

## MEMORANDUM

**DATE:** October 10, 2001  
**TO:** Academic Senate Members  
**FROM:** Sandie Rietz, Chair  
Academic Senate  
**RE:** MEETING DATE, PLACE, AND AGENDA

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The next Academic Senate meeting will be held on Thursday, October 11, 2001 at 3:30 p.m., in the Chancellor's Conference Room, McM 209.

- I. **Seating of New Member**  
At-Large Representative – Keith Edgerton
- II. APPROVAL OF MINUTES
- III. OLD BUSINESS
  - A. Senate Memo concerning UCC action
  - B. Chair Elect Draft
  - C. Book request for General Education Committee
  - D. Faculty Association/Senate Coalition meeting dates
- IV. ITEMS FOR INFORMATION ONLY
  - Item 122** SPAN 309 Mexican-American Literature. Change title and catalog description.
- V. NEW BUSINESS
  - A. Board of Regents Edict on Writing Proficiency
  - B. Selection of Sabbatical Committee Candidates
  - Item 8** Addition to Academic Senate Bylaws, General Education Standing Committee.
  - Item 8.a** Change of Academic Senate Bylaws, Article III., Organization of the Academic Senate.

SR/rjr