Student Activities Board

EXECUTIVE MEETING MINUTES:

<table>
<thead>
<tr>
<th>Date/Time of Meeting:</th>
<th>4.7.22 @ 4p</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location of Meeting:</td>
<td>SAB Office, SUB 220</td>
</tr>
<tr>
<td>Minutes Issued By:</td>
<td>Ashtyn Ator</td>
</tr>
<tr>
<td>Members Absent:</td>
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</tbody>
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**Agenda Item 1: Officer Reports**

**Secretary**
- Given By: Ashtyn Ator
- Final Decision: approved

**Treasurer**
- Given By: Alexis Printz
- Details: all current receipts are in, except the 4 tvs from Colton
- Final Decision: approved

**Agenda Item 2: Event Reports**

NONE

**Agenda Item 3: Old Business**

**Sweatshirts**
- $15,016.08, split in half ($7,508.04) to give us wiggle room for purchases for rest of semester, Meaghan will email Don and have him ½ the order

**Tabling Event**
- Not until we can get the tvs in, all of us should be there
- Set up stands at summer send off, post end of semester survey and hand out the rest of our coffee cards

**Executive Applications**
- Brandee will be posting them soon, discrepancy in Vice Chair pay in BIBLE
Agenda Item 4: New Business

Purchases

What do we do with about $4,000, spend on Marquis letters or divvy it up?; buy prizes for next year; table this, chalk markers, forks

Summer Send-off

We need to send Degy the pdf copy of contract; and we need to know what will be on Arms Akimbo’s merch table to get official approval from Laurie

Nash Fung Contract

Email them to check on contract progress

Applications

Exec: all questions are good

Position Descriptions

Chair: add “10 hours is required” line, strike “check email, social media….”, strike “monthly budget reports” line

Vice Chair: first page is wrong position, pay needs to be changed to $1000/semester, add required 5 office hours/week line, strike “makes purchases….”, add logo

Treasurer: add “makes purchases….” To treasurer’s roles, strike “attend ASMSUB…..”, add “monthly budget reports…..”, add logo, add required 3 office hours/week line

Secretary: strike “attend ASMSUB meeting and report”, add logo, add required 3 office hours/week line, works with M.E. to organize tabling events

Marketing Exec: strike “SAB textline…”, highlight that M.E. organizes tabling events w/ secretary, highlight “Website up to date…..”, should be signed into SAB social media accounts, add logo, add required 3 office hours/week line

General Mem: give them viewing access NOT editing access, add logo

**they are due May 15th**

By-laws

Meaghan will go over them with brandee to see if anything needs to be changed or updated

Agenda Item 5: Upcoming Events

JJJ Karaoke 4.12.22
Summer Send-off 4.27.22
ASMSUB Spring Fling 4.29.22

Announcements

**Next Meeting:** 4.13.22 @ 4:30