MONTANA STATE UNIVERSITY BILLINGS
GRADUATE STUDIES

PETITION FOR WAIVER OF GRADUATE POLICY

Please Type or Print. One working copy of an up-to-date transcript must accompany this petition.
Please fill out page one of this form and upload it to the Petitions assignment on the D2L Grad Hub.

Student Name _____ Student ID # _____ Graduate Catalog Year _____

Address _____ City/State _____ Zip Code _____

Email Address _____ (necessary for notification)

I am asking the Graduate Committee of Montana State University Billings for permission to waive the following Graduate Policy:

a) Specific Policy as stated in the Graduate Catalog: _____

_____

_____

b) Consideration requested: _____

_____

_____

c) Reasons for circumstances necessitating consideration: _____

_____

_____

Signature of Student _____ Date Submitted: _____

Student: If more space is needed, attach necessary sheets. After filling in the above information please upload the entire form to the Petitions assignment on the D2L Grad Hub. If you have any questions or need any assistance please reach out to your advisor or feel free to contact Graduate Studies (gradstudies@msubillings.edu 406-657-1760). You will be notified via email when your petition is presented to the Graduate Committee for consideration.

Advisor Comments: _____

_____

_____

☐ Approved ☐ Denied _____ _____
Advisor Date

Department Chair Comments: _____

_____

☐ Approved ☐ Denied _____ _____
Department Chair Date

College Dean Comments: _____

_____

☐ Approved ☐ Denied _____ _____
Dean Date

Graduate Committee Comments: _____

_____

☐ Approved ☐ Denied _____ _____
Graduate Committe Chair Date

Graduate Committee Decision

☐ **One Time Extension of six year time limit granted until:** _____ _____
Semester Year

☐ **Waive undergraduate GPA:** _____
Required classes to be taken by student within the first 15 credits achieving 3.25 gpa or better

☐ **Waive admission test requirement:** _____
Options

☐ **Other (Please Explain):** _____

_____

_____

_____
Date