

Policy Number: 107.2

Policy: Found Property

Effective Date: 08/01/2011

Revision Date: 10/01/2013

Approved by: Scott Forshee, Chief of Police

This policy establishes departmental regulations on how we receive and dispose of lost and found property. The University Police Department recognizes the duty of handling lost and found property and will make an effort to return lost and found property to its rightful owner.

DEFINITIONS:

Found Property refers to any item that is found by an individual or (finder) which does not belong to the finder.

Lost Property refers to any item which the owner has lost unwillingly and/or without their knowledge.