

Finding Assigned Advisor Information

City College homepage: <http://www.msubillings.edu/citycollege/>

1. Click on **myInfo** at the top right of the page in the gray bar.



2. Click on **Log in to MyInfo (NetID)**

Welcome to the MSU Billings myInfo Portal.

You must have cookies enabled on your browser.

The following systems will be unavailable on Saturday, November 16th, 2019 for scheduled maintenance:

- Banner Forms (PROD)
- Reporting software or applications connecting to Banner
- WebReports

Log in here:

[Log in to MyInfo \(NetID\)](#)

If you do not know your NetID, look it up here: [NetID Lookup](#)

If you do not know your password, reset it here: <https://password.msubillings.edu>

If you need assistance, please call the IT Help Desk at 247-5700.

Other Options

- [Apply for Admission](#)
- [General Financial Aid](#)
- [Campus Directory](#)
- [Class Schedule](#)
- [Class Schedule \(online courses only\)](#)
- [Course Catalog](#)
- [Transfer Equivalencies](#)

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3. Enter your login information:

Username: NetID

Password: Enter the password that you created to use with your NetID.

If you don't know your NETID, click **NetID Lookup*

If you don't know your password, go to <https://password.msubillings.edu> or click **Reset your password on the LOGIN page*

The image shows the login page for the myInfo portal. At the top, there are logos for Montana State University, Montana State University Billings, Montana State University Northern, and Great Falls College Montana State University. The main content area is titled 'LOGIN' and contains a form with fields for 'Username:' and 'Password:'. Below the password field is a checkbox for 'Don't Remember Login' and a 'Login' button. To the right of the form, there is a link for 'Trouble logging in?' which is circled in red, and a link for 'Reset your password'. Below these links is a 'Security Notice' box that says 'Remember to log out and close your web browser when finished.'

4. Select Student Information

[Student Information](#)

Registration Add/Drop; Registration Status/Current Major; Student Schedule; Academic Advisor Info; Transcripts; Final Grades; Enrollment Verification; Waive Health Insurance; 1098 Tax Information; Housing Room Assignment

[Electronic Billing and Payment](#)

Review your most recent Electronic Billing Statement via QuikPay, make a Payment on Account, Setup an Authorized Payer.

[Financial Aid Information](#)

Review your Financial Aid awards; Accept your Financial Aid awards; Review documentation requirements; Review charges and payments

5. Select Registration

[Prevention/Financial Wellness Education](#)

- AlcoholEdu: All new freshmen, new transfer students and new graduate students, regardless of age, are required to complete this module.
- Haven: All new Freshmen, all new Transfer students and all new Graduate students are required to complete this module.
- Transit: All new Freshmen, all new Transfer students and all new Graduate students are required to complete this module.
- If you have completed AlcoholEdu, Haven, and/or Transit as a student on another campus, please contact the Dean of Students Office at deanofstu@msubillings.edu or (406) 6

[Registration](#)

Registration Add/Drop; Registration Status/Current Major; Student Schedule; Academic Advisor Info

[Student Records](#)

Unofficial Transcript; Official Transcript Request; Final Grades; Enrollment Verification; Waive Health Insurance; 1098 Tax Information; View Web Bill

[Housing and Residence Life](#)

Room Assignment Info

[Transfer Request](#)

Submit a transfer request to another MSU campus.

[Former Student Application Form](#)

Submit a request for re-admission to MSU Billings

[DegreeWorks](#)

Please CLEAR YOUR CACHE prior to your first login after July 1, 2015 to ensure DegreeWorks is functioning properly given the recent system upgrade. DegreeWorks is an electronic degree audit program and academic advising tool designed to assist you and advisors in reviewing your degree progress.

6. Select Academic Advisor

[Registration](#)

Your current Institution is BL

INTERNET courses are Section 800 - 899.

Please be advised that upon registration, you incur a bill with the College. In order to drop all of your classes, you must withdraw from the University. Please visit Advising & Career Services (McMullen 100 or call 657-2240) and complete the appropriate withdrawal paperwork. For refund information, log onto [Business Office](#) then select Student Account Information then Refund/Withdrawal Policy.

[Select Term](#)

[Add/Drop Classes](#)

[Student Schedule by Day & Time](#)

[Student Detail Schedule](#)

[Registration Status](#)

[Academic Advisor](#)