETING DATE, PLACE, AND AGENDA

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The next Academic Senate meeting will be held on Thursday, April 18, 2002 at 3:30 p.m., in the Chancellor's Conference Room (McM 209).

- I. APPROVAL OF MINUTES
- II. ITEMS FOR INFORMATION ONLY

- Item 9** CHS to HS. Change rubric on all undergraduate courses.
- Item 18** BIOL 302 Plant and Animal Physiology Lab. Change title.
- Item 22** AAS in Drafting Technology. Program modifications (change title).
- Item 22.a** Paramedic Certificate. Delete program.
- Item 22.b** AAS in Microcomputer Operations. Program modifications (change title).
- Item 22.c** AAS in Medical Secretary. Program modifications (change title).
- Item 22.d** CTTI 160 Hazardous Materials Technician General Training. Change lecture hours.
- Item 23** AAS in Computer Systems Technology. Program modifications (add a Networking Technology Certificate as exit point in degree).
- Item 23.a** CTCS 200 Cisco CCNA Exam Prep. New course.
- Item 23.b** CTCS 174 Advanced Routing and Ethernet Switching. Change credit hours.
- Item 23.c** CTCS 176 Wide Area Networking. Change credit hours.
- Item 23.d** CTCS 262 Implementing and Adminstrating a Microsoft Windows 2000 Directory Services Infrastructure. Change credit hours.
- Item 23.e** CTCS 264 Designing a Microsoft Windows 2000 Directory Services Infrastructure. Change credit hours.
- Item 23.f** CTCS 270 Advanced Routing Configuration. Change credit hours.
- Item 23.g** CTCS 272 Remote Access Networks. Change credit hours.
- Item 23.h** CTCS 274 Multi-Layer Switching. Change credit hours and prerequisite.

- Item 23.i** CTCS 276 Network Troubleshooting. Change credit hours and prerequisite.
- Item 24** CTBU 131 Records Management. Change title, prerequisite, and catalog description.
- Item 24.a** CTBU 153 Medical Transcription. Change lecture and credit hours.
- Item 24.b** CTBU 251 Medical Office Procedures. Change prerequisites.
- Item 24.c** CTBU 252 Medical Coding. Change prerequisite.
- Item 25** CTFS 180 Incident Command. New course.
- Item 25.a** CTFS 115 Fire Fighter Essentials. Change lecture hours.
- Item 26** AS in Emergency Management. Modification of Plan of Study.
- Item 26.a** EMGT 105 Fundamentals of Emergency Management. New course.
- Item 26.b** EMSE 112 Introduction to Montana Hazards. New course.
- Item 26.c** EMGT 125 Hazard Mitigation and Planning. New course.
- Item 26.d** EMGT 137 Hazard Risk Analysis and Management. New course.
- Item 26.e** EMGT 271 Management Skills for Emergency Managers. New course.
- Item 26.f** EMGT 274 Technical Applications in Emergency Management. New Course.
- Item 26.g** EMSE 258 Disaster Operations. New course.
- Item 26.h** EMSE 288 Field Project. New course.
- Item 27** AAS HVACR Technician. Program modifications.
- Item 27.a** CTHV 214 Heating and Boiler Lab II. New course.
- Item 27.b** CTHV 238 Air Conditioning, Refrigeration, Sheet Metal Lab II. New course.
- Item 27.c** CTHV 242 Hot Water and Steam Heating Systems. New course.
- Item 27.d** CTHV 250 Electricity for Heating and Air Conditioning. Change prerequisites.
- Item 27.e** CTHV 222 Sheet Metal Lab. Delete Course.
- Item 27.f** CTHV 120 Air Conditioning, Heating, and Refrigeration Lab I. Change title and course description.
- Item 27.g** CTHV 162 Air Conditioning, Heating, and Refrigeration Lab II. Change title, prerequisites, and catalog description.
- Item 27.h** CTHV 172 HVACR Electrical Controls. Change title, prerequisites, and catalog description.
- Item 27.i** CTHV 213 Refrigeration and Air Conditioning Lab II. Delete course.
- Item 27.j** CTHV 237 Air Conditioning, Heating, Refrigeration Lab IV. Delete course.
- Item 27.k** CTHV 241 Hot Water and Steam Heating Systems. Delete course.
- Item 28** AAS in Medical Assisting. New program.
- Item 28.a** CTHO 124 Medical Assisting Clinical Procedures I. New course.
- Item 28.b** CTHO 125 Medical Assisting Clinical Procedures I Lab. New course.
- Item 28.c** CTHO 224 Medical Assisting Clinical Procedures II. New course.
- Item 28.d** CTHO 225 Medical Assisting Clinical Procedures II Lab. New course.
- Item 28.e** CTBU 255 Medical Law and Ethics. New course.

III. OLD BUSINESS

A. Further Crippen Cabin Discussion

**Guest:** Michael Dennis, Department of Biological & Physical Sciences

IV. NEW BUSINESS

A. Recommendations from the General Education Committee.

B. Senators to Attend May 23-24, 2002 Board of Regents meeting in Dillon.

SR/rjr