**52ND Annual MSUB Powwow Vendor Application**

Montana State University Billings  
Native American Achievement Center  
1500 University Drive  
Billings, MT 59101  
**RSVP BY March 21st, 2022**  
***Please provide your own tables***

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<th>NAME</th>
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<td>CITY</td>
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<td>EMAIL/WEBSITE</td>
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**ITEMS TO BE SOLD**

**OTHER INDIVIDUALS WORKING/HELPING AT YOUR BOOTH**

**RATES:**

- **PER BOOTH:** $200.00____ (MAXIMUM 8 FT. SPACE WITH 1 TABLE)

- **Food Vendor:** $250 ________ (Check) Tent____ or Food Truck____

- Power Requirement: 110 v____  220v____

*Not allowable: Hamburgers/Cheese Burgers, Cheese Fries, Hot dogs, Coke Products, Popcorn, Walking Taco, Grilled Chicken, Nachos, Candy Bars, Ice Cream, and Chili.*

Insurance Requirement: A Montana Department of Public Health and Human Services (DPHHS) Food Purveyor’s Service License with a mobile food service endorsement; OR their DPHHS Temporary Food Establishment License specifying the 2022 MSU Billings Powwow is required. All vendors must provide proof of liability insurance in the amount of $1,000,000 naming MSU Billings Powwow as additional insured.

**DISCOUNTED PRICE FOR INFORMATIONAL BOOTHS ONLY $100.00 ____**

**DEPOSIT DUE WITH APPLICATION TO HOLD SPACE. PLEASE PROVIDE YOUR OWN CHAIRS**

- 50% Deposit by March 21st, 2022
• Remainder of monies is due before vendor set up at Noon, on April 1st, 2022
• No refunds
• Please make checks or money orders payable to:
  Native American Achievement Center

52nd Annual MSUB Powwow Vendor Contract

Completion of this form is required for your participation at the 52nd Annual MSUB Powwow. Sign and date this contract by April 1st before vendor setup. Failure to do so will result in termination of your reserved booth space without a refund.

The vendor agrees to the following:

1. Not to sell any artifacts or religious items of any tribe.
2. MSUB is a tobacco-free campus, vendors may not sell tobacco.
3. The vendor agrees to pay all fees and take responsibility for fees incurred due to bounced checks or fines incurred during the powwow.
4. Not to drive or park motor vehicles on and/or around the powwow area (except to load and unload).
5. Not to drive or park in any undesignated areas, and will be responsible for any traffic or parking citations.
6. MSUB, Native American Achievement Center, or any related entities will not be responsible for any personal injury.
7. Vendor is responsible for the cleanliness of their area and are expected to stay within the boundaries of their booth involving equipment, tables, chairs and unsold merchandise.
8. Unruly behavior, harassment, intoxication and assault WILL NOT BE TOLERATED AND ARE GROUND FOR IMMEDIATE EXPULSION from MSUB Powwow, No exceptions of refunds.
9. All booth vendor must adhere to the information given in this contract and the rules.
10. All members of your booth must also comply with the rules.
11. The vendor has read, understands, and agrees to comply with the rules for booths and vendor contact as established by MSUB Native American Achievement Center.
12. MSUB will not be responsible for weather, any physical disability, interruption of transportation, or any other causes beyond their control. Therefore, there will ne no refunds of rental fees.
13. Security will be in service, but PLEASE take all money and valuables with you at night. MSUB will not be liable for theft, disappearance of, or damage to personal property, and any claim by first and/or third parties for personal injuries suffered. Moreover, the vendors waive all claims against MSUB by participating in the vendor program.

14. Inappropriate toys such as projectile toys (sling shots, guns, catapults, or marshmallow guns), real-like weapons & fake tobacco products (such as cigars and cigarettes) WILL NOT BE ALLOWED ON THE PREMISES.

15. The vendor accepts the terms set by the MSUB Powwow Committee outlined in the accompanying documents entitled 52nd Annual MSUB Powwow Vendor Contract and Vendor Application.

Name (Print): ________________________________

Signature and Date: __________________________