I need to order a transcript!

Under normal circumstances, students past and present have had several options for ordering a transcript. In an attempt to keep our students, staff, and community safe, we would appreciate your patience as we temporarily transition exclusively to the online ordering option.

**Please note, if an UNOFFICIAL Transcript will work for your purposes, you can print one from your computer by signing into your secure area. Access your MyInfo page from msubillings.edu. Click on the Student Services tab, Student Information, and finally Student Records.**

1. Welcome to the MSU Billings myInfo Portal.
   You must have cookies enabled on your browser.

   Log in here:
   Log in to MyInfo (NetID)
   If you do not know your NetID, look it up here: NetID Lookup
   If you do not know your password, reset it here: https://password.msubillings.edu

2. LOGIN

   Username:
your net id

   Password: [a-z@#$%^&*()_+-=]  
   Don’t Remember Login

3. 

4. Prevention/Financial Wellness Education
   • AlcoholEdU: All new freshmen, new transfer students and new graduate students, regardless of age, are required to complete AlcoholEdU. Sexual Assault Prevention for the Undergraduate OR the Adult Learner: All new freshmen, all new transfer students and all new graduate students are required to complete Sexual Assault Prevention for the Undergraduate OR the Adult Learner.

5. Student Records
   • Unofficial Transcript; Official Transcript Request; Final Grades; Enrollment Verification; Waive Health Insurance

   Housing and Residence Life
   Room Assignment Info

   Former Student Application Form
   Submit a request for re-admission to MSU Billings

   DegreeWorks
   DegreeWorks is an electronic degree audit program and academic advising tool designed to assist you an

   MSU System Transfer and Multi-Campus Application Request Form
   Submit a transfer or multi-campus request to another MSU campus.

***If you are unable for any reason to access your secure area, you can order your official transcript by going to studentclearinghouse.org