### **MEMORANDUM**

**DATE:** February 4, 2002

**TO:** Academic Senate Members

**FROM:** Sandie Rietz, Chair

Academic Senate

**RE:** MEETING DATE, PLACE, AND AGENDA

The next Academic Senate meeting will be held on Thursday, February 7, 2002 at 3:30 p.m., in the Chancellor's Conference Room (McM 209).

## I. APPROVAL OF MINUTES

## II. OLD BUSINESS

A. Chancellor's Request for Faculty Nominations to Serve on the Terrie Iverson Evaluation Committee.

Guest: Joe Floyd, CATI Lab, to explain new evaluation system.

# III. NEW BUSINESS

- A. Develop an agenda of topics to discuss with Geoff Gamble, President, Montana State University.
- B. Compose a formal invitation for President Gamble to visit MSU-Billings.
- C. Statement written by George Madden for discussion and editing.

## IV. ITEMS FOR INFORMATION ONLY

**Item 13** Student Assignments for Committee Roster 2001-2002. For information only.