



Policy Number: 205 – Supervision Staffing Levels

Effective Date: February 27, 2020

Revision Date: February 27, 2020

Approved By: Denis Otterness, Chief of Police

205.1 PURPOSE AND SCOPE

The purpose of this policy is to establish guidelines to ensure that proper supervision is available to meet the needs of the Montana State University Billings Police Department (Department).

205.2 POLICY

The Department will ensure that proper supervision is available to meet the needs of its members and to achieve the goals of the Department. The needs of its members should be balanced with the needs of the Department for flexibility and discretion in assigning members to meet supervisory needs. While balance is desirable, the paramount concern is to meet the needs of the Department.

205.3 MINIMUM SUPERVISION STAFFING LEVELS

Minimum staffing levels shall be established by the Chief of Police, or their designee. The supervision staffing levels should support proper supervision, span of control, compliance with any collective bargaining agreement and activity levels to meet the needs of members and the goals of the Department.

205.3.1 TEMPORARY SUPERVISORS

In order to accommodate training, and other unforeseen circumstances, a qualified lower-ranking member may be used as a temporary supervisor in place of a regularly assigned supervisor.