



MONTANA STATE UNIVERSITY BILLINGS

Business

What is Business?

It was famously said that “the chief business of the American people is business” and that certainly holds true today. There are few college degrees that are as versatile or potentially profitable as a degree in business. At City College you will learn the basics of the business world in an affordable and personal setting. We have two different degree offerings designed to help you meet your professional goals.

College Degrees Offered:

General Applied Business (A.A.S.)

This program is offered in a fully online format

Business Administration (A.S.)

This program can be completed fully online or in a combination of online and on-campus classes. To find more information on our online courses please go to www.msubonline.org

How do I choose?

Choices are great! But, at the end of the day, how do you decide which degree is the best fit for you?

General Applied Business (A.A.S.) This targeted two-year degree is designed as an overview of multiple business concepts, from accounting to entrepreneurship. It focuses on the business skills you need, with a few core general education courses to help support it. It is the perfect fit for a student who wants to supplement a previous degree with some business expertise or the student who wants to complete their business education in a two-year timeframe.

Business Administration (A.S.) This general two-year degree is designed to transfer into a four-year college degree. Students will jump start their business careers by completing this AS degree and then continuing in the University’s College of Business to pursue a BS in Business Administration degree with options in: management, marketing, finance or information systems. This degree is the perfect fit for the student who is looking for a stepping stone to an eventual bachelor’s degree.

Employment Opportunities:

- Small Business Entrepreneur
- Administrative Assistant
- Insurance Sales Agent
- Real Estate Broker
- Customer Service Manager

Job Outlook and Pay:

There will continue to be job opportunities in business administration and management in the future. Most job opportunities will be in management. Openings in other areas will be the result of workers retiring or leaving their jobs. To qualify for higher paying business jobs, you will probably have to attend college and have several years of work experience.*

*Montana Career Information System

City College entry-level wages of graduates:
\$38,850 (2014-2017)

Business Administration

(Associate of Science Degree)

Required Courses	Credits
General Education Requirements	31

Students should consult with an academic advisor before registering for General Education courses in order to maximize the number of elective credits allowed in the degree. **The following General Education courses are required: MATH 143, WRIT 101, WRIT 220, COMX 111 or BMIS 150, and ECNS 201.** A list of General Education courses are available in the General Bulletin and City College catalog.

Required Courses	Credits
^ACTG 201 Principles of Financial Accounting I	3
^BGEN 105 Introduction to Business	3
#BGEN 235 Business Law	3
^BMGT 235 Management	3
^BMKT 225 Marketing.....	3
CAPP 120 Introduction to Computers	
OR	
^CAPP 131 Basic MS Office	3
#ECNS 202 Principles of Macroeconomics.....	3
^TASK 294 Seminar/Workshop	2
Total for core.....	23

Restricted Electives Selected with Advisor Approval.....6

Total minimum credits required for degree **60**

#Indicates courses that transfer to the College of Business core.

^Indicates courses that transfer to the College of Business as electives.

This program is available fully online or a mixture of online and on campus classes. For more information please visit with an admissions counselor.

Suggested Plan of Study

Business Administration

Suggested Plan of Study (Coordinated Evening/Online Studies Plan)

First Semester Credits

BGEN 105	3
CAPP 120/131.....	3
General Education	9

Second Semester

ACTG 201	3
BMGT 235	3
General Education	9

Third Semester

ECNS 201.....	3
BMKT 225	3
General Education	9

Fourth Semester

ECNS 202.....	3
BGEN 235	3
TASK 294	2
General Education	7